



Save this page to reference for proper signage. If you have questions, please feel free to contact Heather Jasminski **386-671-5364** or jasminskiheather@DaytonaBeach

Dear Property/Homeowner/ Management:

The Daytona Beach Police Department would like to thank you for participating in the Trespass Arrest Site Program. The program was created in an effort to keep unauthorized individuals from your private property. To remain current on the Trespass Arrest Site Program, you must complete the attached form and return it to the Trespass Arrest Site Coordinator. Your property will then be inspected by an officer to ensure the signage meets the requirements.

The types of properties covered by the Trespass Arrest Site Program are as follows:

- 1) Business (when closed) - **renewal every two years**
- 2) Vacant Building (24 hours)- **renewal annually**
- 3) Vacant Residence (24 hours) ***in excess of 60 days - renewal annually**
- 4) Vacant Lot (24 hours) - **renewal every two years**

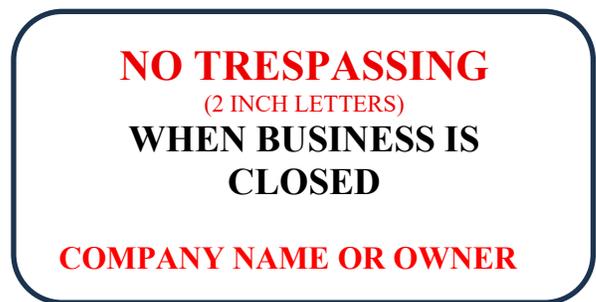
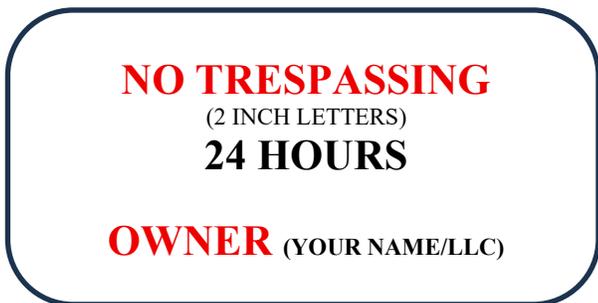
Your signature on the form allows law enforcement officers to address individuals entering or remaining on your property in violation of State trespassing laws in your absence. **Both sides of the form must be completed to be valid and a notary or law enforcement officer must sign the form.**

In order to comply with this Statute, "posted land" must be posted with signs that are placed not more than 500 feet apart along, and at each corner of the boundaries of the land. All signage must be "conspicuous" to anyone entering the property from any direction. The signs must list the name of the owner, lessee, or occupant of the property and state the words "NO TRESPASSING" in letters not less than two (2) inches in height. If any land or structure is open to the public at certain times, the sign(s) must indicate when trespassing is prohibited, i.e., between 7 pm and 7 am, for example. Sign(s) on a business may simply state "NO TRESPASSING WHEN BUSINESS CLOSED.

Signage Examples:

****VACANT LOTS****
****VACANT BUILDINGS****
****VACANT RESIDENCES****

****BUSINESS PROPERTIES****



****IF YOUR PROPERTY HAS BEEN SOLD OR IS NOW OCCUPIED PLEASE NOTIFY US.****
If you have any questions, please call the Trespass Arrest Site Coordinator (386) 671-5364.

Parcel #:

Start: Expire:

Office Use

Office Use



NEW or RENEWAL

Please Return Form to: Daytona Beach Police Department 129 Valor Blvd., Daytona Beach, FL 32114 or email: JasminskiHeather@DaytonaBeach.gov Ph: 386-671-5364

To: Daytona Beach Police Department

District #:

Date:

This letter is to advise you that no persons are permitted on the premises located at: (property address)

Street number

Street name

(Circle one) When Closed- Business ONLY

OR 24 Hours- (Vacant Building, Vacant Residence, Vacant Lot)

as posted on the premises. The premises shall include the building and surrounding property owned or controlled by the affiant.

Property type: (Circle one) Business, vacant building, vacant residence, vacant lot

You are hereby authorized to direct persons to leave the premises, to issue trespass warnings, to make trespass-related arrests, and to otherwise act on my behalf in removing trespassers from the property.

The authorization shall continue for twelve (12) calendar months from the date signed above for vacant buildings and vacant residences and (24) calendar months from the date signed above for businesses and vacant lots or if canceled in writing by my request or by the Chief of Police.

Business Telephone #

Affiant (please print)

Cellphone #

Affiant (signature)

Email Address (please print)

Affiant's title (owner/mgr./tenant/POA)

STATE OF FLORIDA COUNTY OF VOLUSIA

Sworn to and subscribed before me this ___ day of _____ 20___, by _____, who is personally known to me or who has produced _____ who did (did not) take an oath.

Notary Public, State of Florida, OR Law Enforcement Officer and ID# Per FSS 117.10

My Commission Expires: _____

Commission Number: _____

Site Inspection: Officer _____ I.D. # _____ Date _____ P / F

TRESPASS ARREST SITE FORM

Property Parcel #: _____
(found on your property assessors' website)

Business Name: (if applicable) _____

Apt. or Unit/Suite Number:(if applicable) _____
(Specify area of residential property)

Property/Business Owner's Name: (please print) _____

Property/Business Owner's Mailing Address _____

City _____ **State** _____ **Zip** _____

Best Contact Telephone #: _____

Best Contact Email Address: _____

Cellular Phone # : _____

Co-owner/Manager's Name: (if applicable) _____

Co-owner/Manager's Telephone # : _____

Co-owner/Manager's Email Address: _____