



The CITY OF DAYTONA BEACH

REDEVELOPMENT DIVISION

POST OFFICE BOX 2451

DAYTONA BEACH, FLORIDA 32115-2451

PHONE (386) 671-8180

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AGENDA

DOWNTOWN REDEVELOPMENT BOARD

Tuesday, October 3, 2023 - 12:00 P.M.

City Commission Chambers - City Hall

NOTICE – Pursuant to Section 286.0105, Florida Statutes, if any person decides to appeal any decision made by this Board at this public meeting, such person will need a record of the proceedings and, for that purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The city does not prepare or provide such a record.

	For special accommodations, please notify the City Clerk's Office at least 72 hours in advance. (386) 671-8023		Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the City Clerk's Office.
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In accordance with the Americans with Disabilities Act (ADA), persons with a disability needing a special accommodation to participate in the Board meeting should contact the City Clerk's Office, 301 S. Ridgewood Ave, Room 210, Daytona Beach, FL 32114, Ph: (386) 671-8023, Email: clerk@codb.us not later than 72 hours prior to the proceedings. If you are hearing or voice impaired contact the relay operator at 1-800-955-9771.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Minutes: September 5, 2023
5. Police Report – Captain Nikolow
6. Staff Reports
 - 6a. Beach Street Security company expense
 - 6b. 2024 Board Meeting schedule
 - 6c. Adopted Budget FY2023/2024
7. Public Comments
8. Board Comments
9. Adjournment

Agenda Approval	Date
Redevelopment & Neighborhood Services Director	9-27-23
____ Assistant City Attorney	____
____ City Manager	____

**DOWNTOWN REDEVELOPMENT BOARD
MINUTES
Tuesday, September 5, 2023**

A regular meeting of the Downtown Redevelopment Board was held Tuesday, September 5, 2023, at 12:00 p.m. The meeting was held in the Commission Chambers, 301 S. Ridgewood Avenue, Daytona Beach, Florida. The following people were present:

Board Members Present:

Mr. Pete Zahn, Chair
Mr. Kenneth Hunt, Vice- Chair
Mr. Tibor Benke
Ms. Sheryl Cook
Mr. John Kamchan

Board Members Absent:

Mr. Jake Nicely

Staff Members Present:

Mr. Ken Thomas, Redevelopment Director
Mr. Kira Honse, Assistant City Attorney
Ms. Michele Toliver, Redevelopment Project Manager
Ms. Mandana Carry, Board Secretary

1. Call to Order:

Mr. Zahn called the meeting to order at 12:00 p.m.

2. Roll Call:

Ms. Carry called the roll and noted members present as stated above.

3. Pledge of Allegiance:

The Pledge of Allegiance was stated by the board.

4. Approval of the minutes: May 2, 2023 & August 1, 2023

A motion was made to approve the May & August minutes by Ms. Cook, was seconded by Mr. Hunt. The motion carried (6-0).

5. Election of Chair and Vice- Chair

Ms. Thomas stated that it was time to re-elect Chair and Vice Chair, that Mr. Zahn had fulfilled his requirements and could not assume Chair position again for another year. The board then discussed the vote.

A motion to elect Mr. Hunt as Chair was made by Mr. Zahn, was seconded by Ms. Cook and the motion carried (6-0).

A motion was made by Mr. Hunt to elect Mr. Zahn as Vice-Chair, the vote was seconded by Ms. Cook. The motion carried (6-0).

6. Presentation:

6a. City Manager- Deric C. Feacher

Mr. Feacher, city manager, expressed his thanks to the new Chair, and stated to the Board that when he first arrived, he said that he would do his best to give an annual update before the budget process happened and share some insights with the Redevelopment Boards. Mr. Feacher stated that, with many of you I talk to offline, in the respect that we meet at an event, and you share some of your insights with me, you are willing to come up to me, unafraid to share, thank you. I came to this board to share with you items I think are beneficial for this board in particular as well as for the future. I have many items to share but let's go over the highlights I have found. We have a budget coming up for approval of \$332 million, what is unique is that the money we collect for the year does not even cover the Police budget. What folks do not realize is the value and importance of our commercial groups and redevelopment that needs to take place, in particular Downtown. So, an example is that we take in \$43 million from our property taxes, yet we have a public safety budget of \$53 million. We depend strictly on the amount of funds that we collect and our property tax, it will be hard for us to operate on just the funds we collect. That is why our stormwater utility funds and special event type things take place, so we keep our community going. You would be shocked as citizens we receive a lot of services that we don't really pay for, that is why I believe we are doing a great for all those free services. So, I just wanted to share that our budget will get approved by our next commissioners over the next two meetings. It will also include more money for transportation, infrastructure improvements, lighting cameras, and activities in our community. These items are the type of concerns our mayor and our elected officials have really wanted to focus on for the community. We are doing a Parks and Rec master plan and I bring this up because of the Orange Ave Rec center; we are going after for funds. Yet we are not just here to go after money for one project, but the whole review of not just one fund but multiple. We try to do things simple but in review of looking at whole package of what we need to provide in our City of Daytona Beach for all of our facilities. We will bring in experts to look not only at one project but to look at all the parks and rec facilities to see the entirety of what we need for Daytona Beach. We are submitting some requests for transform 386, Public works and Redevelopment have been going after funds, and we too have asked for some key funds that are related to the Downtown area. We need assistance for those businesses that have been impacted due to flooding as well, so in total we are going after these funds from the county which are over 300 million and how to tap into

these funds. More than that, we also need to rehabilitate flood damaged commercial buildings and corridors as well. So many of you who own Downtown businesses, we are hoping that will help you as well in what you do. The process is tough but when we submit these requests for funds we may need your help, either individual calls or letters. We ask that you help in this matter because, with 90% of tourism and investment coming through our corridors, we need all your support not just with businesses but residents as well. These corridors include Midtown, Daytona pier, Main Street, and Beach safety, Seabreeze and Orange avenue. The development will include multi-family housing, acquiring buildings and rebuilding single family homes.

I have been meeting with different folks Downtown about our safety, also with DDA about safety and security about the undesirables in Downtown area, and different options, including the panhandling injunction. We have been working with Esplanade and their security. I met with Ken in Redevelopment, and we are looking for how to partner better. We have an Ambassador Program, and it would allow that if you see something say something. The program would have people in the Downtown area all the time and can connect with law enforcement all the time, they would wear ambassador shirts letting everyone know who they are, they would be a presence.

