



The CITY OF DAYTONA BEACH Beautification Tree Advisory Minutes

City Hall
Room 149-A
Regular Meeting

301 South Ridgewood Avenue
Tuesday, December 3, 2019
4:00 PM

Pursuant to Section 286.0105, Florida Statutes, if any person decides to appeal any decision made by this Board at this public meeting, such person will need a record of the proceedings and, for that purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City does not prepare or provide such a record.

	For special accommodations, please notify the City Clerk's Office at least 72 hours in advance. (386) 671-8020		Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the City Clerk's Office.
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Present:

Jamie Newman
Marty Grimshaw
Kandi Schromm
Susan Bussinger
Milverton Robinson
Patricia Heard

Others Present:

Mark Pincket, Contracts & Renovations Supervisor
Ronald Kagle, Maintenance Supervisor III
Sheron Weatherholtz, Council of Garden Club Representative
Carolyn Sanders James, Community Activist
Jenny Nazak, 501 Harvey Avenue
Sandra Stinson, Board Liaison

The meeting was called to order at 4:15 p.m.

Reading of the Minutes:

The October 1, 2019 minutes were read and approved as noted.

Staff Presentations:

Mark Pincket, Contracts & Renovations Supervisor, attended the meeting to answer any landscaping questions the Board may have. Jamie Newman asked why someone would trim their hedges into a mushroom shape. Mark stated there is not any particular reason other than personal preference. Mark stated all hedges in city owned facilities are trimmed in a square manicure shape.

New Business:

Annual Awards Reception: The Annual Awards Reception will be held on January 21, 2020 or January 28, 2020. Sandy is coordinating Mayor Henry's availability to attend and present the Proclamation and take a group photo. Due to only having eight (8) monthly awards this past year, Sandy will contact the 2019 award recipients to get a head count of participation on the event. If there are only a few available to attend we will consider having the event at a smaller location than the Peninsula Club. Sandy will update the Board at the next scheduled meeting in January.

City Park Tour:

The Board and Sandy had a tour of six (6) different parks on November 16, 2019. The following are the parks and suggestions from the Board:

Lenox Park: Looks good no suggestions for improvements.

Colin's Park: The board suggested a new picnic table.

Joe Harris: The board suggested adding shaded areas.

Suburbia Park: The board suggested adding a shaded walking trail.

Cedar Highlands: The board suggested a new picnic table, new playground equipment and fencing placed around the park.

Henry Lee Park: The board suggested adding a flashing light on Bellevue Avenue to slow traffic down. Also adding lighting throughout the park so it's more visible at night.

City Park Tour Continued:

Sandy stated some of the suggestions may already be in progress. However, she will forward the information to the appropriate departments throughout the City and will report back to the Board.

Correspondence and Communications

Articles/Materials/Topic of Interest to the Board:

Jamie Newman has decided to resign his position from the Board effective immediately. Everyone thanked Jamie for his participation on the Board the past eight (8) years. He will be missed but not forgotten.

Monthly Beautification Awards:

Confirm Zone 4, Need a Residential and Commercial. Kandi Schromm to present at the 01/22/20 City Commission meeting.

Confirm Zone 5, Need a Residential and Commercial. Milverton Robinson to present at the 02/19/20 City Commission.

Confirm Zone 6, Need a Residential and Commercial. Patricia Heard to present at the 03/18/20 City Commission meeting.

Old Business:

None

Council of Garden Clubs:

No update at this time.

Citizens Comments

Carolyn Sanders James and Jenny Nazak would like to help out with the Beautification/Tree Advisory Board's Annual Awards Reception.

Additional Board Comments/Requests

None

Adjournment

The meeting was adjourned at 5:30 p.m. The next Beautification/Tree Advisory Board Meeting will be held on January 7, 2020 at 4:00 p.m. City Hall in Conference Room #149-A.

Respectfully submitted,

Sandra Stinson, Board Liaison

Beautification/Tree Advisory Board