



The CITY OF DAYTONA BEACH

REDEVELOPMENT DIVISION

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AGENDA

MIDTOWN REDEVELOPMENT BOARD TUESDAY, January 12, 2021 – 6:00 P.M. City Commission Chambers - City Hall

NOTICE – Pursuant to Section 286.0105, Florida Statutes, if any person decides to appeal any decision made by this Board at this public meeting, such person will need a record of the proceedings and, for that purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City does not prepare or provide such a record.

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|  | <p>For special accommodations, please notify the City Clerk's Office at least 72 hours in advance. (386) 671-8023</p> |  | <p>Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the City Clerk's Office.</p> |
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In accordance with the Americans with Disabilities Act (ADA), persons with a disability needing a special accommodation to participate in the Board meeting should contact the City Clerk's Office, 301 S. Ridgewood Ave, Room 210, Daytona Beach, FL 32114, Ph: (386) 671-8023, Email: clerk@codb.us not later than 72 hours prior to the proceedings. If you are hearing or voice impaired contact the relay operator at 1-800-955-9771.

1. **Call to Order**
2. **Roll Call**
3. **Invocation**
4. **Pledge of Allegiance to the Flag**
5. **Approval of Minutes**
December 8, 2020 Board Meeting
6. **Staff Reports**
 - a. Police Department
 - b. Code Enforcement
7. **Presentation - Spotlight on Midtown**
 - a. Mr. Harold Lucas & Mr. David Lucas
 - b. Mr. Bruce McNorton
8. **Public Comments By Persons Addressing The Board**

EMERGENCY PROCEDURES FOR PUBLIC MEETINGS AND PUBLIC COMMENTS

During this time of extraordinary circumstances dealing with the declared State of Emergency associated with the COVID-19 pandemic, the City is temporarily allowing online public comments, and limited in-person public comments at City Hall, for public meetings of the City Commission and the various City Boards.

Online Public Comment Forms. The City is providing an online Public Comment Form to allow members of the public to submit public comments for each public meeting of the City Commission or a City Board. The Public Comment Form may be found at <https://www.codb.us/comments>. Please follow the directions on the Form to ensure proper electronic submission to the City. All Public Comment Forms completed and properly transmitted before 5 p.m. on the day prior to the public meeting will be provided to City Commission or Board members, as applicable, for their review and consideration prior to the public meeting. Any Public Comment Forms submitted after 5 p.m. on the day prior to the meeting will be provided to Commission or Board after the public meeting. All Public Comment Forms will be included in the official meeting records and retained by the City Clerk or the Board Secretary as a public record. If you have issues with accessing, completing, or submitting the online Public Comment Form please email us at comments@codb.us or call 386-671-8023.

Public Comments on Propositions before the City Commission or a Board. Although persons are strongly encouraged to submit online Public Comment Forms during this State of Emergency, persons may visit City Hall during a public meeting to make public comments on propositions coming before the City Commission or Board for a vote, subject to these City procedures and all social distancing requirements established by the Federal Centers For Disease Control and Prevention. The Commission Chambers will be closed for in-person attendance by the public. The City Hall lobby will be equipped with an audio/video feed to the Commission Chambers and a lectern and microphone will be placed immediately inside the door for public comments. Forms will be provided for persons to fill out who wish to make public comments. Persons may approach the lectern to speak on an item before the Commission or Board at appropriate times, when called upon, subject to such time limitations as may be imposed by the public body. The lobby will also have a limited defined area, with social distancing, for persons waiting to make public comment. In addition, the exterior entryway to City Hall will be equipped with a loudspeaker for persons waiting for permission to enter to make public comment due to space limitations in the lobby. Persons may also monitor public meetings from their iPhone, iPad, or other electronic device at www.codb.us/618/DBTV, and enter City Hall for public comment at appropriate times, when called upon. Persons who have finished speaking or not intending to speak on a matter coming before the Commission or Board will not be permitted to remain in City Hall. All persons must comply with social distancing requirements while at City Hall, such as by remaining at least 6 feet apart. Use of facial masks is mandated to combat the spread of the COVID-19 disease.

9. Wall Graphic – 619 W. International Speedway Blvd.

a. Review and approval of a request by Mr. Richard Sessa, on behalf of Enforcers MC Clubhouse Daytona, LLC, for approval of wall graphics to be located at 619 W. International Speedway Blvd.

10. Proposed Amendment to Bylaws

11. Committee Report to the Board

a. Review and approval of Recommended Outline of Upcoming Presentation to the City Commission

12. Project Updates

- a. Redevelopment
- b. Public Works

13. Public Comments

14. Board Comments

15. Adjournment

**MIDTOWN REDEVELOPMENT BOARD
MINUTES OF THE
REGULAR MEETING
Tuesday, December 8, 2020**

The regular meeting of the Midtown Redevelopment Board was held Tuesday, December 8, 2020, at 6:00 p.m. in the City Commission Chambers, Daytona Beach City Hall, 301 S. Ridgewood Avenue, Daytona Beach, Florida. The following people were present:

Board Members Present

Mr. Shawn Collins, Chair
Ms. Terica Charles
Mr. Byron Cogdell
Ms. Tangelia Hardy
Mr. Pierre Louis
Ms. Renee Richardson
Mr. Milverton Robinson (Planning Board appointee)
Ms. Valencia Stubbs

Staff Members Present

Mr. Reed Berger, Redevelopment Director
Mr. Anthony Jackson, Assistant City Attorney
Deputy Chief Scott Goss, Daytona Beach Police Department
Ms. Becky Groom, Board Secretary

1. Call to Order

Mr. Collins called the meeting to order at 6:00 p.m.

2. Roll Call

The roll was called and attendance was noted as stated above.

3. Invocation

Mr. Cogdell gave the invocation.

4. Pledge of Allegiance

5. Public Comments by Persons Addressing the Board

A summary of procedures for addressing the Board was included as part of the agenda.

Mr. Collins stated he would like to hear Public Comments at this time since he was aware that one of the speakers had to leave.

Public Comments

Tarneisha Thomas stated she was in attendance on behalf of the Lead Center, which is in partnership with Career Source and the Daytona Beach Housing Authority. Ms. Thomas stated the Lead Center helps young adults between the ages of 16 and 24 in obtaining their GED, occupational/vocational training, financial training, leadership development and employment readiness skills as well as career counseling and placement assistance. Ms. Thomas stated there are also a limited number of opportunities available for paid work experience for up to 12 weeks with a local employer in the area. Ms. Thomas stated the program is new and just started in July.

Mr. Collins stated he had a Zoom call with the Daytona Beach Housing Authority to determine what programs they have available that could benefit the CRA area. Mr. Collins stated there are many programs available for the community but people are not aware of what is available. Mr. Collins stated he would like such agencies to make a presentation to the Board so the Board can serve as a conduit with the community to let people know what programs are available.

Mr. Cogdell asked how the Board members could make the community aware of the Lead program.

Ms. Thomas stated the main opportunity is through networking and she is available to attend other meetings to discuss the Lead Center program.

Ms. Thomas stated the Department of Children and Families is working to connect people with various agencies and the Lead Center program would be vital to DCF in assisting their clients.

Ms. Charles stated it is time for us to find something positive for the youth and young adults of the community to do and thanked Ms. Thomas for the introduction to her program.

Ms. Stubbs asked what age group does Ms. Thomas find that is needing assistance most at this time.