We have over 44 thousand college students, six colleges and universities in our area. We want college students to come down and not only go out, but we want them to stay and live here too, not close everything down. You can go from Pre- K to PhD. without leaving International Speedway Blvd. There is no need for us as a community to shut down our doors and stop all activity. We want them to stroll down Magnolia and go to Bistro, or buy jewelry, or have a glass of wine at Madeline's. We have the number one aeronautical university in the world, training pilots and engineers, so we want them here working. At Bethune Cookman in the nursing program, we are at 98% graduation rate for those nurses graduating, I would like them to want to work here in Daytona. The residents that live here should have a quality environment, quality entertainment, accommodations, and life. We need to make sure we don't stop with the improvements here in Downtown, let's make these connections take place.

We are making a concerted effort to have lighting and cameras for safety, I know that was an issue, so we are investing more. We will need to work with partnerships and business owners for the Downtown area to succeed. I came from a very successful sidewalk café community, we have been sharing information with this café community and will be able to put undesirables out of areas asking for funds or food because we have cornered off the area for dining, people will feel comfortable these are what we are covering.

Mr. Zahn stated he was surprised about the students, and wondered what he meant by destination.

Mr. Feacher stated, we have one of the largest insurance companies here, a great medical community, tourism programs, we have plenty of colleges so let's keep them here working for our Hard Rock café not Sarasota, but also the Condo's and hotels. How do I get the agricultural program from UF not just have IFAs in our community. We are a college town even if some do not realize it, this is what we are trying to figure out, a quality place. The idea of keeping these students here is not that far off, we have six universities within Daytona proper alone. We should be working with these programs so that when they graduate, they will have jobs already.

Ms. Cook stated I do not have a question, but I have been involved for 43 years in Downtown. I have seen so much go on and never have I seen the enthusiasm that you have shown since you have been in the position, no other past manager has done that or with other staff, it is such a delight.

7. Police Report

Captain Jeremy Nikolow was not present to provide the report due to scheduling problems.

8. Staff Reports:

None.

9. Public Comments:

Mr. Benavente, 614 S. Beach Street, stated he loved the presentation by Mr. Feacher, and gave him a shout out for making the Downtown a more desirable area. Mr. Benavente also stated that the benches that are out along Beach Street used to be used by vagrants sleeping by the boat works, but not any longer, thank you. The idea of a grocery store in the area would be great, we do not have any. Any investment in this area would be nice, improving the Downtown area, for the tourists as well. I would hope that the City would own some of that new property, it would give us more leverage. Especially since we heard there is a boat storage company coming to look at North Beach Street behind the marina, this would not be good for investment but not appropriate property. This area should be for residential use, not boat storage and motors, not a very nice image for Downtown, thanks.

10. Board Comments:

None.

11. Adjournment:

It was moved by Mr. Zahn to adjourn the meeting at 12:31 p.m.

Pete Zahn, Chair

Mandana Carry, Board Secretary

Security Price Sheet

Unarmed	Hours	Unit Price	Daily Price	Days	Annual
Officer 1	8	\$20.02	\$160.16	365	\$58,458.40
Officer 2	8	\$20.02	\$160.16	365	\$58,458.40
Annual Cost:					\$116,916.80
Armed					
Officer 1	8	\$23.00	\$184.00	365	\$67,160.00
Officer 2	8	\$23.00	\$184.00	365	\$67,160.00
Annual Cost:					\$134,320.00

These prices are based off of Allied Universal Security invoice and conversations with Allied leadership regarding armed officers



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DOWNTOWN REDEVELOPMENT BOARD

2024 Meeting Schedule Proposal

City Commission Chambers - City Hall

1st Tuesday

12:00pm-2:00pm

January 2
February 6
March 5
April 2
May 7
June 4
July 2
August 6
September 3
October 1
November 5
December 3

Community Redevelopment Agency - City of Daytona Beach

Adopted Budget

FY 2023/24



Community Redevelopment Agency - City of Daytona Beach
Adopted Budget
Adopted Budget - FY 2023/24

Fund	Revenue	Operating	Transfer	Projects	Reserve/ Contingency	Expenditures
130 - Redevelopment - Downtown	2,261,817	1,583,164	172,339	506,314	-	2,261,817
131 - Redevelopment - Main St	5,630,327	847,460	2,511,260	2,271,607	-	5,630,327
132 - Redevelopment - Ballough Road	258,324	140,121	-	118,203	-	258,324
133 - Redevelopment-Midtown	1,031,664	395,957	214,741	420,966	-	1,031,664
134 - Redevelopment-South Atl	424,380	31,562	-	392,818	-	424,380
	<u>\$ 9,606,512</u>	<u>\$ 2,998,264</u>	<u>\$ 2,898,340</u>	<u>\$ 3,709,908</u>	<u>\$ -</u>	<u>\$ 9,606,512</u>

Community Redevelopment Agency

City of Daytona Beach

Adopted Budget

FY 2023/24

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Community Redevelopment Agency - City of Daytona Beach
Revenue Detail by Fund
Adopted Budget - FY 2023/24

