



The CITY OF DAYTONA BEACH BOARD OF ADJUSTMENTS MEETING MINUTES

City Hall
Commission Chambers
Regular Meeting

301 South Ridgewood Avenue
Tuesday, February 18, 2020
1:00 PM

Pursuant to Section 286.0105, Florida Statutes, if any person decides to appeal any decision made by this Board at this public meeting, such person will need a record of the proceedings and, for that purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City does not prepare or provide such a record.

	For special accommodations, please notify the City Clerk's Office at least 72 hours in advance. (386) 671-8020		Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the City Clerk's Office.
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The Regular Meeting of the Board of Building Codes was held on February 18, 2020 at 9:00 a.m. in the City Commission Chambers, 301 S. Ridgewood Avenue, Daytona Beach, Florida. The following people were present:

Board Members:

Mr. John Bailey, Chair
Ms. Virginia Brown
Mr. Thomas Brown
Mr. Paul Culver
Mr. Vernon Weatherholtz

Charles Cino, Board Attorney

Staff Members Present:

Glen Urquhart, Chief Building Official
Robert Jagger, City Attorney
John Cecil, Demolition and Building Rehabilitation Inspector
Kim Flaherty, Project Manager
Off. Cortland Lampe, Daytona Beach Police Department
Becky Groom, Board Secretary

Call to Order

Mr. Bailey called the meeting to order at 9:00 a.m.

Roll Call

Roll was called with attendance as noted above.

Introduction of City Staff

Staff members in attendance were introduced and were sworn in. Approval of Minutes - January 21, 2020

Board Action:

A motion was made by Mr. Brown, seconded by Mr. Weatherholtz, to approve the minutes of the regular meeting of the Board of Building Codes held on January 21, 2020, as presented. The motion carried (5-0).

New Cases:

No new cases were presented.

Review Cases

Case A - BP2019-0069 - 645 McCormick Street - Appeal of Notice of Condemnation and Demolition Order

A request by Carrie L. Morgan, family member of the property owner, to appeal the City of Daytona Beach's Chief Building Official's determination to condemn the structure located at 645 McCormick Street due to unsafe conditions; and the determination that the building must be demolished.

Staff Presentation:

Glen Urquhart, Chief Building Official, stated a letter has been provided from an attorney representing Ms. Morgan requesting an extension in order to proceed legally to create an estate. Mr. Urquhart stated staff recommends granting a 90 day extension in order to allow the family time to establish the estate.

Respondent's Presentation:

The respondents were in attendance but had no comments.

Board Action:

A motion was made by Mr. Weatherholtz, seconded by Ms. Brown, to grant a 90 day extension of Case A - BP2019-0069 - 645 McCormick Street - Appeal of Notice of Condemnation and Demolition Order to the May, 2020, Board of Building Codes Meeting, as recommended by staff. The motion carried (5-0).

Case B - BP2019-0094 - 925 Glenwood Street - Appeal of Notice of Condemnation and Demolition Order

A request by Jay Frazier, on behalf of Williamsburg Painting Services, Inc., property owner, to appeal the City of Daytona Beach's Chief Building Official's determination to condemn the structure located at 925 Glenwood Street due to unsafe conditions; and the determination that the building must be demolished.

Staff Presentation:

Mr. Urquhart stated he met with Mr. Frazier on site, and Mr. Frazier permitted staff to enter the inside of the structure. Mr. Frazier stated he will submit a full set of plans for the interior work, including

mechanical and electrical; and a roof permit has been issued. Mr. Urquhart stated staff would like to continue the case to the April 2020 Board of Building Codes meeting.

Mr. Weatherholtz asked if Mr. Urquhart feels the building is structurally sound.

Mr. Urquhart stated yes and stated the building is secure.

Respondent's Presentation:

The respondent was not in attendance.

Board Action:

A motion was made by Mr. Weatherholtz, seconded by Mr. Culver, to continue Case B -BP2019-0094 - 925 Glenwood Street -Appeal of Notice of Condemnation and Demolition Order to the April 21, 2020, Board of Building Codes Meeting, as requested by staff. The motion carried (5- 0).

New Business

There was no new business discussed.

Adjournment

There being no further business to come before the Board, the meeting was adjourned.

A handwritten signature in cursive script, appearing to read "John Bailey", is written over a horizontal line.

John Bailey, Chair

A handwritten signature in cursive script, appearing to read "Becky Groom", is written over a horizontal line.

Becky Groom, Board Secretary