



The CITY OF DAYTONA BEACH

Historic Preservation Board Agenda

December 17, 2019

City Hall
Regular Meeting
Commission Chambers

301 South Ridgewood Avenue
Tuesday, December 17, 2019
6:00 P.M.

NOTICE – Pursuant to Section 286.0105, Florida Statutes, if any person decides to appeal any decision made by this Board at this public meeting, such person will need a record of the proceedings and, for that purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City does not prepare or provide such a record.

	For special accommodations, please notify the City Clerk's Office at least 72 hours in advance. (386) 671-8023		Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the City Clerk's Office.
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In accordance with the Americans with Disabilities Act (ADA), persons with a disability needing a special accommodation to participate in the Board meeting should contact the City Clerk's Office, 301 S. Ridgewood Ave, Room 210, Daytona Beach, FL 32114, Ph: (386) 671-8023, Email: clerk@codb.us not later than 72 hours prior to the proceedings. If you are hearing or voice impaired contact the relay operator at 1-800-955-9771.

- 1) **Call to Order**
- 2) **Roll Call**
- 3) **Approval of Minutes:** November 19, 2019 Meeting
- 4) **Discussion Item:** *Student Scholarship*
- 5) **Discussion Item:** *Drone Project*
- 6) **Other Business:**
 - (a) Heritage Preservation Trust Report: Mr. Trager, Liaison
- 7) **Staff Update**
- 8) **Public Comments**
- 9) **Board Comments**
- 10) **Adjourn**

Next Meeting – January 21, 2020, 6:00 p.m. in the City Commission Chamber

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REGULAR MEETING – HISTORIC PRESERVATION BOARD

Tuesday, November 19, 2019

Minutes for the Regular Historic Preservation Board meeting for the City of Daytona Beach, Florida, held on Tuesday, November 19, 2019, at 6:00 p.m. in Commission Chambers of City Hall, 301 S. Ridgewood Avenue, Daytona Beach, Florida

Board Members present were as follows:

Mr. Robert Fort, Chair
Mr. Roman Yurkiewicz, Vice Chair
Mr. James Daniels
Dr. Andrei Ludu
Mr. Warren Trager

Board Members absent were as follows:

Mr. Brian Fredley
Mr. Dallas Peacock
Dr. Daniel Stotland

Staff members present:

Mr. Doug Gutierrez, Principal Planner
Ms. Kira Honse, Assistant City Attorney
Ms. Becky Groom, Board Secretary

1. **Call to Order**

Mr. Fort called the meeting to order at 6:00 p.m.

2. **Roll Call**

Roll was called with members present as listed above.

3. **Approval of Minutes:** September 17, 2019

Board Action:

A motion was made by Mr. Trager, seconded by Mr. Yurkiewicz, to approve the minutes of the September 17, 2019 Historic Preservation Board meeting, as presented. The motion carried (5-0).

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4. **Action Item:** Approval of 2020 Historic Preservation Board Calendar

Board Action:

A motion was made by Mr. Yurkiewicz, seconded by Mr. Trager, to approve the calendar for the 2020 Historic Preservation Board Meetings as presented. The motion carried (5-0).

5. **Discussion Item:** Student Scholarship

Mr. Gutierrez presented information that was provided by Dr. Ludu for evaluating the applications. Mr. Gutierrez stated he will present the plan for the scholarship application at the next meeting. Mr. Gutierrez stated he will talk with the Public Information Officer regarding advertisement and promotion of the scholarship program.

6. **Discussion Item:** Historic Sites drone fly over

Dr. Ludu presented a power point from a business that takes photographs by the use of drones of specific areas. Dr. Ludu suggested such a program may be valuable in promoting historic sites on the city's website. Dr. Ludu stated the program is inexpensive and suggested the city may fund the cost for preparing such a video.

Mr. Gutierrez stated the city has drones that are used by the Communications Department, Police Department and Permits & Licensing for building inspections. Mr. Gutierrez stated he will talk with those departments about photographs for such a program. Mr. Gutierrez noted that in the Redevelopment Department, staff is looking to create kiosks that have computers and such a video could be used at the kiosks to promote the city. Mr. Gutierrez stated he will report back at the next meeting with more information on the kiosks and the use of drones.

Mr. Yurkiewicz noted that drones are also used by real estate agents to show properties that are for sale.

Mr. Fort stated perhaps other departments would be interested in having drones photograph city facilities, such as Leisure Services.