Cost Center	Account		Title	FY 2021/22	FY 2022/23 (to date)		FY 2023/24
	Object	Project		Actual	Amended Budget	YTD	Adopted Budget
130 - Redevelopment - Downtown							
000000	361101	000000	Interest On Investments	4,461	-	9,793	-
000000	369914	000000	Miscellaneous Revenue	-	1	-	-
000000	399001	000000	Appropriation Of Fund Balance	-	1,045,140	-	-
150210	329506	000000	Permits - Sidewalk Cafe	88	1,884	1,732	621
150210	338003	000000	Increment - Downtown Redev	976,303	1,024,902	1,024,171	1,140,684
150210	345900	000000	Payment From Component Unit	101,295	117,643	117,961	135,000
150210	381005	000000	Transfer - General Fund	772,344	874,402	873,818	985,512
				1,854,490	3,063,972	2,027,475	2,261,817
131 - Redevelopment - Main St							
000000	344505	000000	Parking - On Street-Corbin Lot	23,260	8,229	48,972	-
000000	361101	000000	Interest On Investments	18,977	-	53,836	-
000000	362017	000000	Rent - 146 & 148 S. Grandview	7,412	6,125	12,250	10,324
000000	362056	000000	Rent - Corbin Bldg	-	60,000	96,000	-
000000	364001	000000	Sale Of Land	-	427,800	427,800	-
000000	369914	000000	Miscellaneous Revenue	-	12	5,128	-
000000	399001	000000	Appropriation Of Fund Balance	-	4,711,316	-	-
150001	369905	000000	Reimbursement Of Expense	-	-	170	-
150220	329506	000000	Permits - Sidewalk Cafe	11,377	11,440	3,258	12,679
150220	338004	000000	Increment - Main St Redev	2,436,797	2,793,914	2,792,615	3,008,280
150220	381005	000000	Transfer - General Fund	1,925,978	2,383,647	2,383,083	2,599,044
				4,423,801	10,402,483	5,823,112	5,630,327
132 - Redevelopment - Ballough Road							
000000	361101	000000	Interest On Investments	5,655	-	12,281	-
000000	399001	000000	Appropriation Of Fund Balance	-	1,638,149	-	-
150230	338005	000000	Increment - Ballough Rd Redev	116,686	124,266	124,265	138,588
150230	381005	000000	Transfer - General Fund	92,225	106,018	106,018	119,736
				214,566	1,868,433	242,564	258,324
133 - Redevelopment-Midtown							
000000	361101	000000	Interest On Investments	5,730	-	13,713	-
000000	364001	000000	Sale Of Land	24,000	-	-	-
000000	399001	000000	Appropriation Of Fund Balance	-	1,669,067	-	-
150240	338006	000000	Increment - Midtown	410,181	459,209	449,912	553,476
150240	381005	000000	Transfer - General Fund	324,277	391,778	392,690	478,188
				764,188	2,520,054	856,315	1,031,664
134 - Redevelopment-South Atl							
000000	361101	000000	Interest On Investments	2,824	-	7,032	-
000000	399001	000000	Appropriation Of Fund Balance	-	822,274	-	-
150250	338007	000000	Increment - So Atlantic	127,125	179,874	179,875	227,676
150250	381005	000000	Transfer - General Fund	104,161	153,461	153,461	196,704
				234,110	1,155,609	340,368	424,380
				\$ 7,491,154	\$ 19,010,551	\$ 9,289,834	\$ 9,606,512

Community Redevelopment Agency - City of Daytona Beach
Operating Budget by Fund
Adopted Budget - FY 2023/24

	FY 2021/22	FY 2022/23		FY 2023/24
	Actual	Amended Budget	YTD	Adopted Budget
130 - Redevelopment - Downtown				
329506 Permits - Sidewalk Cafe	\$ 88	\$ 1,884	\$ 1,732	\$ 621
338003 Increment - Downtown Redev	976,303	1,024,902	1,024,171	1,140,684
345900 Payment From Component Unit	101,295	117,643	117,961	135,000
361101 Interest On Investments	4,461	-	9,793	-
369914 Miscellaneous Revenue	-	1	-	-
381005 Transfer - General Fund	772,344	874,402	873,818	985,512
399001 Appropriation Of Fund Balance	-	1,045,140	-	-
	<u>1,854,490</u>	<u>3,063,972</u>	<u>2,027,475</u>	<u>2,261,817</u>
512001 Regular Salaries & Wages	86,390	69,208	70,543	74,598
512004 Personal Leave Payoff	25,366	-	-	-
513001 Other Personal Services	2,359	-	2,906	-
514001 Overtime	-	-	33	-
521001 Fica Taxes	7,746	5,294	5,041	5,707
522005 State Retirement	24,509	18,981	18,469	22,264
523001 Ad & D	18	17	16	18
523008 Group Health Insurance	9,669	9,606	9,470	10,950
523009 Group Life Insurance	86	91	63	98
524001 Workers' Compensation	460	410	376	577
532001 Accounting & Auditing	1,762	1,759	1,759	1,956
534019 Projects	-	4,314	-	29,314
534900 Other Contractual Services	800,000	800,000	800,000	900,000
540001 Car Allowance	2,886	1,560	1,470	1,560
540002 Travel And Per Diem	-	1,000	-	-
540003 Care And Subsistence	301	1,200	494	1,200
541001 Cell Phone Stipend	423	379	357	379
542001 Postage & Freight	-	300	48	300
543001 Utilities - Electricity	57,111	67,000	51,308	67,000
543003 Utilities - Water & Sewer	277	-	263	1,316
544006 Lease/Rent - Public Parking	9,000	18,000	-	18,000
544007 Lease/Rent - Other	59,428	60,000	51,009	64,000
546001 Maintenance And Repair	-	75,000	19,805	75,000
546008 M&R - Property Maintenance	3,793	-	-	-
546020 M&R - Streetscape	29,166	-	-	-
547001 Printing & Binding	-	2,000	90	2,000
548005 Promo - Marketing	-	35,000	32,403	12,000
549002 Advertising Legal/Recruiting	113	2,000	218	2,000
549401 Facade Grant	67,375	145,500	110,903	148,000
549501 Safety Administration	57	60	59	64

Community Redevelopment Agency - City of Daytona Beach
Operating Budget by Fund
Adopted Budget - FY 2023/24

	FY 2021/22	FY 2022/23		FY 2023/24
	Actual	Amended Budget	YTD	Adopted Budget
549502 Employee Benefits Admin	51	266	53	261
549503 Employment Services	158	314	164	140
549702 Fixed Cost - Info Sys	3,106	3,477	3,187	3,962
551001 Office Supplies	717	1,000	994	1,500
552999 Other Material & Supplies	-	1,251	337	250
554001 Memberships	545	1,000	815	1,500
554002 Subscriptions & Publications	-	200	-	250
555001 Education And Training	-	2,000	1,904	2,000
564001 Cap Out - Machine & Equipment	-	1,749	1,749	-
591001 Payment To Component Unit	101,295	117,643	117,961	135,000
591116 Trans - Loan Prog - Downtown	172,037	172,277	172,276	172,339
	<u>1,466,207</u>	<u>1,619,856</u>	<u>1,476,543</u>	<u>1,755,503</u>

131 - Redevelopment - Main St

329506 Permits - Sidewalk Cafe	11,377	11,440	3,258	12,679
338004 Increment - Main St Redev	2,436,797	2,793,914	2,792,615	3,008,280
344505 Parking - On Street-Corbin Lot	23,260	8,229	48,972	-
361101 Interest On Investments	18,977	-	53,836	-
362017 Rent - 146 & 148 S. Grandview	7,412	6,125	12,250	10,324
362056 Rent - Corbin Bldg	-	60,000	96,000	-
364001 Sale Of Land	-	427,800	427,800	-
369905 Reimbursment Of Expense	-	-	170	-
369914 Miscellaneous Revenue	-	12	5,128	-
381005 Transfer - General Fund	1,925,978	2,383,647	2,383,083	2,599,044
399001 Appropriation Of Fund Balance	-	4,711,316	-	-
	<u>4,423,801</u>	<u>10,402,483</u>	<u>5,823,112</u>	<u>5,630,327</u>