Ms. Thomas stated young adults from the ages of 21 to 23 but the program offers assistance to individuals from the age of 16 to 24.

Terranda Bethune, Daytona Beach Housing Authority, spoke about the neighborhood network centers which are located at 1200 Ninth Street and 450 Whitney Street. Ms. Bethune stated the neighborhood centers are pending approval to become access centers where families could complete applications for public assistance programs, such as food stamps. Ms. Bethune stated assistance is provided in helping individuals complete their certification documents so they can maintain their housing. Ms. Bethune stated the centers will be holding a Financial Aid night and will also be distributing toys as part of the Toys for Tots program. Ms. Bethune stated technology classes are offered for seniors.

Ms. Richardson asked if the network centers have a computer set up by DCF for use for people who need to connect with that agency.

Ms. Bethune stated DCF has visited with them and she is going through the process for approval.

Ms. Charles stated she would like to assist in the Toys for Tots distribution as part of her non-profit organization, One Bad Decision.

Mr. Louis stated neighborhood network centers are key in training youth and are important for children.

Ms. Bethune stated she will provide her newsletter to the Board members which will keep them informed of upcoming programs.

Mr. Collins asked that Ms. Bethune publish the dates for the Midtown Redevelopment Board meetings in the newsletters.

Donna Banks, Midtown Community Development Corporation, stated on Wednesday, December 9 from 3:00 to 5:00 p.m. there will be a SUDS program at the Keech Street site in Caroline Village where detergent and bleach will be given away. Ms. Banks noted those items are not permitted purchases with food stamps.

6. Approval of Minutes

November 10, 2020 Regular Board meeting

Mr. Louis stated he would like Page 4 corrected. The minutes read that Mr. Louis stated the concerns about drugs cannot be fixed by this Board. Mr. Louis stated the statement should continue that "...cannot be fixed by this Board because it is an economic issue."

Ms. Charles stated the agenda materials she received are all dated for the September meeting, not tonight's meeting.

Mr. Collins stated the agenda packets were sent to the Board members through email.

Mr. Collins stated on Page 9, there is the comment made by Mr. Collins about the City never having a black City Manager. Mr. Collins stated he wants his specific comments noted in the minutes: In 150 years since founded, 144 years incorporated, for whatever reason, this city has never found a qualified black to lead this city. It is long overdue."

Board Action:

A motion was made by Mr. Louis, seconded by Mr. Cogdell, to approve the minutes of the Regular Board meeting of November 10, 2020, as corrected. The motion carried (7-0).

Mr. Collins stated he would like an item included on the agenda "Approval of Agenda." Mr. Collins stated this would provide an opportunity for members to discuss what is planned for the agenda.

Mr. Collins stated he would also like to have Old Business and New Business listed as items on the agenda. Mr. Collins stated he had asked for a discussion to be placed on the agenda regarding a standard agenda layout. Mr. Collins stated he would like to have Item 7 as New Business, and listed under that would be planned presentations. Mr. Collins stated Item 10 would be Old Business.

Mr. Berger stated he would like to discuss the agenda format under Item 9, Proposed Amendment to Bylaws.

7. Presentations – Spotlight on Midtown

- a. Mr. Jeff Sims, Sims Consulting

Jeff Sims, Sims Consulting, stated his organization offers training in fiber-optics, security training regarding electronics, cabling, and networking. Mr. Sims stated the program is 12 weeks long and the sessions are 8 hours a day. Mr. Sims stated the average wage in the area is about \$9 an hour and feels individuals going through his program would be making \$16 per hour.

Mr. Cogdell stated he has been on a call previously with Sims Consulting and is excited about the opportunity his organization may offer.

Ms. Richardson stated she is impressed and is pleased that his organization goes the extra mile by providing the trainees with breakfast, lunch, uniforms, and transportation.

Ms. Charles stated she was interviewed by Spectrum News 13 last week and she was asked what News 13 could do to help the community. Ms. Charles stated she asked that news 13 be used as a free news outlet to help get information on programs published. Ms. Charles stated she would provide Mr. Sims with the reporter's name and contact information.

Mr. Sims stated he will be working with Midtown CDC and will provide that information to Ms. Donna Banks.

Ms. Stubbs asked where the organization will be located.

Mr. Sims stated Ms. Banks will address that but he is focused on starting in the Midtown area.

Ms. Hardy asked how people will qualify for Mr. Sims' program.

Mr. Sims stated he does not qualify individuals but meets with prospective trainees to determine where they could be placed in the program.

Ms. Hardy asked if he has partnered with local agencies to do job placement.

Mr. Sims stated he has a deal on the table with another city. Mr. Sims stated he has contacted other agencies, such as Workforce Development.

Mr. Cogdell stated Mr. Sims' organization is in partnership with the Midtown CDC.

Mr. Louis stated he is pleased to see the program coming into this area. Mr. Louis encouraged Mr. Sims to talk with the Advanced Technology Center of Daytona State College. Mr. Louis encouraged Mr. Sims to talk with Cicely Thomas of TOTAL.

Ms. Charles stated she talked with Ms. Thomas and she is waiting to hear from Mr. Sims.

Mr. Collins stated he feels the Midtown CDC will be the central point for helping to provide jobs for the residents of Midtown. Mr. Collins stated Mr. Sims' program, the housing authority, and

Daytona State will all provide resources but have not been working together. Mr. Collins stated he feels Midtown CDC will be the conduit in providing information and connections between other organizations. Mr. Collins stated he feels CRA funding should be provided to the Midtown CDC. Mr. Collins stated that Mr. Sims has indicated that it will cost \$6,000 to train one student and Mr. Sims would like to provide his program to 10 students. Mr. Collins stated to train 10 students over 5 years would cost \$300,000. Mr. Collins stated recently the cost for benches on Mary McLeod Bethune was \$300,000, which the Board did not vote for. Mr. Collins stated he feels if other agencies, such as the Speedway Corporation, MPO or FDOT, are contacted they could provide funding for Mr. Sims' program.

Mr. Louis asked if Midtown money could be used for funding 10 students.

Mr. Collins stated he plans to come back to the Board at the January 2021 meeting with a request for funding.

Mr. Collins stated he met with the Director of the MPO who advised Mr. Collins that she has been wanting to make a presentation to the Midtown Board and would like to partner with the Midtown Board. Mr. Collins stated MPO funds are typically used for road projects and bike trails but training dollars are available. Mr. Collins stated he also met with the Vice President of Daytona State and Daytona State is also looking for opportunities to connect with the Midtown community.

Mr. Cogdell stated for the record he is a Board member of the Midtown Community Development Corporation.

Mr. Collins asked Mr. Jackson, Assistant City Attorney, if the Board is prohibited from spending their money on something other than capital.

Mr. Jackson stated he is attending tonight's meeting since Ben Gross was unable to attend. Mr. Jackson stated he does not have an answer but will make sure Mr. Gross is aware of Mr. Collins' questions and Mr. Gross can provide an answer to the Board at the next meeting.

Mr. Berger stated the city has gone through an extensive audit, and it is the opinion of the State Attorney, that using CRA funds for training is not permitted; and there is nothing in the plan to provide for expenditures to do this. Mr. Berger stated authorizing funding

would require amending the plan and would have to be consistent with the State Statute; and the CRA Board would make that decision.

Ms. Charles stated she feels providing education and training opportunities is a means to help address crime prevention and asked why there isn't funding available for that.

