

MINUTES

REGULAR MEETING – HISTORIC PRESERVATION BOARD

November 16, 2021

Minutes of the Regular Meeting of the Historic Preservation Board of The City of Daytona Beach, Florida, held on Tuesday, November 16, 2021 at 6:00 p.m., in the Commission Chambers, City Hall, 301 South Ridgewood Avenue, Daytona Beach, Florida.

1. **Call to Order**

2. **Roll Call.**

Delia Krimmel	Present
Allysia Mompoint	Absent
Fernando Neves	Present
Tracey Remark (Chair)	Present
Warren Trager (Secretary)	Present
Joseph Vetter	Present

Also Present:

Steven Bapp, AICP, Historic Preservation Planner

Kira Honse, Assistant City Attorney

Vanessa Trimble, Planning Technician

It was moved by Mr. Neves to approve the minutes as corrected, seconded by Mr. Vetter. The motion passed 7-to-0 with the breakdown as follows:

Delia Krimmel	Yea
Allysia Mompoint	Excused
Fernando Neves	Yea
Tracey Remark	Yea
Warren Trager	Yea
Joseph Vetter	Yea

3. **Approval of Minutes**

Approval of the Minutes of the October 5, 2021 Regular Historic Preservation Board Meeting held at City Hall, 301 South Ridgewood A venue, Daytona Beach, Florida.

Ms. Remark stated page five in the first paragraph she was misquoted. She asked if they should approve is as is and have someone go back and fix it.

Kira Honse, Assistant City Attorney stated they could postpone approving the minutes.

Board Action

It was moved by Mr. Trager to postpone approval of the minutes to the next meeting for corrections to be made, seconded by Mr. Neves. The motion passed 5-to-0 with the breakdown as follows:

Delia Krimmel	Yea
Allysia Mompoint	Excused
Fernando Neves	Yea
Tracey Remark	Yea
Warren Trager	Yea
Joseph Vetter	Yea

Action Items

4.

A. Election of the Historic Preservation Board Vice-Chair

Ms. Remark asked if anyone wanted to volunteer. She asked Ms. Krimmel if she would be comfortable being the Vice Chair.

Ms. Krimmel replied, absolutely.

Board Action

It was moved by Mr. Neves to nominate Delia Krimmel for Vice Chair. Mr. Trager seconded the motion. The motion passed 5-0 with the breakdown as follows:

Delia Krimmel	Yea
Allysia Mompoint	Excused
Fernando Neves	Yea
Tracey Remark	Yea
Warren Trager	Yea
Joseph Vetter	Yea

B. (Quasi-Judicial Hearing): DEV2021-140: Coast 2 Coast Promotional Marketing LLC, Property Owner, for a Major Certificate of Appropriateness for exterior alterations on a contributing structure in a local historic district located at 350 S Palmetto, Daytona Beach, Florida, 32114.

Staff Presentation

Steven Bapp, Planner, presented the staff report which was included as part of the packet for a Major Certificate of Appropriateness for exterior alterations on a contributing structure in a local historic district located at 350 S Palmetto.

Mr. Neves asked if the person who owned the corporation was going to live in the house.

Mr. Bapp stated from his knowledge, yes. He stated the registered agent of the LLC is here, and he is the owner.

Mr. Vetter stated the important thing is, it's going to stay a residential home.

Mr. Bapp stated the applicant informed him it would remain, but they could ask.

Mr. Vetter stated the packet was put together very well, and easy to follow.

Ms. Krimmel asked that the wood panel and paint be continuous, so you don't see a discrepancy in the paint color and texture.

Mr. Bapp stated that's a question for the applicant, but that's the intent of the project.

Ms. Remark asked about doors on the Live Oak porch.

Mr. Bapp stated there are two doors on the porch and they are removing the south facing door.

Ms. Remark asked, not the hidden door.

Mr. Bapp stated the hidden access door would remain and the porch would remain functional.

Mr. Trager asked if they were removing the door on the north side and closing the door on the south side.

Mr. Bapp stated yes, there would be two doors that will be removed and closed, one on the south side of the porch on Live Oak, and one on the north side facing a neighboring property.

Mr. Trager asked if they were getting rid of the window.

Mr. Bapp stated the applicant is proposing to do that.

Applicant Presentation

Daniel Preto, 350 S. Palmetto Avenue stated the reason they are doing the door facing the neighboring property is because they want to put in cabinets. He stated the one on Live Oak is going to be a bathroom. He states they want to keep it historically conservative. He stated regarding the siding, they are replacing it, so that it is continuous on both sides of the house.

Ms. Remark asked about a tiny window.

Mr. Preto stated they are keeping it to put a bathroom under the stairs and the window will give lighting.

Ms. Remark asked what they were doing on the second floor.

Mr. Preto stated they are enclosing the rooms and will have a loft. He stated on the third floor they would put a bathroom and make it a master.

Ms. Remark asked about a door facing Ridgewood and if they were eventually putting on a porch.

Mr. Preto stated the one on the side, he plans to move to the back to have access and eventually have a wraparound porch.

Mr. Vetter asked if it was on the National Registry.

Mr. Bapp stated it is a contributing structure of the National and Local District.