512001 Regular Salaries & Wages	112,383	222,591	134,533	222,019
512004 Personal Leave Payoff	38,048	-	-	-
513001 Other Personal Services	1,180	-	1,453	-
514001 Overtime	-	-	50	-
521001 Fica Taxes	14,507	17,028	11,774	16,984
522005 State Retirement	41,208	42,619	34,701	48,339
523001 Ad & D	35	53	34	53
523008 Group Health Insurance	19,818	33,530	23,656	36,473
523009 Group Life Insurance	8	294	122	293
524001 Workers' Compensation	887	1,317	1,207	1,707
531900 Prof Serv - Other	2,770	-	-	-
532001 Accounting & Auditing	4,022	4,023	4,023	4,412
534019 Projects	30,000	75,000	-	150,000

Community Redevelopment Agency - City of Daytona Beach
Operating Budget by Fund
Adopted Budget - FY 2023/24

	FY 2021/22	FY 2022/23	FY 2023/24
	Actual	Amended Budget	Adopted Budget
		YTD	
534037 Maint Contr-Pinewood Cemetary	-	3,600	- 3,600
534041 Jrpb Parking Expense	5,152	-	156 -
534900 Other Contractual Services	-	19,977	3,052 10,000
540001 Car Allowance	6,317	8,190	5,543 8,190
541001 Cell Phone Stipend	749	839	998 1,109
542001 Postage & Freight	-	200	- 200
543001 Utilities - Electricity	3,539	5,000	1,866 5,000
543003 Utilities - Water & Sewer	620	-	106 18,897
546001 Maintenance And Repair	-	135,000	52,861 165,000
546005 M&R - Paver Cleaning Program	44,291	-	- -
546008 M&R - Property Maintenance	9,998	-	- -
546020 M&R - Streetscape	29,934	-	- -
546999 Non Capital From Capital	59,211	-	- -
547001 Printing & Binding	-	5,000	327 1,000
549002 Advertising Legal/Recruiting	77	2,500	182 500
549016 Credit Card/Bank Fees	393	-	1,721 1,500
549401 Facade Grant	5,529	594,000	51,948 98,000
549501 Safety Administration	258	577	343 520
549502 Employee Benefits Admin	233	855	310 777
549503 Employment Services	877	3,028	959 1,136
549702 Fixed Cost - Info Sys	18,195	35,704	32,729 45,551
551001 Office Supplies	4,447	2,500	2,028 1,500
552999 Other Material & Supplies	-	1,456	858 1,000
554001 Memberships	1,500	1,500	1,500 1,500
554002 Subscriptions & Publications	-	200	- 200
555001 Education And Training	25	2,500	1,027 2,000
564001 Cap Out - Machine & Equipment	-	2,544	2,544 -
565999 Capital Outlay Reclassify	(59,211)	-	- -
591135 Trans - Cap Impr Note 2020	2,507,835	2,507,570	2,507,570 2,511,260
	<u>2,904,835</u>	<u>3,729,195</u>	<u>2,880,182 3,358,720</u>
132 - Redevelopment - Ballough Road			
338005 Increment - Ballough Rd Rede	116,686	124,266	124,265 138,588
361101 Interest On Investments	5,655	-	12,281 -
381005 Transfer - General Fund	92,225	106,018	106,018 119,736
399001 Appropriation Of Fund Balance	-	1,638,149	- -
	<u>214,566</u>	<u>1,868,433</u>	<u>242,564 258,324</u>
512001 Regular Salaries & Wages	7,570	58,463	30,962 53,892
521001 Fica Taxes	1,472	4,472	2,152 4,123

Community Redevelopment Agency - City of Daytona Beach
Operating Budget by Fund
Adopted Budget - FY 2023/24

	FY 2021/22	FY 2022/23		FY 2023/24
	Actual	Amended Budget	YTD	Adopted Budget
522005 State Retirement	2,136	6,963	3,468	7,313
523001 Ad & D	4	14	5	13
523008 Group Health Insurance	2,491	9,391	4,559	9,831
523009 Group Life Insurance	18	78	15	71
524001 Workers' Compensation	94	346	317	421
532001 Accounting & Auditing	250	252	252	209
540001 Car Allowance	994	2,925	1,669	2,925
541001 Cell Phone Stipend	57	135	231	270
543001 Utilities - Electricity	461	300	301	300
547001 Printing & Binding	-	548	48	548
549401 Facade Grant	5,000	14,681	6,000	15,000
549402 Dev Gt-Tif Agreement Payment	36,036	38,319	38,319	39,319
549501 Safety Administration	83	239	124	207
549502 Employee Benefits Admin	75	225	112	189
549503 Employment Services	231	1,258	343	453
549702 Fixed Cost - Info Sys	936	1,050	963	4,688
551001 Office Supplies	-	200	317	350
561000 Land Acquisition	-	-	-	118,203
	<u>57,907</u>	<u>139,859</u>	<u>90,156</u>	<u>258,324</u>
133 - Redevelopment-Midtown				
338006 Increment - Midtown	410,181	459,209	449,912	553,476
361101 Interest On Investments	5,730	-	13,713	-
364001 Sale Of Land	24,000	-	-	-
381005 Transfer - General Fund	324,277	391,778	392,690	478,188
399001 Appropriation Of Fund Balance	-	1,669,067	-	-
	<u>764,188</u>	<u>2,520,054</u>	<u>856,315</u>	<u>1,031,664</u>
512001 Regular Salaries & Wages	65,730	58,992	45,337	54,560
513001 Other Personal Services	1,180	-	1,453	-
521001 Fica Taxes	1,598	4,513	2,301	4,174
522005 State Retirement	2,206	7,026	3,620	7,404
523001 Ad & D	4	14	5	13
523008 Group Health Insurance	2,586	9,488	4,655	9,941
523009 Group Life Insurance	19	78	16	72
524001 Workers' Compensation	97	349	320	421
531900 Prof Serv - Other	2,795	24,906	16,736	25,000
532001 Accounting & Auditing	390	391	391	472
534006 Demolitions And Condemnations	-	7,200	7,125	-
534019 Projects	-	24,000	591	50,000

Community Redevelopment Agency - City of Daytona Beach
Operating Budget by Fund
Adopted Budget - FY 2023/24

