

**LEISURE SERVICES ADVISORY BOARD**

**February 14, 2019**

**9:07 am**

**CALL TO ORDER**

Carol Kilian called the meeting to order at 9:07 AM.

**DEVOTION**

Ms. Jean Harding, Citizen

**PLEDGE OF ALLEGIANCE**

All

**ROLL CALL**

**MEMBERS PRESENT**

Zone 1 - Amanda Glugover  
Zone 3 – Tracy Marino  
Zone 4 – Carol Kilian  
Zone 6 - John Huger  
At Large - Dwayne Murray

**MEMBERS ABSENT**

Zone 2 – Vacant  
Zone 5 – Vacant

**OTHERS PRESENT**

Lubna Nisa, Secretary  
Keith Willis, Director, Leisure Services  
Vincent Terry, Leisure Services  
Joe Chirillo, Leisure Services

**APPROVAL OF MINUTES:**

Carol Kilian made a motion to approve the January minutes. Tracy Marino mentioned a correction of two names in new and old business; than the approval was anonymous.

**OLD BUSINESS:**

Tracy Marino informed that she attended two Commission Meetings but there was no Leisure Services item discussed in those meetings. The Panhandle Ordinance is passed, which will make a difference in quality of life of the people.

Ms. Killian said that as she is also the Chairman of the Economic Development Advisory Board and she invited Mr. Chisolm to host a meeting. He mentioned that ground has been broken at Homeless Center and it will be done by the end of September.

She also said that the City's budget is both new business and the old business. Mr. Huger said that the budget is very detailed and have a lot of information. The expense of Easter Beach Run is \$40,000 in the budget. Mr. Willis asked Mr. Chirillo to explain the Easter Beach Run budget. Mr. Chirillo said that

in past years we made \$15000-\$18000 revenue. We never use the whole amount budgeted for Easter Beach Run. We have Sponsors who provide a lot of support to our event, for example Bubba Gump is a major sponsor. He provided food and \$2500 in cash etc. Roughly the race cost us around \$9000-12000 and it was put in the budget as extra money. Since last two years the expenditures have been up because outside agency is doing it. If we go to the old way and the Leisure Services will do the Easter Beach Run, the expenditure of time and component will go down from \$6700 to \$2700. Mr. Huger asked that the budget of the race was \$40,000 and you have used \$23000. Mr. Chirillo said that this year it will be less expenditure than that. Southern stone will do the staffing. They do the registration, announcements and will provide timers. We use to do that when we had enough staff. Ms. Glugover asked that if you spend less than the budget than can you use that money for some other things like Basketball. Mr. Chirillo said maybe we can ask for budget transfer. Ms. Killian said no it's not possible.

Ms. Killian asked all Board members to review the budget before next meeting and suggested that may be we will divide that budget according to our corresponding zones. Mr. Huger said it looks like the budget breaks down in events, programs and community centers, we should go over by our zones. Mr. Murray said that in budget we don't know the details, we can only think that may be that's what they need for that program. But if we know in this budget that how much a program is losing, we can work on that. Mr. Terry said they won't give you that but while you are looking at the budget, if you have any questions or need some clarification, give me a call. Mr. Murray asked when you make budget you actually present it or you just put it on the paper and submit at the City Hall. Mr. Terry replied that there are some budget workshops happen. The budget presents within their group and once they approve their case the budgeting Department takes over. Ms. Glugover asked that we got something from Percy in the past that showed this is what program budgeted for and this is what program brought in. Is there anything from last year we have that we can use as a reference to know this program need this much money. For example, if you need 50 Basketballs and you have surplus money from Easter Beach Run, we can make a recommendations to the Commissioners that they have \$2000 and they can use it for purchasing the Basketballs. Ms. Killian said no, it won't work that way. Mr. Terry added that we had Midtown Motown Concerts for past couple of years that never budgeted anywhere, so we have to take out money from somewhere else. If something like that happened than Keith will go to the City Manager and ask that we have money available and he needed for certain project. If he is convincing enough the money will be approved and moved.