Mr. Berger stated the CRA is set up for capital improvements and provides grants for businesses and addressing blight. Mr. Berger stated job training and providing money to organizations for training purposes cannot be done.

Mr. Robinson stated he feels the Board should research their funding availability before proceeding with a motion. Mr. Robinson stated the Board's action plan and goals should be set for next year and perhaps this request could be included as part of that plan. Mr. Robinson suggested looking at the process of having an item included in the budget to make sure the request is successful.

Ms. Stubbs stated if the request is not legal and the motion passes, it won't matter because the city will have to do what is legally permitted. Ms. Stubbs asked if the motion is for the funds to be allocated to the Midtown CDC so they can divert funds to different programs instead of just one.

Mr. Collins stated his intention is to allocate the funds to the Midtown CDC for training and the CDC could determine which program would receive the funding. Mr. Collins stated the CRA would have to approve the allocation.

Mr. Louis stated the CRA will have to approve any funding. Mr. Louis stated Page 2 of the Midtown Area Plan outlines increasing employment opportunities. Mr. Louis stated the Midtown Strategic Plan reads on Page 9 that a goal is to increase local residents' activities in Midtown. Mr. Louis states this all refers to employment opportunities.

Commissioner Quanita May, Zone 3, 115 Magnolia Avenue, Daytona Beach, Florida stated she is available to answer questions the Board may have.

Mr. Jackson stated he is concerned about Ms. May addressing the Board since she may be discussing the items presented and making decisions at a CRA meeting.

Ms. Charles asked Ms. May if there has been anything discussed at previous CRA meetings that relates to what the Board is currently discussing.

Commissioner May stated Mr. Collins has taken the time to attend CRA meetings and she attended this evening to show the Board that she respects Mr. Collins' efforts. Ms. May stated the discussion of the benches came up at the last meeting and no decision was made. Ms. May stated the item was tabled because the subject of benches had not been discussed at a City or community meeting. Ms. May stated a community meeting will be held on December 9 at the Midtown Community Center at 5:30 p.m. Ms. May stated if the Board members have concerns about the benches or funding or MMB beautification, that would be the time to ask questions.

Mr. Collins stated he asked for the Public Works Director to attend tonight's meeting to discuss projects and he was told, and he is paraphrasing, that the City Manager said you all are not important enough for my Public Works Director to come and speak to you.

Commissioner May stated she would like each Board to provide her with a list of their concerns and things they would like to see happen. Ms. May stated this Board is a conduit of information to the Midtown area. Ms. May stated in the past two years, she has seen improvements and investments in the Midtown area. Ms. May stated there may be corporations that are interested in working with the Midtown Board and that would have nothing to do with the City.

Ms. Charles stated this is the first time a Commissioner has attended a Midtown meeting since she has served on the Board. Ms. Charles asked if the CRA Board has previously had any discussions regarding funding for training or other opportunities in the Midtown Area.

Commissioner May stated a strategic planning meeting is held once a year and that is when employment and future projects are discussed.

Mr. Louis stated he appreciates Commissioner May attending and noted that Commissioner Reed did attend last month's meeting and has attended previous meetings as well. Mr. Louis stated he appreciates Commissioner May listening to concerns.

Mr. Collins asked if the bench request came from the Commission or staff.

Ms. May stated it came from staff but further stated that she and Commissioner Reed asked for a beautification plan for MMB because they had received concerns from businesses along MMB.

Mr. Collins stated he was initially told that the Public Works Director could attend the Midtown Board meeting; and then Mr. Berger stated, and Mr. Collins is paraphrasing, that the City Manager will not let anyone come to speak before this Board.

Mr. Collins also expressed concern that he has not received a City budget.

Ms. May stated that her interactions with staff have been positive but she is not permitted to communicate or ask for things from the staff. Commissioner May stated she makes her requests through the City Manager and she is not permitted to direct staff to attend meetings.

Mr. Cogdell stated he likes Commissioner May's suggestion to submit a list of the Board's requests.

Commissioner May stated she gets the sense that the Midtown Board would like to have their own funding source in order to get things done.

Mr. Collins stated it is his understanding that the Midtown and Downtown CRAs have their own budgets but we have not seen the Midtown budget.

Mr. Louis stated he has the City budget and the Midtown funds are listed. Mr. Louis stated the budget is on the City's website.

Mr. Collins stated the Midtown Board does not provide any input into the budget, noting the City Manager sets the budget before it goes to the City Commission. Mr. Collins stated the only person that sees the budget besides the City Commission is the City Manager. Mr. Collins stated he is going to continue to push to have a presentation made to the City Commission at their meeting and he will provide a list of things the Board would like accomplished.

Ms. May stated that is a fantastic idea.

Ms. Hardy expressed concerns that there are no holiday decorations along Martin Luther King Blvd. but there are decorations going up in other parts of the city.

Commissioner May stated she is happy to put forward a request and find out about the decorations and provide an answer.

Ms. Richardson asked if Commissioner May is the commissioner for the Martin Luther King Blvd. area.

Commissioner May stated Commissioner Reed serves that area.

Mr. Robinson stated when he was first appointed to this Board, he was disappointed to learn that the Board has no power. Mr. Robinson stated the Board wants to be active and the City Manager is not aware of the changes in the Board's focus. Mr. Robinson stated the Board wants to be active and wants to set goals.

Commissioner May stated the Board is a conduit to her and she can lobby with the CRA for funding.

Mr. Collins stated he is concerned that he is only allowed to speak for two minutes at the CRA meeting.

Commissioner May stated there is an opportunity for the public to speak at the end of the CRA meeting prior to the Commission meeting. Commissioner May stated she welcomes a continuous report from the Midtown Board at the CRA meetings and she is happy to make that request.

Mr. Louis stated the agenda has been changed for the CRA and there is no public comments at the CRA meeting. Mr. Louis stated public comments are only made at the Commission meetings.

Commissioner May stated she would be willing to ask for a report from the Midtown Board at the CRA meetings.

Ms. Charles stated the Board would like to have more power. Ms. Charles stated most members feel the Board meets for the sake of meeting and after the Board meets, nothing happens. Ms. Charles stated the Board feels that they are bypassed, and items are sent to the City Commission without the Midtown Board reviewing them. Ms. Charles asked if any changes are to be made regarding the Board's responsibilities, should those be presented to the CRA, the Commission, or wait until the new City Manager is hired and present the Board's request to that person.

Commissioner May stated that is a strategy decision that the Board will have to take.

Mr. Jackson stated these are items the Board may discuss but are only being heard by one member of the CRA and should be presented to the entire CRA.

Commissioner May stated she will make a request at the December 16, 2020 meeting that the Midtown Board make a presentation at one of the meetings in January.

Ms. Stubbs asked about the motion regarding allocating funds and asked if funding could be allocated from other funding sources.

Mr. Berger stated the City Commission has the power to allocate funds.

Mr. Collins stated he foresees the CDC receiving the funds and they can partner with other organizations to provide training programs.

Donna Banks, Midtown CDC, stated the CDC would partner with Career Source and there are many other programs they could partner with. Ms. Banks stated there are enough programs in place to make training opportunities available for the next five years.

Mr. Cogdell stated he will not be voting since he serves as a Board member of the CDC. Mr. Cogdell stated the Chair has had direct communications with the CDC and he has not been involved with those communications.