	FY 2021/22	FY 2022/23		FY 2023/24
	Actual	Amended Budget	YTD	Adopted Budget
540001 Car Allowance	994	2,925	1,669	2,925
541001 Cell Phone Stipend	57	135	231	270
543001 Utilities - Electricity	1,527	4,000	1,103	4,000
546001 Maintenance And Repair	-	11,300	-	23,000
546008 M&R - Property Maintenance	1,788	-	-	-
546020 M&R - Streetscape	1,995	-	-	-
547001 Printing & Binding	151	500	294	500
549002 Advertising Legal/Recruiting	701	4,609	1,063	4,609
549401 Facade Grant	11,254	172,700	42,949	200,000
549501 Safety Administration	85	242	126	210
549502 Employee Benefits Admin	77	227	114	191
549503 Employment Services	237	1,269	350	459
549702 Fixed Cost - Info Sys	974	1,093	1,002	4,737
552999 Other Material & Supplies	-	1,205	317	1,000
555001 Education And Training	417	1,800	1,739	2,000
564001 Cap Out - Machine & Equipment	-	795	795	-
591101 Trans - 2010 Bond Debt Serv	212,899	213,805	213,804	214,741
	<u>309,759</u>	<u>553,562</u>	<u>348,104</u>	<u>610,698</u>

134 - Redevelopment-South Atl

338007 Increment - So Atlantic	127,125	179,874	179,875	227,676
361101 Interest On Investments	2,824	-	7,032	-
381005 Transfer - General Fund	104,161	153,461	153,461	196,704
399001 Appropriation Of Fund Balance	-	822,274	-	-
	<u>234,110</u>	<u>1,155,609</u>	<u>340,368</u>	<u>424,380</u>

532001 Accounting & Auditing	76	75	75	137
546001 Maintenance And Repair	-	5,000	2,543	5,000
546008 M&R - Property Maintenance	103	-	-	-
547001 Printing & Binding	-	925	112	925
549002 Advertising Legal/Recruiting	-	500	-	500
549401 Facade Grant	-	25,000	2,118	25,000
	<u>179</u>	<u>31,500</u>	<u>4,849</u>	<u>31,562</u>

Community Redevelopment Agency - City of Daytona Beach
Transfers Out
Adopted Budget - FY 2023/24

Fund	Object	FY 2021/22 Actual	FY 2022/23 Amended Budget	YTD	FY 2023/24 Adopted Budget
130 - Redevelopment - Downtown					
	591116 Trans - Loan Prog - Downtown	\$ 172,037	\$ 172,277	\$ 172,276	\$ 172,339
131 - Redevelopment - Main St					
	591135 Trans - Cap Impr Note 2020	2,507,835	2,507,570	2,507,570	2,511,260
133 - Redevelopment-Midtown					
	591101 Trans - 2010 Bond Debt Serv	212,899	213,805	213,804	214,741
		<u>\$ 2,892,771</u>	<u>\$ 2,893,652</u>	<u>\$ 2,893,650</u>	<u>\$ 2,898,340</u>

Community Redevelopment Agency - City of Daytona Beach
Projects and Capital Items
Adopted Budget - FY 2023/24

Fund	Project	Detail	Amount
	130 - Redevelopment - Downtown		
	151925	Beach Street Redevelopment	<u>506,314</u>
	131 - Redevelopment - Main St		
	151406	East ISB Streetscape	<u>2,271,607</u>
	132 - Redevelopment - Ballough Road		
	151006	Land Acquisition	<u>118,203</u>
	133 - Redevelopment-Midtown		
	151213	West ISB Streetscape	<u>420,866</u>
	134 - Redevelopment-South Atl		
	152002	South Atlantic CRA Streetscape	<u>392,818</u>
			<u><u>\$ 3,709,808</u></u>

RESOLUTION NO. CRA 2023-009

A RESOLUTION ADOPTING THE BUDGET FOR THE FISCAL YEAR OCTOBER 1, 2023, TO SEPTEMBER 30, 2024, FOR THE COMMUNITY REDEVELOPMENT AGENCY; PRESCRIBING THE NET SOURCES OF REVENUE IN THE ESTIMATED AMOUNT OF \$ 9,606,512; SETTING FORTH OPERATING EXPENDITURES, TRANSFERS, AND CAPITAL EXPENDITURES IN THE AMOUNT OF \$ 9,606,512; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Community Redevelopment Director has prepared a budget for the Fiscal Year 2023/24 and has submitted the same to the Community Redevelopment Agency; and

WHEREAS, the proposed budget sets forth in detail all information required in accordance with § 189.418, Florida Statutes, and has been posted on the City's website at least two days prior to adoption; and

WHEREAS, a Public Hearing was conducted by the Community Redevelopment Agency on September 6, 2023, at 6:00 p.m. in the City Commission Chambers, City Hall, 301 South Ridgewood Avenue, Daytona Beach, Florida; and

WHEREAS, the Community Redevelopment Agency has made a study of the recommended budget, has made any desired adjustments, and has tentatively adopted the Budget on September 6, 2023, at 6:00 p.m. in the City Commission Chambers, City Hall, 301 South Ridgewood Avenue, Daytona Beach, Florida; and

WHEREAS, the Budget is available for public inspection in the Office of the City Clerk.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF DAYTONA BEACH, FLORIDA:

SECTION 1. It is hereby found that a Public Hearing has been conducted on September 20, 2023, at 6:00 p.m., Eastern Daylight Savings Time, in the City Commission Chambers, Room 290, City Hall, 301 South Ridgewood Avenue, Daytona Beach, Florida.

SECTION 2. The amounts anticipated for the various funds are as follows:

Community Redevelopment Agency
Budget Summary
FY 2023/24

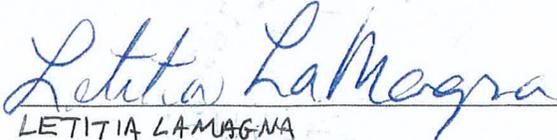
Fund	Description	Revenues	Expenditures
130	REDEVELOPMENT - DOWNTOWN	\$ 2,261,817	\$ 2,261,817
131	REDEVELOPMENT – MAIN ST	5,630,327	5,630,327
132	REDEVELOPMENT – BALLOUGH ROAD	258,324	258,324
133	REDEVELOPMENT - MIDTOWN	1,031,664	1,031,664
134	REDEVELOPMENT – SOUTH ATLANTIC	424,380	424,380
		\$ 9,606,512	\$ 9,606,512

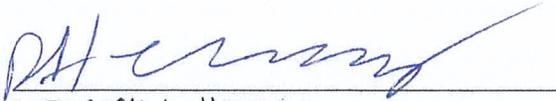
SECTION 3. The FY 2023/24 Budget setting forth the expenditures is hereby adopted and made a part of this Resolution.