Ms. Glugover said that this board is very instrumental and we are very helpful to get the things done. You can get sponsors as well but we also can inform commissioners that they need money for these things. That will be an extra pressure and we will back you up. Ms. Killian agreed with that and said, if you are not getting money for certain project in a budget you can let us know, we will support you. Mr. Murray said I have been involved in City Government and I know the budgeting works. In lot of places this process is a joke. You all pretty good job with less money. If they give you less than what you need you have to reduce your events' size or the number of games. The City Council usually don't know about your requirements and needs for lot of things you presents. You need to inform citizens that we cannot have this many games due to the less money approved in the budget. When citizens complained, it will matter and they will listen and things start happening. We can help you in doing that.

Mr. Chirillo said after hurricane Leisure Services replace the light bulbs on poles. We did a proposal, replacing the bulbs can cost \$53000 and FEMA is not going to pay us. We came up with a plan of using Public Works electrician and the bulbs from the poles that have not been in frequent or no use. They may not as good as the new ones but we got the similar results. Ms. Killian asked that the budget workshops are open to the public? Mr. Chirillo replied some of them, not all. Mr. Murray asked that the security at Easter Beach Run is provided by Police Department for free? Mr. Willis said No, City has to pay for that. We have lot of false alarms and we have to pay for that too. Mr. Murray commented that the City pay you to fix, so why you have false alarm? Ms. Killian said it's not due to the faulty system, it's because of the people, may be kids or staff etc. Mr. Chirillo added that the Dickerson Center has a loose door, it shakes which leads to false alarms. The cost to fix was almost \$4000 and it took a long time to get. Mr. suggested that they should put the alarm system that can cause minimum false alarms and if it happened the charge should go from the City's budget not from the Leisure Services Budget.

Ms. Killian said she will talk to Ms. Betty Goodman again to find out about two empty zones. She mentioned last time that there is one application and it's supposed to be approved but it didn't come up. Ms. Marino said it was my understanding that Ms. Goodman will present new and old together.

In last meeting, we talked about casual workers that you are hiring, they cannot pass level 2 background check. Mr. Terry said that we have 30 positions in Summer Camps that need to be filled and we started early this time so that we can get people screened and get them ready to start on time and at the beginning of the summer camp I will know who I am working with. We asked our legal department about level 2 screening because not all cities do that but they said they want to continue with that. To protect kids and I understand that. The level 2 screening go lot deeper in background. Its lot easier to say no now instead of getting involve in trouble later. We know many people from our community those have problems in the past. They come to us because we know them but we cannot hire them because of this screening requirement. Ms. Killian asked that where are you looking for the people to hire, whether you are advertising or what else you are doing. Mr. Terry replied that they are advertising in newspapers, and we are going to retirement centers and communities and inform them that we have Basketball, Football etc. do you have anybody who can help. Ms. Glugover advised that if we try to ask teachers that if they want to work during summer time. Mr. Terry said many teachers worked with us in the past. Volusia County has its own Summer Camps and many of them work there. Mr. Willis added that many school teachers wants to end early because they have to start working at the schools.

Ms. Killian asked about the possibility of adding a stove at YSG. Mr. Chirillo replied that he is talking to the Health Department. Mr. Murray advised to talk to the Fire Department, they will give you quicker answer.

### **NEW BUSINESS:**

Mr. Willis give the report about his Department. He said Pam who is the Senior Account Clerk is leaving so they started interviewing for her position. Also, they are working on filling Mr. Willis old position and interviewing for Leisure Services Manager position. John Cameron father passed away last Sunday. We just got contract approved for Easter Beach Run. The maintenance staff is doing a great job on cleaning up restrooms doing painting and pressure washing. It's easier because homeless