Ms. Banks stated negotiations are in place with the Allen Chapel AME to hold the classes there. Ms. Banks asked that Mr. Berger look at the Safe Neighborhood Act, Statute 163.357, for development of employment and apprenticeship programs.

Board Action:

A motion was made by Ms. Charles, seconded by Mr. Louis, to provide \$60,000 per year of City funding to the Midtown CRA to increase employment opportunities and training for citizens within Midtown over 5 years for a total of \$300,000. The motion carried (6-0; Mr. Cogdell abstained).

- b. Nancy P. Keefer, CCE, President & CEO of the Daytona Regional Chamber of Commerce

Nancy Keefer and Carmen Ruiz spoke via zoom regarding the Equity, Diversity and Inclusion Program. Ms. Keefer thanked Commissioner May for the support of the program.

Ms. Ruiz stated the objective of the program is to provide mentorship to minority businesses. Ms. Ruiz outlined scholarship opportunities that are available for minority businesses in the community. Ms. Ruiz stated the Chamber has partnered with the Small Business Development Center at Daytona State College that will provide one-on-one marketing assistance. Ms. Ruiz stated this will help the business to better operate.

Ms. Charles asked if non-profits will be included in this program.

Ms. Keefer said yes.

Mr. Collins asked how the program will be promoted.

Ms. Ruiz stated it will be promoted through social media and the information is on the Chamber website.

Commissioner May stated she met with Mr. Ruiz. Ms. May stated Chester Olson and Leslie Gisgum also attended the meeting.

Ms. Keefer stated that she made a presentation to the Chamber regarding this program and Mr. Berger encouraged her to make a presentation to the Midtown Redevelopment Board.

8. Staff Reports

Police Department

Deputy Chief Scott Goss stated there has been a series of tragic incidents, two of which were in Midtown. Deputy Chief Goss stated a community meeting was held where residents were able to discuss the incidents with the Police Chief. Deputy Chief Goss stated there has been no further activity in the area in the last few days. Deputy Chief Goss stated the Police Department has been working with Stewart-Marchman to help talk with citizens about conflict resolution.

Mr. Louis stated mentoring among the youth in the community is key in resolving conflict.

Mr. Robinson stated until the community does something about the violence, it will continue.

Ms. Charles stated we have to hold people accountable for what they do. Ms. Charles stated she started her non-profit, One Bad Decision, after the death of her son. Ms. Charles thanked Deputy Chief Goss for the increased police presence in the community and is pleased that the Police are well acquainted with our community.

Mr. Cogdell stated residents of Midtown should be more involved in the Citizen Patrol. Mr. Cogdell stated there are also opportunities for pastors to participate in the Chaplain program.

Deputy Chief Goss stated citizen Patrol is a volunteer program and noted the volunteers will drive areas where they feel comfortable driving. Deputy Chief Goss stated the program is promoted throughout the city but few applications are received.

Mr. Collins stated at last month's meeting, Ms. Hawkins complained about loitering in front of her property. Mr. Collins stated he has talked with her and that has been addressed.

Deputy Chief Goss stated the Department will keep a presence in the community.

Code Enforcement

There was no report from Code Enforcement.

9. Proposed Amendment to Bylaws

Mr. Berger presented the staff report which was included as part of the packet. Mr. Berger stated Deputy City Attorney Ben Gross prepared the documents and is not in attendance this evening. The Board agreed to delay action on the amendments until the next meeting.

Mr. Louis stated in Section 5 on Page 3, Secretary should be capitalized.

Mr. Louis stated in Section 2, the time limits are discussed and asked if that should be clarified at 2.5 minutes.

Mr. Louis stated in Section 5, it reads the Co-Chair would be the presiding officer if the Chair is not in attendance. Mr. Louis stated he feels it should just say the presiding officer. Mr. Louis stated the same should apply in Article 7 on Section 2 and Page 5, Section 3.

Mr. Louis asked if there should be something addressed in the document about email communications between Board members.

Mr. Jackson stated the Board members should not be emailing each other and he will let Mr. Gross address that.

Mr. Collins stated he did not have any changes.

Mr. Robinson stated the Board had discussed that only the Chair could cancel a meeting and that is not reflected in Article 5, Page 2.

Ms. Charles stated the Board discussed raising the minimum amount of time from 24 hours to either 48 or 72 hours for calling a meeting and asked if that was finalized.

Ms. Stubbs stated that discussion was for a special meeting.

Mr. Collins stated that should be clarified.

Mr. Robinson asked if a special meeting is called and a member does not attend, does that count as one of the three meetings that a member is allowed to miss during the calendar year.

Mr. Collins asked where it is stated that a member is only permitted to miss 3 meetings.

Ms. Charles stated Article 3, Section 5 addresses missing 3 regular meetings.

Ms. Stubbs stated she thought the bylaws discussion was going to be held at a workshop.

Mr. Berger stated he does not recall that but that could be arranged.

Mr. Collins stated he likes the proposed agenda with the Old Business listed first. Mr. Collins stated Approval of the Agenda should be placed before the Approval of the Minutes. Mr. Collins stated the New Business item should include presentations by businesses.

Mr. Berger stated he feels the Police presentation should be closer to the beginning of the agenda.

Mr. Collins stated he doesn't have a problem listing the Police report first.

Mr. Cogdell stated sometimes items are discussed during the public comments that could be addressed by the Police Department so she feels Public Comments should be made prior to the Police presentation.

Ms. Charles stated perhaps public comments should be moved to the front of the agenda.

Mr. Collins stated the Board will know at the beginning of the meeting if there are issues that will be discussed that require input from the Police Department so the agenda could be rearranged if there are Police issues.

Ms. Stubbs stated the time of Deputy Chief Goss is valuable and if his presentation could be moved up on the agenda, that would be great.

10. Discussion Items

a. City Commission Presentation Strategies

Mr. Collins stated Commissioner May stated she will make a recommendation at the next City Commission meeting for Midtown Board representatives to be on the agenda. Mr. Collins stated Mr. Louis will be doing the bulk of the presentation. Mr. Collins stated he and Mr. Louis will need to talk to prepare for the presentation and asked how that could be done without a Sunshine violation.

Mr. Jackson stated he does not know how that could be done.

Mr. Berger stated the Board can call a committee and then a meeting could be held for the two members to discuss what will be presented.

Mr. Jackson stated the meeting would have to be noticed, held in a public place, and minutes taken.

Mr. Berger stated there are meeting rooms available that meet the ADA requirements.

Mr. Collins stated he would need a motion to appoint a committee to make the presentation.

Board Action:

A motion was made by Ms. Charles, seconded by Mr. Cogdell, to appoint a committee with a minimum of three members, including Ms. Hardy, Mr. Collins, and Mr. Louis, to discuss the CRA and City Commission presentation strategy. The motion carried (7-0).

11. Project Updates

- a. Redevelopment
- b. Public Works

There were no reports provided on these items.

12. Public Comments

John Nicholson, 413 N. Grandview, Daytona Beach, Florida stated only one board gets a budget and that is the Downtown Development Authority since they allocate tax funds. Mr. Nicholson stated the City Manager removed all responsibilities from the CRA Boards and the Boards should get together and ask for more responsibility. Mr. Nicholson stated the \$300,000 that the Board requested this evening will not be authorized because it is not in the budget.