SECTION 4. The Budget adopted in the preceding section shall govern the expenditures of the Community Redevelopment Agency for the fiscal year commencing October 1, 2023, and ending September 30, 2024.

SECTION 5. The Budget adopted in the preceding sections will be incorporated as part of the Budget of the City of Daytona Beach for the fiscal year commencing October 1, 2023, and ending September 30, 2024.

SECTION 6. This Resolution shall take effect October 1, 2023.


LETITIA LAMAGNA
CITY CLERK


DERRICK L. HENRY
CHAIR

Adopted: September 20, 2023

Downtown Redevelopment Area (Downtown and Ballough Road)

Public Works Projects

Beach Street Streetscape Improvements Phase II

- Description/Commission District:
 - Project is for the design and construction of the Beach Street Streetscape between Bay St and Fairview Ave. The project involves increasing the width of the pedestrian walkways west of Beach St., reduction of driving lanes from four to two, parking modifications on both sides of Beach Street and ancillary traffic calming measures. Additional improvements in the project corridor include landscape, lighting upgrades, irrigation, backflow prevention, water services and other utility upgrades.
 - Zone 3
 - Downtown Redevelopment Area
- Progress
 - Design Engineer has been selected (PMA).
 - Agenda Packet for design contract approved June 16, 2021.
 - Design Kickoff Meeting held July 01, 2021
 - Meeting on Design Concept Presentation held August 25, 2021.
 - Topographic Survey on Project has been completed.
 - Workshop Presentations to City Commission for concept plans held October 20, 2021
 - Public Meeting conducted November 15, 2021
 - City Commission approval of Design March 16, 2022
 - Utilities Dept. request for Reuse Main Extensions MMB to Fairview and Bay St from Beach To Ridgewood, Change Order approved by City Commission June 1, 2022.
 - Preliminary design plans have been received from PMA and reviewed
 - Consultant Surveyor picked up additional topographic survey on Riverfront Park to reflect final construction (as-built) of park components along the eastern edge of project.
 - CO#1 for Reclaimed Water Main extension design approved by Commission June 1, 2022
 - Revised 30% drawings have been submitted to City
 - Coordination meeting held with Frameworks Developer and Engineer along with City Public Works and Utilities staff. It appears Frameworks development will start construction first and list of items they will need to construct was discussed. CADD files for Beach St Phase 2 have been sent to Frameworks Design Engineer for their use in preparing revised drawing
 - Presentation to Downtown Redevelopment Board on May 2, 2023
 - City received 60% plans and cost estimate.
- Upcoming Work (1-week look-ahead)
 - Engineer submittal of 60% drawings and cost estimate.
 - City review of 60% Design drawings.
 - Meeting with Engineer and Traffic Signal Designer

Issue Risks/Challenges

- Maintaining Traffic flow during Construction
 - Coordination with work in Riverfront Park and proposed development
 - Constructing Project within Budget and timeframe
- Schedule

- Change Order for Reuse line extensions approved by City Commission on June 1, 2022
- Project Costs
 - Design Cost: \$698,479 includes CO#1 (Reclaimed main extension) and Additional topo along Riverfront Park for As-Built conditions including new fencing.
 - Construction Estimate \$8,500,000

Halifax Harbor Dock Renovation

- Commission District/Description:
 - Zone 3 (May)
 - Downtown CRA
 - Project consist of removing deteriorated boat dock and replace with a 3 boat slip dock with boat lifts.
- Progress
 - City obtained Engineering Proposal from PMA (Parker Mynchenberg Associates) to develop plans.
 - Funding source provided by P & L.
 - City Commission approval of engineering proposal on 2/15.
 - PO issued to PMA for design phase
 - Geotechnical engineering work and pile design in process.
 - 60% plans were submitted to the City for review on 5/12/23.
 - Dock orientation options were approved and 90% drawings are pending.
 - Permit application submittals and responses for additional information.
- Schedule
 - Coordinate meeting with PMA to review proposal/scope
- Project Costs
 - Design estimate \$54,000
 - Construction Estimate - \$627,000
- Summary
 - The City has purchased several new boats and require a central location to store up to 3 boats. The old deteriorated floating dock at the Halifax Marina was selected as the most appropriate location for a new 3 boat dock and lift system.

Halifax Harbor Marina Repair

- Commission District/Description:
 - Zone 3
 - Downtown CRA
 - During Hurricane Nicole, multiple docks were damaged at the marina. Damage included, side and end pile guides, one 14" concrete pile, 500 + Ft of waler and cover boards, and hundreds of through rods.
- Schedule
 - 100% Design– Sept 2023
 - Permitting – October 2023
 - Solicit Bids – October 2023
 - Award Construction Contract – December 2023
 - Project Completion - March 2024
- Project Cost
 - Engineering & Permitting – in House
 - Construction estimated at \$450,000.
 - Project is to apply for FEMA funding
- Summary
 - Received assistance request from the Marina.
 - Met with FEMA on July 14th and started preparing preliminary plans.

- In August 2023 request Marina personnel to review plans, submit for FDEP and USACOE permits. FDEP advised the project is exempt on August 14th. USACOE permit application is in review, followed up with Corp on Sept 14th, project is still in review.
- Currently working on final plans and specification package for the invitation to bid.

Coast Guard Auxilliary Building

- Commission District/Description:
 - Remodel of existing Coast Guard Auxillary Buidling Zone 3 (Quanity May)
 - Redevelopment Area: Downtown
- Progress
 - Schematic set 90% completed. Currently adding finishes schedules and finalizing drawings.
- Schedule
 - Schematic Design Drawings and initial cost estimate to be issues by September 31st,2023
- Risks/Challenges:
 - None at this time
- Project Cost:
 - To be determined by initial pricing developed from Schematic design
- Summary
Replacement of existing exterior finishes (siding, trim, soffits) windows, doors, 2nd floor interior finishes and kitchenette.

City Island Pavilion and Footbridge Renovation

- Commission District/Description:
 - Zone 3
 - Downtown CRA
 - Project consist of replacing all decking and handrails on the three pavilions over the Halifax River.
- Progress
 - Site review
 - SOW was created and submitted to Department Head for required funding
- Schedule
 - Fund request – September 2021
 - ITB – TBD
 - Renovation – TBD
- Project Costs
 - \$400,000.00 estimated
- Summary
 - The deck boards and handrails on the City Island pavilions and footbridges have deteriorated to the extent that full replacement is required. Existing pilings, beams and joists are to remain and are not part of the scope of work.