people are controlled. The air-conditioning at the Schnebly Center will be controlled by mid of this April. Mr. Terry informed that we got the grant for \$365000 for the parking lot and sidewalks of the Dickerson Center and Campbell Pool. We are working with the Public Work's Department to make it happen. If the funds left over from Dickerson Center, it is the possibility that we are going to use those funds for Campbell Pool's entrance and other needed spots. Mr. Huger said we thought the priority is pool and the building for pool and its bathrooms. Mr. Terry explained that his task at the time when left was to look at the building issues. The first problem was mold issue that by itself will cost \$75000. Then electric has to be brought up to code. There are so many issues that public Work's Department advised that we will better off leveling this place and rebuild it. However we are still hoping for that. If the community pressurize that this pool need to look better, we have more chances. The pool is open 7 days a week. The Bethune Cookman is paying for using that pool, the Mainland High School want to utilize it. So, the more people we get in there and more activities goes on in there, the more need will be in shown.

At the Sunnyland Recreation Center, we are in the process of getting standalone restrooms so that building's restrooms will be separated from the use from the people using outdoors. The funds are set aside by Community Development to make this happen. We have a deadline of June for this project. If the funds leftover from standalone restrooms, those may be used for side walk to and from the parking lot to the building. We are also trying to put walking trail back in the parking lot as before.

The Public Work's Department is looking at the overall renovations at Peninsula Club. A contractor is drawing specs for renovating the windows in tea room. The walls in Tea room are messed up because water comes in when its rain. The plan was to put a new roof, replace windows and renovate the kitchen. They are still just plans because when the money will comes in, we are not sure. We are now doing rents on month to month basis.

Ms. Glugover said the restaurant is taken over or closed down, we don't know yet. Ms. Killian said they are going to close North or South course after Mayor's tournament, but we don't know about the restaurant and also we have lot of conflicting information.

### **BOARD COMMENTS**

Zone 1: Amanda Glugover – No comments

Zone 3: Tracy Marino – I am the part of Mayor's Fitness Challenge, its \$20 up front. It's a great program, lot going on. Mayor Henry's wife is doing strength training class for free every Monday at Midtown Center. They have Yoga class. The program has a good crowd, this is its 4<sup>th</sup> year, meeting twice a week for 10 weeks once a year, January through March. I will recommend it to everyone.

Zone 4: Carol Kilian –

Zone 6: John Huger – No comments

At Large: Dwayne Murray – Phase 3-4 Base Ball fields coming in?

Keith Willis – No comments

**STAFF AND CITIZEN COMMENTS**

John Nicholson: One of you should go to the parks and see what they need to be fixed. The City is neglecting Beachside a lot although it has a lot of potential to generate tones of money. 13 hotels are renovating, once they start working they will generate a lot of clientele for the City properties like Peabody or Peninsula Club etc. Make a list what you need and go to Quinita May to push the agenda you want. The Zip line can generate a lot of money, so it should be fixed. The Margaritaville is coming, so our parks should be fixed. You cannot sit quite, you have to be obnoxious.

Francis Choo: Thanks for the Sunnyland.

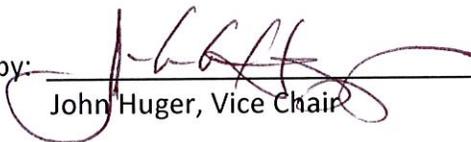
Joe Chirillo: We have new score board at Sunnyland too. We put 5 score boards throughout the City. Soccer program is starting. T ball is going on at Derbyshire and Baseball at Bethune Point. Lot of people come in and play Baseball for their own profit but the City Manager always against those kind of events, so Leisure Services is doing them. Only shortcoming sometimes we faces that we are short of staff.

Vincent Terry: There are some issues in putting baseball field here. There will be no parking if we do that. We use this area for event parking and extra parking for swimming pool.

**ADJOURNMENT**

There being no further business. Meeting was adjourned at 10:08 AM. Next meeting scheduled for Thursday, March 14, 2019 at 9:00 AM.

Carol Kilian, Vice Chair  
Leisure Services Advisory Board

Reviewed by:   
John Huger, Vice Chair

Transcribed by: Lubna Nisa, Board Secretary