Anne Ruby, 137 Park Avenue, Daytona Beach, Florida stated the City Manager works for the City Commission; and if you don't like what the City Manager is doing, it is the City Commission's responsibility to change that. Ms. Ruby provided a brochure she prepared regarding the Black Heritage Trail. Ms. Ruby stated she would like to have oral histories at each site to explain the historic significance of each site. Ms. Ruby stated she would like to add the boundaries for Newton, Midway, and Waycross. Ms. Ruby stated she would like to see a "Walk the Trail" event in February.

Mr. Collins stated he has been asking about a GIS layer on maps and that would identify each site and provide information on the site.

Mr. Louis stated he took photos of the sites when he walked the trail and posted them on a website.

Ms. Charles stated Bonner Elementary is listed on the flyer; and she is not sure how many people are aware that Turrie T. Small was Ms. Bonner's sister. Ms. Charles stated she believes Turrie T. Small Elementary should also be a part of the Black Heritage Trail. Ms. Charles stated she would like to see Daytona Beach do something to recognize Norma Blaine who recently passed away.

13. Board Comments

Ms. Charles stated Turrie T. Small Elementary is still in its original building and they do not have an intercom system in the classrooms. Ms. Charles stated they are currently using borrowed radios to communicate within the classrooms. Ms. Charles stated the school needs \$944 to purchase radios and batteries for use at the school. Ms. Charles asked the Board to reach out to Nascar or any other resources in the community that could help provide the radios.

Mr. Cogdell stated the Midtown CDC is having an event on December 9, 2020 to give away detergent and bleach to those in need. Mr. Cogdell stated Identity Church will be taking free family photos for anyone living on Keech Street on Saturday, December 12, 2020.

Mr. Collins asked about his request to receive a CRA budget.

Mr. Berger stated at this time, he does not have the direction to provide that to Mr. Collins.

Mr. Collins asked Mr. Berger if the 3D model will be provided.

Mr. Berger said no.

Mr. Collins asked if the GIS layered mapping will be provided.

Mr. Berger said no.

Mr. Collins stated at the last meeting he expressed his desire to have a black City Manager. Mr. Collins provided to the Board the statistics regarding the breakdown of employment in governmental agencies. Mr. Collins stated it has been 150 years since the city was founded and has been incorporated for 144 years and in all that time we can't find a qualified black to lead this city. Mr. Collins stated that is not by accident, that is by design.

14. Adjournment

There being no further business, the meeting adjourned at 10:15 p.m.

Shawn Collins, Chair

Becky Groom, Board Secretary



THE CITY OF DAYTONA BEACH

REDEVELOPMENT DIVISION

POST OFFICE BOX 2451
DAYTONA BEACH, FLORIDA 32115-2451
PHONE (386) 671-8180
Fax (386) 671-8187

MEMORANDUM

DATE: January 4, 2021
TO: Midtown Redevelopment Board
FROM: Reed Berger, Redevelopment Director
SUBJECT: Wall Graphics - 619 W. International Speedway Blvd.

A request by Richard Sessa, on behalf of Enforcers MC Clubhouse Daytona, LLC, for approval of wall graphics to be located at 619 W. International Speedway Blvd. The applicant is proposing a paint and color scheme to match their building located in West Palm Beach. The red and black stripes would be placed along the east and west façade of the concrete block building. A location map and photo of the proposed wall graphics are attached.

The Board shall determine whether or not the proposed wall graphics attached to this report are in compliance with the Land Development Code requirements in Section 6.10.J.13 - Wall Graphics and Architectural Embellishments (attached) including aesthetic enhancement of the building and that the scale, design, intensity, and character are consistent with the design of the building and compatible with the building and surrounding structures.



LOCATION MAP



PROPOSED WALL GRAPHICS

East and West Elevations
(photo of building in West Palm Beach)



Land Development Code requirements in Section 6.10.J.13

13. Wall Graphics and Architectural Embellishments.

a. A wall graphic is a wall decoration that depicts a scene, picture, illustration, or design with no written message, word, insignia, arrow, or logo.

b. An architectural embellishment is a three-dimensional architectural decoration added to a building for aesthetic purposes.

c. Wall graphics and architectural embellishments may be permitted in any district, subject to the review and approval as follows:

i. In Redevelopment Areas, wall graphics and architectural embellishments may be permitted by the Redevelopment Board for the area.

ii. In other areas of the City, wall graphics are subject to review and approval by the Planning Board and architectural embellishments are subject to review and approval by City staff.

d. Wall graphics and architectural embellishments shall comply with the following standards:

i. The wall graphic or architectural embellishment shall be applied to a prepared wall surface free of cracks, peeling paint, or stucco, and shall be covered with a protective coat to minimize deterioration.

ii. Wall graphics and embellishments shall be for the aesthetic enhancement of the building. Scale, design, intensity, and character shall be consistent with the design of the building, and compatible with the building and surrounding structures.

iii. No written messages, logos, arrows, or bare bulbs shall be part of the wall graphic or embellishment.

iv. Wall graphics or embellishments shall be applied and constructed strictly in accordance with the approved application. Any deviation from the approved plan or rendering, in materials or style, shall require removal of the wall graphic or embellishment within five days of notice.

e. Any variance from these standards or appeal from a determination made pursuant to this paragraph shall be reviewed by the Planning Board, whose decision shall be final administrative action.



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REDEVELOPMENT DIVISION

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MEMORANDUM

DATE: January 5, 2020
TO: Midtown Redevelopment Board
FROM: Reed Berger, Redevelopment Director
SUBJECT: Proposed revisions to the Midtown Redevelopment Board By-Laws

Attached is the draft revision of the bylaws based on comments offered by the Midtown Redevelopment Board at its November 10, 2020 board meeting and discussed at the Board's December 8th meeting. The City Attorney's office will be prepared to discuss these revisions and additional comments offered by the Board last month.

**BYLAWS - DAYTONA BEACH MIDTOWNWESTSIDE
REDEVELOPMENT BOARD**

**ARTICLE I.
OBJECTIVES AND PURPOSES**

SECTION 1. The objectives, ~~and~~ purposes and duties of the Daytona Beach ~~MidtownWestside~~ Redevelopment Board (the "Board") are set forth in the City of Daytona Beach Land Development Code ("LDC"), and may be amended or supplemented by any ordinances or resolutions that may hereafter be adopted by the Daytona Beach City Commission. ~~shall be those set forth in Ordinance No. 84-48, Ordinance 78-400, and Ordinance No. 83-79 as amended.~~

**ARTICLE II.
MEMBERSHIP**

SECTION 1. The Board shall consist of seven members, who shall be appointed by the City Commission as a whole, plus one City Planning Board member who shall serve as an ex officio non-voting member. ~~substitute design professional appointed by the City Commission as follows:~~

- ~~_____ (a) _____ Five members appointed by the City Commission~~
- ~~_____ (b) _____ One member from the Planning Board~~
- ~~_____ (c) _____ One design professional~~
- ~~_____ (d) _____ One substitute design professional~~

SECTION 2. Members shall serve without compensation. All Board members, other than the ex officio Planning Board member, shall be residents of, or have their principal place of business within, the Midtown Redevelopment Area. A majority of all Board members shall be residents of the City. ~~and must reside or have their principal place of business in the City of Daytona Beach.~~

SECTION ~~3~~2. The term of office of ~~the~~ Board members shall be 2 years; provided that a member shall continue to serve until a successor is appointed. Terms shall be staggered. Members may be reappointed for additional terms; provided that no member, other than the ex officio Planning Board member, may serve more than two successive terms. serve as members of the Westside Redevelopment Advisory Board. Where a member is not a member of a Redevelopment Advisory Board, his term shall be for a period of four years.