7. **Discussion Item:** Mount Bethel

Mr. Gutierrez stated he has been meeting with representatives of Mount Bethel who have advised that they will wait on pursuing the overlay for the site since there is a fee involved. Mr. Gutierrez stated he has obtained the names for vendors from the State of Florida that will prepare plaques for

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National Register historic sites. Mr. Gutierrez stated the cost for a plaque is \$237 but it would set a precedent for the city to pay for the plaque.

8. **Discussion Item:** Annual Christmas Dinner

The Board agreed to hold their annual Christmas dinner on December 17, 2019 after the Historic Preservation Board regular meeting.

9. **Other Business:** Heritage Preservation Trust Report – Mr. Trager, Liaison

Mr. Trager stated he had nothing to report.

10. **Staff Update**

There were no additional staff updates.

11. **Public Comments**

There were no public comments.

12. **Board Comments**

Mr. Trager stated he would like to see the City Recreation Center on City Island designated as a local historic site.

Mr. Gutierrez stated that would involve a rezoning process and would have to be authorized by the property owner. Mr. Gutierrez stated such a request would have to be authorized by the City Commission. Mr. Gutierrez stated he will report back to the Board at the December meeting regarding this item.

Mr. Gutierrez reviewed the action that has been taken on the Hotchkiss house. Mr. Gutierrez stated the original application was submitted in 2013; and the overlay process was approved by the Historic Preservation Board and Planning Board in 2015. Mr. Gutierrez stated the application has gone through several reviews and is scheduled to be presented to the Planning Board on Thursday, November 21, 2019 and, if approved, will be forwarded to the City Commission for consideration.

Board Action:

A motion was made by Mr. Yurkiewicz, seconded by Dr. Ludu, that the Recreation Center on City Island be designated as a local historic site. The motion carried (5-0).

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13. **Adjourn**

There being no further business, the meeting was adjourned.

Robert Fort, Chair

Becky Groom, Board Secretary

THE CITY OF DAYTONA BEACH FLORIDA

Historic Preservation Board 2020 Essay Scholarship Program

Available Scholarship:

One \$500 scholarship for seniors attending any high school (public or private) in Daytona Beach, Florida

Program Guidelines & Priorities:

Seeking graduating seniors with a record of good attendance, community work, extracurricular activities

Applicants must have a minimum GPA of 2.5 and plan to attend a 2 or 4 year college or technical school

Scholarship funds will be paid in September 2020 for the first semester or January 2021 for the second semester of the student's first year directly to the college and not the student. It will be the student's responsibility to submit to the City of Daytona Beach Historic Preservation Board at the time of invoice for tuition and fees, student ID and college information.

Applicant must have endorsement of their Guidance Counselor on their application attesting they are qualified fit for this scholarship program. Application deadline is May 1 2020 by 4:00 PM to be received by the Historic Preservation Board Liaison's office, late applications are not accepted.

Mail one copy with a completed typed application (this includes application with sign off by guidance Counselor, essay and school transcript) to:

The City of Daytona Beach Florida
Historic Preservation Board
ATTN: D. Gutierrez
301 S. Ridgewood Avenue, Room 240
Daytona Beach, FL 32115

Email: gutierrezd@codb.us

The applications will be reviewed and recipient selected by the committee consisting of members of the Daytona Beach Historic Preservation Board. Please submit any questions to dgutierrezd@codb.us



Daytona Beach Historic Preservation Board Scholarship Application

Please print legibly:

Date: _____

Last Name: _____ First Name: _____ MI: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Home Phone: _____ Cell Phone: _____

E-mail: _____

High School Address: _____ Teacher/Advisor: _____

Essay

Attach a typewritten, double-spaced 1000 word essay addressing the following question:

- **How Does Historic Preservation Impact Economic Development?**

Letter of Recommendation

Attach a typewritten letter from your advisor stating why you are deserving of this scholarship.

Attachments Reminder: The following attachments must accompany your scholarship application:

- Letter of acceptance from a 2 or 4 year college or technical school.
- Official Grade Transcript
- Essay
- Letter of Recommendation

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I have read the scholarship guidelines, completed the above scholarship application with attachments and certify that I qualify for scholarship award consideration.

Signature

Date

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For HPB Scholarship Committee Use Only

Received by HPB Scholarship Committee:

Board Liaison Date

Reviewed by HPB Scholarship Committee:

Committee Member Date