Jackie Robinson Master Plan

- Commission District/Description:
 - Development of MLB mandated facility upgrades and Master Planning for Jackie Robinson Complex
 - Master plan field amenities being considered include new field lighting, foul poles and batters eye.
 - Zone 3 (Quanita May)
 - Redevelopment Area: Downtown
- Progress

- Lighting contract bid, reviewed and approved by City Commission Aug 2, 2023.
- Foul poles and Batters Eye rebid for foundation design and lack of bids.
- Schedule:
 - Musco Lights approved at August 2nd City Commission meeting. Executed Contract being forwarded to vendor.
 - Contract and PO was sent to Musco, awaiting install schedule
 - Site walk with Musco conducted on 9/14/23.
 - Batters Eye and Foul Poles components will be advertised for Bid upon foundation design additions. .
- Pending Work:
 - Schedule construction of lighting improvements
 - Design of foundations for inclusion in bid documents.
- Upcoming Work (1 week look-ahead):
 - Structural design revisions for foundations.
- Risks/Challenges:
 - Coordination of work with current game schedule if work done during season.
 - Obtaining bids for foul poles, batters eye and foundations
- Project Cost:
 - Estimated cost based on original proposals received is \$670,000.00.
- Summary:
 - Major League Baseball issued a “FACILITY STANDARDS” requirement list that is presented as an obligation of the facility owner to comply with. This first set of improvements will be to the playing field (new field lights, new batters eye, new foul poles)

Orange Ave Trail (PH I) (Beach St to the Chamber of Commerce) (Updated)

- Description & Commission and CRA Districts:
 - Commission Zone 3
 - CRA – Downtown Redevelopment Area
 - FDOT LAP Project to apply a road diet across the Orange Ave bridge to provide for a 12’ wide concrete trail between Beach St and the Chamber of Commerce.
- Progress:
 - City submitted PH III deliverables to the FDOT for their PH III Reviews on June 29, 2021.
- Risks/Challenges:
 - Completion of Veteran’s Memorial Bridge/trail cross section at SW intersection of City Island Parkway.
 - Coordinating this work with vision for City Island and multiple projects.
- Schedule:
 - 100% Plans: - TBD
 - Final Plans and specs- TBD
- Project Costs:
 - FDOT LAP Funding: TBD
 - Costs for Design: \$99,501.82
 - Costs (E) for construction: \$410,000
 - Cost for CEI: \$82,000
- Summary:

- Project back on track when County issues with bridge, memorial plaza and access have been resolved.

Orange Ave Trail (PH II) (On City Island between Chamber of Commerce & ISB Underpass)

- Description & Commission and CRA Districts:
 - Commission Zone 3
 - CRA – Downtown Redevelopment Area
 - FDOT LAP Project to widen, relocate and construct 12' wide trail section along east riverfront from Phase 1 at Orange Ave connection at ISB underpass.
- Progress:
 - City submitted PH III deliverables to the FDOT for their PH III Reviews on June 29, 2021
- Risks/Challenges:
 - Revised connection to Beach Street sidewalk as connections to Esplanade segment can be gated at times per lease agreement.
 - Coordinating this work with vision for City Island and multiple projects.
 -
- Schedule:
 - 100% Plans: - TBD
 - Final Plans and specs - TBD
- Project Costs:
 - FDOT LAP Funding: TBD
 - Costs for Design: \$52,325.85
 - Costs (E) for construction: \$315,000
 - Cost for CEI: \$68,000
- Summary:
 - Project back on track when County issues with bridge, memorial plaza and access have been resolved.

Electric Vehicle Chargers Installation

- Commission District/Description:
 - Various City Locations
 - Purchase and install a new EV Chargers at 5 city facilities.
- Progress
 - Reviews completed with several suppliers and utility programs.
 - Locations identified at Breakers Park, Beach St. (Magnolia), City Hall, Mid-Town, and Florida Tennis Center.
 - City will direct buy EV Chargers from SemaConnect as a Source Well partner.
 - City's Property Maintenance will provide power and install chargers.
 - Contract issues are being addressed with SemaConnect.
 - SemaConnect was acquired by Blink Charging Co. and an updated contract and quote have been received. The City Purchasing staff is working on final contract revisions.
- Project Costs
 - \$90,000.00 estimated
- Summary
 - Public Works evaluated the request from City Manager to install EV Chargers at 5 City facilities. Several vender options were reviewed. SemaConnect was selected to provide the chargers and software that will give the City a return-on-investment opportunity.

North Beach/Sickler Intersection Improvements

- Commission District/Description:
 - Commission Zone 2
 - CRA – Ballough Road
 - Improve intersection and turning movements.
- Progress
 - Preliminary boundary and topographic survey has been received.
 - Develop conceptual improvements and determine if improvement can be done within existing ROW.
 - Preliminary layouts developed and geometrics being reviewed.
- Risk/Challenges:
 - Coordination with City of Holly Hill on improvements, as west side of road is in Holly Hill.
- Project Costs
 - Survey \$16,416
 - Design TBD (In-house design being considered)
- Summary

Public Works was asked to look at the intersection and look for ways to improve the travel movements and aesthetics of this northern gateway to the City.

Ballough Road Bike/Ped Trail Modifications

- Commission District/Description:
 - Commission Zone 2
 - CRA – Ballough Road
 - Provide improved pavement markings/delineators along Ballough Road Trail from Anita to just north of the Ballough Bridge where the roadside trail merges back onto a shared use path.
- Progress
 - Two concepts have been drafted to provide separation from the travel lanes and the trail. Preliminary boundary and topographic survey being obtained.
 - Additional concept developed to include sidewalk/trail widening for consideration.
 - Developed concepts to be presented to Commission for review and approval.
- Project Costs
 - Conceptual/Design – In house
 - Cost to be developed
- Summary

Public Works was asked to look at providing a clear separation from the travel lanes and the trail. Currently only delineated by pavement markings and plastic delineators. Indication is that cars are crossing over into the trail markings/delineators creating a potentially unsafe condition, some are even parking on the trail.