SECTION 4. If a Board vacancy occurs, a new appointment shall be made by the City Commission for the remainder of the ~~an~~-unexpired term. Members may be removed ~~for cause~~ by the City Commission at any time, with or without cause.

SECTION ~~5~~3. In order for the ~~Westside Redevelopment~~ Board to effectively carry out its duties ~~and responsibilities~~ to the best of its ability, ~~it is necessary for all members should to~~ attend all meetings. ~~It shall be the duty of the Chairman to notify or contact any member Whenever any Board member has with three or more absences from regular meetings, during any 12-month period, for the purpose of determining the cause. The the~~ Board shall consider the cause of such absences, requesting the resignation of any such member. If, after consideration, the Board deems it necessary, it shall request removal and replacement of any member missing three or more regular meetings during any 12-month period.

ARTICLE III.
OFFICERS AND THEIR DUTIES

SECTION 1. The officers of the ~~Westside-Midtown~~ Redevelopment Board shall be:

A Chairperson, who shall preside at all meetings and shall have such special duties as may be further prescribed in the bylaws, and who shall have the authority to preside at any adjourned meeting, or at any called or special meeting.

A Vice-Chairperson, who shall in the absence of the Chairperson, or ~~his~~ the Chairperson's inability or refusal to act, preside at all regular meetings, adjourned meetings, special meetings and public hearings of the Board, and shall have all powers in such case as the Chairperson.

~~A Secretary who shall be responsible for preparing a written record of all business transacted by the Board, minutes of all regular, adjourned, special or called meetings of the Board; serving notice to all members of all meetings, filing all official records of the Board; certifying all maps, records and reports of the Board; handling of correspondence; service of notice of all hearings and public meetings in accordance with the provisions of these bylaws; and advising the Mayor of vacancies on the Board and expiring terms of members. The Secretary shall preside in the event of the absence or inability to act of the Chairperson and Vice-Chairperson. The Secretary is authorized to utilize the facilities and services of the Development Services Department, City of Daytona Beach.~~

SECTION 2. In the event of the absence or inability to act of the Chairperson; ~~or~~ Vice-Chairperson ~~or Secretary~~, at any Board meeting with a quorum present, the senior member present shall temporarily assume the duties and powers of the Chairperson for the meeting ~~the purpose of conducting business~~.

ARTICLE IV.
ELECTION OF OFFICERS

SECTION 1. The Chairperson ~~and~~ Vice-Chairperson ~~and Secretary~~ shall be elected for a term of one ~~(1)~~ year and shall be eligible for re-election; ~~provided that the Chairperson shall~~ and serve a maximum of two ~~(2)~~ successive ~~one~~ ~~(1)~~ year terms. The Board; shall, from its number, fill any vacancy in the offices of the Chairperson ~~or~~ Vice-Chairperson ~~or Secretary~~.

ARTICLE V.
MEETINGS

SECTION 1. ~~The Board shall~~ annually adopt a schedule establishing the date, time, and location of regular meetings. Regular meetings may be cancelled upon a determination that there are no applications for development orders requiring consideration by the Board. City staff may call special meetings of the Board as needed, meetings upon receipt of applications for plan review or as needed to carry out its duties and in accordance with these bylaws.

SECTION 2. Each member of the Board shall be notified of the place, date, and time of each meeting by ~~the Secretary~~ City staff ~~by~~ at least ~~twenty-four (24)~~ hours ~~by~~ written notice served personally, via email, or left at the member's ~~his~~ usual place of residence; ~~;~~ or by telephone.

SECTION 3. ~~Notice in advance of the Board meetings shall be given to the City Clerk for dissemination to the news media. All meetings of the Board shall be open to the public. A, and a public-written record, including meeting minutes -in accordance with law, shall be kept of the Board's resolutions, proceedings, and actions. The record shall be filed with the City Clerk and shall be made available for public inspection during normal business hours in accordance with law.~~

SECTION 4. ~~No official Board business shall be conducted without a quorum present.~~ A quorum shall consist of four ~~(4)~~ members, ~~one of which must be an appointed design professional, for issues relating to land use.~~ Approval of all resolutions and actions of the Board shall require a simple majority of the members present and voting.

SECTION 5. City staff shall provide public notice of Board meetings and hearings as required by law, and shall furnish a Board secretary who shall be responsible for keeping and maintaining minutes of the Board meeting.

ARTICLE VI. ORDER OF BUSINESS

SECTION 1. At regular or special meetings of the Board, the general order of business shall be as follows:

- (1) Call to Order by the Chairperson, Vice-Chairperson, ~~Secretary,~~ or temporarily elected Chairperson.
- (2) Roll Call
- (3) Determination of a quorum
- (4) Approval of minutes of last meeting
- (5) Agenda items —
- (6) Old Business**
- (7) New Business**
- (8) ~~Citizens~~ Public Comments
- ~~(9) Board Comments~~
- ~~(10)~~ Adjournment

SECTION 2. ~~Citizens~~ The public shall be invited to speak before the Board on ~~the all~~ matters before final action is taken with which they are concerned. If, in the opinion of the **Chairperson**, time limitations are necessary for any reason, the Chairperson may place time limits for each speaker appearing before the Board and may limit the amount of rebuttal granted to the parties concerned. ~~;~~

SECTION 3. For quasi-judicial hearings, the Board shall observe those special procedures required by law.

SECTION ~~4~~3. The members of the press shall not take part in the business of the meeting but may request clarification on matters or actions taken.

SECTION ~~5~~4. In order to provide an opportunity for the discussion of problems and business before the Board prior to the making of a motion, it shall be the duty of the Chairperson ~~or Acting Chairperson~~ to state the matter of business to the Board and to provide a period of discussion of the facts relevant to the problem prior to entertaining a motion relative to the items of business. However, after a motion is made and seconded, the Chairperson may ask for additional discussion if deemed necessary. Any member may move the previous question, if additional discussion becomes repetitive and/or irrelevant to the original motion before the Board. Upon the motion on the previous question receiving a two thirds affirmative vote of those present, discussion will end and the vote on the original motion will proceed forthwith.

**ARTICLE VII.
MINUTES**

SECTION 1. The minutes of a meeting of the Board shall be promptly recorded and such records shall be open to public inspection after approval by the Board.

SECTION 2. The ~~Secretary-Chairperson~~ shall sign all minutes, after their preparation and acceptance by the Board, certifying that the minutes are an accurate and correct record of the proceedings of the meeting.

**ARTICLE VIII.
VOTING PROCEDURE**

SECTION 1. Voting on all matters of business before the Board shall be made by roll call unless the Chairperson deems said matter of business to be sufficiently non-controversial. Any member may request a roll call vote. The ~~Board s~~Secretary shall record the vote of each member of a roll call vote and each member shall vote when his or her name is called.

SECTION 2. ~~In accordance with law, a~~Any member of the Board having a personal or financial interest or other voting conflict in any matter before the Board shall disclose such interest to the Board. No member present shall abstain from voting on roll call vote except as required by law.

SECTION 3. Approval of all resolutions and action shall require a simple majority vote.

**ARTICLE IX.
PARLIAMENTARY AUTHORITY & ORGANIZATIONAL PROCEDURE**

SECTION 1. The rules contained in the last revised edition of Roberts' "Rules of Order", as published by ~~insert~~the Scott Publishing Company, shall apply in all meetings of the Board to the extent that such rules are not in conflict with these Bylaws and the Charter and Ordinances of the City of Daytona Beach.