Citizens Comments

No comments

Board Action

It was moved by Mr. Neves to approve the request per staff recommendations. Mr. Trager seconded the motion in accordance with the staff report as presented. The motion passed 5-0 with the breakdown as follows:

Delia Krimmel	Yea
Allysia Mompont	Excused
Fernando Neves	Yea
Tracey Remark	Yea
Warren Trager	Yea
Joseph Vetter	Yea

Ms. Remark suggested to the applicant, once he gets the project done, to get a plaque from the district on the front of the house.

- C. Approval of the 2022 Historic Preservation Board Meeting Calendar.

Board Action

It was moved by Ms. Krimmel to approve the 2022 Calendar per staff's recommendation. Mr. Trager seconded the motion. The motion passed 5-0 with the breakdown as follows:

Delia Krimmel	Yea
Allysia Mompont	Excused
Fernando Neves	Yea
Tracey Remark	Yea
Warren Trager	Yea
Joseph Vetter	Yea

5. **Discussion Item**

No Items

6. **Other Business**

- A. Heritage Preservation Trust Liaison

Ms. Remark asked what the Heritage Preservation Trust was.

Mr. Trager provided brief overview. He stated a new lady has taken over and has not called him with updates.

7. **Staff Updates**

- A. **Presentation of the Annual Certified Local Government (CLG) Report.**

Steven Bapp, Planner, presented the CLG report which was included as part of the packet. He stated the report was basically statistical data points. He stated the difference this year is there are two questions that they're asking feedback on.

- What training topics would be most beneficial to the historic board?
- How can Division of Historical Resources (DHR) better assist our local efforts?

Ms. Remark referred to a paragraph in the report and asked if minutes get submitted automatically.

Mr. Bapp stated after the minutes are approved, he sends them, it's an administrative function.

Ms. Remark asked if Mary McLeod Bethune's home was on the individual local listing.

Mr. Bapp stated no, it's on the national registry. He stated that's something they can do in the future if the board desires.

Mr. Neves asked the difference between the National and Local District.

Mr. Bapp stated the National Registry District is registered with the Secretary of Interior. He stated a city or municipality can put additional protection.

Mr. Neves stated National Registry District has very little teeth.

Mr. Bapp stated the Peabody is not in the report because it was passed after the report was done, but it will be in next year's report.

Mr. Neves asked as if it was a local historic site

Mr. Bapp stated yes, and they'll report that activity to the Florida Department of State Division of Historical Resources.

Ms. Remark stated the only way to preserving something on the National Historic Register is to have a local district.

Mr. Trager stated to get the designation costs several thousand dollars.

Ms. Remark stated suggested they reach out to Bethune-Cookman and see about getting Mary McLeod Bethune home as a local historic.

Mr. Vetter stated, especially with the statue visiting us and moving to the Statuary Hall on Capitol Hill. He stated in addition, what about the Hotchkiss Home.

Ms. Remark asked if it falls under it.

Mr. Trager stated they just got a local.

Ms. Remark stated for the Hotchkiss.

Mr. Trager replied no, for the Lillian Place.

Ms. Remark stated it's important to get those done. She stated she liked the question from CLG.

Mr. Vetter stated the report mentions training in August. He asked what year.

Mr. Bapp stated it's been a while, 2016.

Mr. Vetter recommended updating training.

Ms. Krimmel asked what training they have currently.

Mr. Bapp stated just what he does for board members. He stated he would put in the report to have board training.

Ms. Remark asked if anything was available on grants, and what type of grants are out there.

Mr. Vetter stated reviewing designations would be a topic.

Ms. Krimmel stated she would like to have a list of replacement options.

B. Staff Memorandum – Emergency Order for 200 S. Beach Street, Daytona Beach FL.

Mr. Bapp presented this to the board for information and to be transparent about on-going actions, the board has no action on this. He presented the report which was included as part of the packet for 200 S. Beach Street regarding the conditions of the building.

Mr. Neves asked if the property owner had any interest in addressing this.

Mr. Bapp stated he was not sure what the property owner's intentions were. He stated he does know the structure is deemed unsafe.

Mr. Neves asked if the City was going to demolish the existing canopy.

Mr. Trager stated if it gets bad enough, they'll put a lean against the building.

Ms. Krimmel stated currently, there's nothing the board can do regarding 200 S. Beach, it would be between the owner and the city to discuss the removal. She stated eventually, the COAs would come to the board to replace them.

Mr. Bapp stated correct.

Kira Honse, Assistant City Attorney stated it's a health safety, life threatening thing.

Mr. Bapp stated there is no action now, but any type of replacement, either a minor issue or major COA would come before the board.

C. **Recording Secretary Comments:**

Vanessa Trimble, Planning Technician/Recording Secretary stated she could clarify the discrepancy in the minutes if the board wanted to approve them. She read the minutes to the board.

Ms. Remark asked for a motion to approve the October 5, 2021 minutes.

It was moved by Ms. Krimmel to approve the October 5, 2021 minutes with corrections, as state. Mr. Neves seconded the motion. The motion passed 5-0 with the breakdown as follows:

Delia Krimmel	Yea
Allysia Mompont	Excused
Fernando Neves	Yea
Tracey Remark	Yea
Warren Trager	Yea
Joseph Vetter	Yea

9. **Board Comments**

None

10. **Adjournment**

There being no further discussion or comments the meeting was adjourned at 6:55 pm.


Tracey Remark
Chair

ATTEST:


Vanessa N. Trimble
Recording Secretary/Planning Technician