Wooden Boardwalk Trail Repair – Bookland Bridge

- Commission District/Description:
 - Zone 3, Downtown Redevelopment Area
 - Design, permit and repair the wooden boardwalk under the ISB bridge that interconnects City Island with Riverfront Park. The trail sustained damaged during Hurricane Ian.
- Schedule
 - 100% Design & Permitting – January 2023
 - Solicit Bids – June 2023

- Pre-Bid meeting –July 12th
- Bids currently due – July 28th
- Award Contract Sept. 2023
- Project Cost
 - Engineering was completed in-house.
 - Construction Contract at \$282,310.
 - Project is to apply for FEMA funding
- Summary
 - Received “No Permit Required” determination from the FDEP and the Coast Guard.
 - Technical Specifications and Plans package provided to Purchasing the week of Feb 1st, project advertised the week of Feb 27th.
 - Held pre-bid meeting on March 9th. No bids received prior to the deadline, so the City is going to extend the bid opening by two weeks to April 20th. No bids received, currently revising the plans and bid documents to re-advertise on June 30, 2023.
 - Prebid meeting held on July 12th. Answered a couple questions on July 24th prior to question cut off.
 - Completed the bid evaluation and recommended the Construction Contract be awarded to the lowest, responsive and responsible bidder, Saboungi Construction, Inc. Purchasing working with Legal to finalize Contract.
 - City Commission awarded the contract at September 6th Commission meeting.
 - Purchase Order has been issued and the preconstruction meeting is scheduled for Sept 26th. Notice to proceed is anticipated for mid-October

Riverfront Park Day Dock Repair

- Commission District/Description:
 - Zone 3, Downtown Redevelopment Area
 - Design, permit and repair the day docks just north of the ISB bridge. The floating docks sustained damaged during Hurricane Ian.
- Schedule
 - 100% Design & Permitting – Feb 2023
 - Solicit Bids – May 2023
 - Bids Received June 2023
 - Construction Commencement – August 2023
 - Construction Completion – June 2024
- Project Cost
 - Engineering was completed in-house.
 - Construction estimated at \$526,324.
 - Project is to apply for FEMA funding.
- Summary
 - Received “No Permit Required” determination from the FDEP and received the USACOE permit the week of Feb 20th.
 - Technical Specifications and Plans package provided to Purchasing on Feb 22nd, the project advertised the week in March 6th,2023.
 - Pre-bid meeting is currently scheduled for March 14th. Multiple questions came in just before the question deadline on March 22nd, these questions have been answered and the bid opening date has been pushed to April 5th. Bids came in way above project budget, based on the number of bidder questions it is felt there may have been some confusion resulting in highly elevated bid pricing. The City to re-advertise after revisions are made to the plans and specifications to reduce the potential for confusion/uncertainty.
 - Plan and bid document revisions have been made and the project was re-advertised on May 3rd. Prebid meeting held on May 11th and bids due May 31st. Bid analysis complete, requested Purchasing to prepare the Contract for signature. Contract is currently in Legal review prior to Contractor signature.

- Contract was approved by City Commission on July 19th, Purchase Order has been issued. Contractor to place order for replacement docks the week of August 14th. Dock manufacture has advised there is a 24 week lead time on the docks. Currently looking at March 2024 for replacement docks to arrive.
- Preconstruction meeting will be scheduled based on procurement lead time, currently anticipated early 2024.

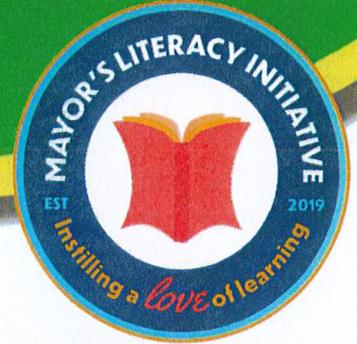
Manatee Island Floating Dock Repair

- Commission District/Description:
 - Zone 3, Downtown Redevelopment Area
 - Design, permit and repair the floating docks on the east side of Manatee Island. The floating docks sustained damaged during Hurricane Ian.
- Schedule
 - 100% Design & Permitting – April 2023
 - Solicit Bids – May 2023
 - Bids received – June 2023
 - Construction Commencement – August 2023
 - Construction Completion – March 2024
- Project Cost
 - Engineering was completed in-house.
 - Construction estimated at \$250,000.
 - Project is to apply for FEMA funding.
- Summary
 - Received “No Permit Required” determination from the FDEP; Submitted for the USACOE permit on April 14th. USACOE permit received the week of May 22nd.
 - Advertised with the Riverfront Park Day Dock repair, due to similarity in work.
 - Plan and bid document revisions have been made and the project was advertised on May 3rd with the Riverfront Day Docks. Prebid meeting held on May 11th and bids due May 31st. Bid analysis complete, requested Purchasing to prepare the Contract for signature. Contract is currently in Legal review prior to Contractor signature.
 - Contract was approved by City Commission on July 19th, Purchase Order has been issued. Contractor to place order for replacement docks the week of August 14th. Dock manufacture has advised there is a 24-week lead time on the docks. Currently looking at March 2024 for replacement docks to arrive.
 - Preconstruction meeting will be scheduled based on procurement lead time, currently anticipated early 2024.

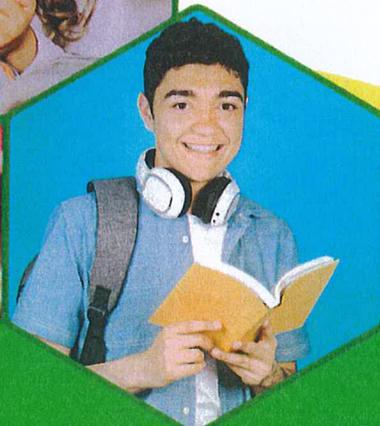
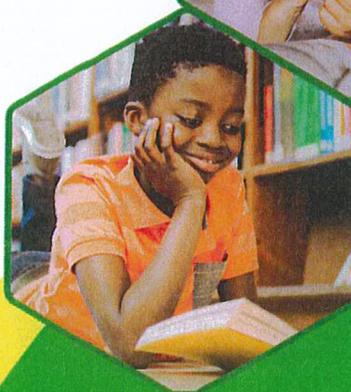
City Wide Resurfacing Program

Nothing planned in this area this month. As the project progresses, the roads will be listed here.

Sponsored by Mayor Derrick L. Henry
& the City of Daytona Beach



BOOK GIVEAWAY AND FAMILY FUN DAY



- 20,000+ books available for families and educators
- Books are for K through 12th grade students
- Up to 10 free books per child
- Educators and school staff may choose up to 50 books per classroom
- Family activities including DJ, facepainting, hot dogs, Italian ice, bouncy house

10 AM - 2 PM
SATURDAY, OCT. 7

DICKERSON

RECREATION COMPLEX

308 S. DR. MARTIN LUTHER KING JR. BLVD.
DAYTONA BEACH