SECTION ~~4~~2. ~~Continuance. Notwithstanding anything to the contrary herein, the Westside Redevelopment~~The Board shall may grant a **continuance** with regard to an application for any development order subject to Board recommendation or approval, at the request of the applicant, or on the Board's own initiative, subject to compliance with law. only one motion, made at the request of the applicant, to continue a scheduled item made prior to merit consideration of the item other than administrative items.All such continued items shall be placed as the last order of business on the agenda of the meeting considering the continued item unless the Board determines otherwise.

~~It is provided, however, that nothing herein shall prohibit the Westside Redevelopment Board from continuing, on its own motion, after consideration on the merits, any agenda item.~~

**ARTICLE X.
CORRESPONDENCE AND COMMUNICATIONS**

SECTION 1. Official communication of the Redevelopment Board to the City Commission of the City of Daytona Beach shall be in writing.

SECTION 2. All official Board correspondence **requires prior Board approval**.~~It shall be the duty of the Secretary with the assistance of the Development Services Department, City of Daytona Beach to draft and certify all correspondence necessary for the execution of the duties and functions of the Westside Redevelopment Board.~~

SECTION 3. All official papers, reports, studies and plans involving the authority of the ~~Westside Redevelopment~~ Board, after acceptance by an affirmative simple majority vote of the Board, shall bear the signature of the Chairperson, ~~or Vice Chairperson in the absence of the Chairperson, together with certification sign by the Secretary.~~

**ARTICLE XI.
AMENDMENTS AND BYLAWS**

SECTION 1. Amendments to these bylaws shall be first presented to the Board for recommendation; and for discussion at one regular Board meeting, and voted upon at the next such regular meeting. All proposed amendments shall be in writing and shall be approved by the affirmative simple majority vote of the Board.

**ARTICLE XII.
LEGAL STATUS PROVISIONS**

SECTION 1. Should any provision of these bylaws be declared by a Court of competent jurisdiction to be unconstitutional or invalid for any reason whatsoever, the same shall not affect the validity of the Bylaws as a whole or any part thereof other than the part judicially determined to be invalid.

SECTION 2. Should any requirement of law, including the LDC, be in conflict with the provisions of these Bylaws, these Bylaws shall be superseded to the extent of the conflict.



THE CITY OF DAYTONA BEACH

REDEVELOPMENT DIVISION

POST OFFICE BOX 2451
DAYTONA BEACH, FLORIDA 32115-2451

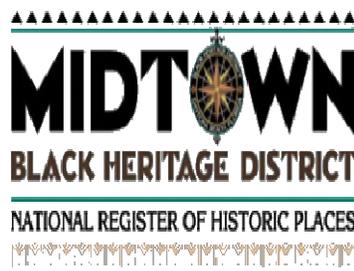
PHONE (386) 671-8180

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MEMORANDUM

DATE: January 5, 2020
TO: Midtown Redevelopment Board
FROM: Reed Berger, Redevelopment Director
SUBJECT: Discussion of Strategies for Presentation to the City Commission

On Tuesday January 5, 2021 at 3:00 P.M. the Committee approved by the Board on December 8, 2020 held a meeting in the City Commission Chambers to discuss strategies for a presentation to the City Commission. Mr. Collins and Mr. Louis were in attendance and recommended that the attached document titled "Midtown Community Redevelopment Board's Presentation to the Daytona Beach City Commission" should be presented at the Board's next meeting for review and approval. Minutes for the Committee meeting will be forwarded to the Board as soon as they are prepared.



Midtown Community Redevelopment Board's Presentation to the Daytona Beach City Commission

I. Brief Introductions:

- a. Mr. Pierre Louis, Immediate Past Chairman Midtown Community Redevelopment Board (CRB) *(1 Minute)*
- b. Mr. A. Shawn Collins, Chairman Midtown Community Redevelopment Board *(1 Minute)*

II. Why Are We Here Today?

- a. Re-introduce the Midtown Board Members – Mr. A. Shawn Collins *(1 Minutes)*
- b. History of the Midtown CRB – Mr. Pierre Louis *(5 Minutes)*
 - i. From the Beginning through 2020
- c. Future of the Midtown CRB (2021 & Beyond) – Mr. A. Shawn Collins – *(5 Minutes)*
 - i. How We Conduct Business
 1. Agendas & Meetings
 2. Communications Between the CRB, the Commission, & the Citizens
 - ii. What Business We Conduct
 1. Project Selection Process
 2. Contractor Selection Process
 3. Management of the Project

III. Where Do We Go From Here? – Mr. Pierre Louis & Mr. A. Shawn Collins

- a. Long-Term Vision *(4 Minutes)*
 - i. A ***“Do-Something”*** CRB
 1. Success Stories/Presentations
 2. Constant, Continuous, & Courteous Communications Between the CRA, CRB, and the Midtown Community

IV. Conclusion *(3 Minutes)*

- a. What Do We Need From You,,,,,the City Commission?
 - i. More Control over OUR Budget, OUR Projects, & OUR Purpose
 - ii. Recommendations on ALL CRA's Agenda Items
 - iii. Regular CRB Chairman Reports On the CRA's Agenda

Midtown Redevelopment Area

Public Works Projects

Campbell Pool main entry building + pool deck expansion with shade structures

(Phase 1 + Phase 2)

(Project #2018-044)

Commission District/Description:

- Construction documents for a well-defined entry point to Campbell Pool, increased site connectivity, and expanded pool deck for Campbell Pool
- Zone 6 (Paula Reed)
- Redevelopment Area: Midtown Redevelopment Area
- Progress
 - Block work completed
 - Foundation work completed
 - Ramp walls completed
 - Stairs formwork in place
 - All electrical and plumbing rough-in complete
 - Site rough grading is complete as of 12.15.20
- Schedule:
 - Work to begin on October 1st 2020
 - Substantial Completion on February 15th, 2021
- Pending Work:
 - Continued Construction Administration duties as needed during construction
- Upcoming Work (1 week look-ahead):
 - Submittal reviews and answering RFI's as they come in during construction
- Risks/Challenges:
 - None
- Project Cost:
 - \$200-300K
 - Race and Rec Grant (\$139,386.00) City Match (\$151,614) \$291,000.00 (total budget)
- Summary:
 - This project is a component of the Dickerson Center Master Plan. The project includes a new entry pavilion and extended pool deck with shade structures for the Campbell pool.

Campbell Pool Parking Lot Improvements

(Project # 2017-053)

- Description/Commission District:
 - Project is for design and construction of parking lot improvements for Dickerson Center and Campbell Pool facility.
 - Zone 6
 - Mid-Town Redevelopment CRA
- Progress
 - Work Authorization #23 for design and permitting for PMA issued
 - Redesign needed due to park masterplan changes
- Upcoming Work (1 week look-ahead)
 - Forward revised Master Plan on Park to Design Engineer
- Risks/Challenges
 - Minimizing disruption to pool and Dickerson center users during construction

- Identify entrance to pool and pedestrian path to entrance
- Completion of work within budget
- SJRWMD Permitting
- Schedule
 - Design completion: February 2021
- Project Costs
 - Design Cost: (Survey: \$8,397, Geotech \$1,401, \$26,000 PMA Design and permitting)
 - Construction Costs ((Grant award) \$369,359
- Summary
 - On Schedule

Cypress Aquatic Center motor and pump replacement **(Project #2020-043)**

- Commission District/Description:
 - Zone 6
 - Midtown CRA
 - Project consist of replacement of existing pool pump system
- Progress
 - Replaced main pool pump motor and impeller in existing housing. This is a temporary repair until new system can be proposed.
 - Installed redundant sump-pumps to get pool back into operation.
 - Reviewing proposals for new motor and pump system from 3 contractors
 - Proposals issued to Leisure Services staff
 - Funding Request Memo submitted to the City Manager.
- Schedule
 - Pool to reopen – 10/5
 - New motor and pump system install - TBD
- Pending Work
 - Funding Request approval
 - Purchase Order process
- Upcoming Work (1 week look-ahead)
 - Funding Request
- Related Work
 - Daily monitoring of pool pump pit for excessive water level
- Risks/Challenges
 - Current system failure prior to new system installation. This will shut down the use of the pool.
- Project Costs
 - \$5000.00 temporary repairs
 - New system installation – \$13,992.00
- Summary

The main pool pump system is end-of-life and suffered major failure. A new motor and impeller were installed to bring the pool back online and in service. The system is beyond repair and needs to be redesigned and replaced. Several pool contractors are preparing proposals to upgrade and replace the existing system.

Dickerson Center HVAC**(Project #2019-058)**

- Commission District/Description:
 - Zone 6
 - Midtown CRA
 - Project consist of the installation of new HVAC air flow boxes with electronic controls, environmental remediation and restore of ceiling and carpet materials.
- Progress
 - Document package for the Invitation To Bid (ITB) submitted to Purchasing to be advertised.
- Schedule
 - Simes & Rosch Design – 4 weeks 11/18 (engineering delays)
 - Plan review – 1 week 11/25
 - ITB process – 1 month 1/15
 - City contract approval – 1 month 2/15
 - Contract work – 3 months 5/15
 - 2 week project schedule contingency – Completed 5/30
- Pending Work
 - ITB submittals and RFI's from bidding contractors.
- Upcoming Work (1 week look-ahead)
 - Technical Service Project Manager to coordinate project quotes with Leisure Services.
- Related Work
 - Mold remediation
 - Ceiling tile and flooring replacement
- Risks/Challenges
 - Disruption to the Boys & Girls Club that currently utilizes the space.
- Project Costs
 - \$225,000.00
- Summary

Assessments, evaluations and testing of the Dickerson Center south building HVAC system and environmental conditions have been completed. Work Authorization for the engineer design is in complete. Project is in the bid process.

Dickerson Park Playground**(Project #2020-020)**Commission District/Description:

- Construction documents for a new relocated playground at the Dickerson Center
- Zone 6 (Paula Reed)
- Redevelopment Area: Midtown Redevelopment Area
- Progress
 - Schematic site plan complete
 - Permit + Bid drawings for Dickerson Master Plan are currently underway by Parker Mynchenberg
- Schedule:
 - City Commission acceptance of Race and Rec Grant on May 20th, 2020
 - January-February, 2020: Completion of Design Documents
 - March 2021: Commission approval of playground vendor installation, concrete contractor for playground seat walls, and other vendors for irrigation, electrical as needed in project scope

- April 2021 – June 2021: Construction of playground
- Pending Work:
 - Finalizing proposals from vendors for playground and concrete work associated with the project (take to commission in February for approval)
- Upcoming Work (1 week look-ahead):
 - Final Playground pricing from playground vendor (Kompan)
 - Commission Agenda package for approval of grant expenditure on playground vendor and equipment for February Commission date
- Risks/Challenges:
 - None
- Project Cost:
 - \$402,400.00
 - Race and Rec Grant (\$302,400.00) City Match (\$100,000.00) \$402,400.00 (total budget)
- Summary:
 - A new playground to replace the existing playground at the Dickerson Center. This project is a piece of a larger Master Plan for the Dickerson complex.

Dr. MM Bethune Streetscape – MLK to Ridgewood **(Project #2020-029)**

- Commission District/Description:
 - Zone 3 and 6
 - CRA – Midtown and Downtown Redevelopment Areas
 - To construct streetscape improvements along MMB Blvd from MLK to Ridgewood Ave.
- Progress
 - Plans updated for bidding purposes
 - Bids came in over budget
 - Deductive Change Order 1 to make project meet budget – removed benches and waste receptacles
 - Green Technologies was low bid and awarded contract
- Schedule
 - Project approved on 10/7/2020 Commission Agenda
 - Notice to Proceed 11/2020
 - Begin construction 12/2020
 - Contract length is 150 days
 - Finish project 4/2021
- Upcoming Work (1 week look-ahead)
 - Change Order 2 is being routed at this time to close project out
- Risks/Challenges
 - TBD.
- Project Costs
 - Estimate for construction: \$244,530
 - Lowest bid is \$335,750
 - Final contract price: \$236,950
- Summary
 - Bid starts 6/16/2020.
 - Bid opening 7/23/2020
 - Deductive Change Order signed to bring project within budget

- Approved at October 7, 2020 Commission meeting
- Substantial Completion – Dec. 15, 2020

Fremont Avenue Sidewalks

(Project #2016-002)

- Commission District/Description:
 - Design plans for the construction of a new sidewalk on the north side of Fremont Avenue from Niles Street to Ridgewood Avenue (US 1). The City is working with the TPO and the project appears to be eligible to receive LAP funding to assist with construction cost.
 - Zone 6, A portion of the project is within the Midtown Redevelopment Area
- Schedule:
 - Plans and Bid documents completion March 2020.
 - Sidewalk construction anticipated to be programmed FDOT FY 2020/2021
- Progress:
 - FDOT allocated funding to Railroad to install new railroad crossing arms to accommodate pedestrian crossing and construction and the work has been completed.
 - Project is on time
- Upcoming Work:
 - Respond to FDOT review comments
- Risks/Challenges
 - Existing grades will have to be altered to come into compliance with ADA including several driveways. Permission from the owners will have to be obtained
 - Waiting for TPO Grant funding for construction.
 - Cultural Assessment not funded
- Project Costs
 - \$35,346.66 (Design)
- Summary
 - 100% Plans and Specifications are with the FDOT
 - Teleconference with FDOT on Aug 10th about project funding. FDOT sent email on Dec 29th about funding project in July 2021.
 - Project is on time

Michal Brown Bldg. Storeroom renovation

(Project #2020-044)

- Commission District/Description:
 - Zone 6
 - Midtown CRA
 - Project consist of renovating a 430 square foot room that was formerly bathrooms and convert it into usable storage space.
- Progress
 - Funding account approved.
 - Memo and bids submitted to the City Manager for project approval.
- Schedule
 - Renovation bids due – 10/20
 - Review and level bids – 10/23
 - Prepare memo and funding – 10/26
 - Renovation of space – 01/04 to 01/25

- Pending Work
 - City Manager approval
 - Construction Schedule from Kirton Ent.

- Upcoming Work (1 week look-ahead)
 - CM approval
- Related Work
 - N/A
- Risks/Challenges
 - N/A
- Project Costs
 - Project budget set at \$20,000
 - Low bidder is \$20,705
- Summary

The former bathroom space was no longer required for this site. Preliminary demolition completed, but the space requires a general contractor to complete the preparation of the space and complete a renovation including new lighting, walls and flooring.