

*Planning Board Meeting Minutes
January 22, 2009*

A regular meeting of the City of Daytona Beach Planning Board was held on Thursday, January 22, 2009, at 6:00 PM in City Hall Commission Chambers, 301 S. Ridgewood Ave., Daytona Beach, Florida.

Board members Present were as follows:

Jeff Hurt
Tracy Remark
Edith Shelley
Bob Hoitsma
Janet LeSage
Larry Moore
James Neal
Cathy Washington

Absent Members:

John McGhee, II
Sam Rogers
Kenneth Wood

Staff members present:

Mr. Paul McKittrick, Chief Administrative Officer
Mr. Richard Walton, Planning Director
Mr. Thad Crowe, Planning Manager
Ms. Carrie Lathan, Assistant City Attorney
Ms. Rose Askew, Planning Technician

1. **Call to Order**

Edith Shelley, Chair called the meeting to order at 6:06 pm.

2. **Roll Call**

Ms. Washington called the roll and noted members present as listed above.

3. **Approval of the Minutes** - November 22, 2008

Board Motion

It was moved by Mr. Hurt to approve the November 20, 2008 Planning Board Meeting Minutes. Seconded by Mr. Neal.

Board Action

The motion was approved 8-to-0.

4. **Land Development Code Ordinance, DEV 2008-136 – Amendment to District Signage Schedule for Hospital/Medical Zoning District**

A request by Robert A. Merrell, III, Esq., Cobb Cole, on behalf of Kency Mocombe, Halifax Hospital Medical Center (HHMC), to approve an ordinance amending Section 6.11 (District Sign Schedules) of Article 18 (Appearance Standards) of the Land Development Code (LDC), Hospital/Medical (HM) zoning district, to allow for a Comprehensive Sign Plan to the sign schedule for the HM District zoning category.

Staff Presentation

Richard Walton, Planning Director informed the board that in their folder was revised language for the amendment. He stated the Staff Report reflected the criteria to amend the LDC was based on one particular site and was not clear and that staff felt the revised language the board received tonight clarified the justification for the amendment better.

Thad Crowe, Planning Manager gave a PowerPoint presentation. He stated this was a request to amend the Land Development Code (LDC), Article 18 (Appearance Standards), Section 6.1 (Sign Types and General Standards), to allow for a Comprehensive Sign Plan (CSP) under Hospital Medical (HM) zoning allowable signs. He stated the CSP would not be limited to hospitals and the item would amend the LDC with the specific language that lays out the CSP conditions.

Ms. Remark asked in the new language, if the 35 acres were contiguous and not HHMC owning 35 acres throughout the City.

Mr. Walton replied staff was assuming that to be the case.

Mrs. Shelley stated anyway staff could tighten up the language would be helpful.

Mr. Crowe stated it would make more sense to treat it that way as opposed to scattered parcels.

Applicant Presentation

James Stowers, Cobb Cole, 150 Magnolia Avenue, Daytona Beach stated he had spoken with both Mr. Crowe and Mr. Walton about the amendment and the one thing he wanted to point out was the CSP with the Speedway that Mr. Crowe referenced was for commercial use and his client's CSP was for a hospital. He stated the idea generated from the gradual expansion, redevelopment and changes that had occurred to the hospital at the intersection of ISB and Clyde Morris Boulevard.

Board Comments

Mrs. Shelley stated what the board would be voting on tonight was Article 16, Section 6.7 and that the motion should include the language from staff and also the word "contiguous" if the board so desired.

Ms. Remark stated she understood why for a commercial property like Daytona Live they would need a CSP but she would like during the overhaul of the LDC that staff look more at institutional properties because she felt this amendment needlessly complicated what a hospital or school would need to do. She stated she felt the municipality should not be involved in the internal onsite signage.

Board Motion

It was moved by Mr. Hurt to approve Land Development Code Text Amendment, DEV 2008-136 – Amendment to District Signage Schedule for the Hospital/Medical Zoning District, with the condition that the word contiguous is incorporated with the language for "at least 25 acres" and to incorporate staff's recommended language. Seconded by Ms. Remark.

Board Action

The motion was approved 8-to-0.

5. **Comprehensive Sign Plan, DEV 2008-144, Halifax Hospital Medical Center (HHMC)**

A request by Robert A. Merrell, III, Esq., Cobb Cole, on behalf of Kency Mocombe, Halifax Hospital Medical Center, to approve a resolution for a Comprehensive Sign Plan (CSP), for HHMC.

Staff Presentation

Thad Crowe, Planning Manager gave a PowerPoint presentation. He stated this was a request for approval of a resolution establishing a CSP that would allow existing and additional signage at HHMC. He stated the CSP would codify what was currently there and allow for future signage. He stated the request was enabled by a companion LDC text amendment that allows a CSP in the Hospital/Medical (HM) zoning district. Mr. Crowe briefly went through the various types of signs that would be in the CSP and also current HM regulations. They are as follows:

- Sign Type I: ID/Entry signs – Campus entrance, perimeter
- Sign Type II: Directional signs – around various buildings and parking lots
- Sign Type III: Graphics/Design signs (wall signs, flags) -
- Sign Type IV: Regulation signs (ADA, etc.)

Current HM sign regulations: LDC Article 18, Section 6

- Up to 60 Square Feet ground sign allowed along Clyde Morris.
- Additional ground signs on other streets up to 32 Square Feet.
- One wall sign on buildings up to 16 Square Feet.
- Current regulations allow limited opportunities for improved/unified signage.

Mr. Crowe stated Colleen Miles, Zoning Officer had worked closely with the applicant and requested various revisions. He stated at this time, staff was recommending approval of the CSP.

Applicant Presentation

James Stowers, Cobb Cole, 150 Magnolia Avenue, Daytona Beach stated the CSP was the result of continued expansion of the hospital and the need for comprehensive signage for the entire campus. He stated one of the primary factors for the CSP was the frontage on International Speedway and Clyde Morris Boulevard. He stated there was currently an elevated pole mounted sign at the corner of ISB and Clyde Morris Boulevard that allowed for expanded line of sight from the major roadways and that it would be the only pole mounted sign. He stated all other signs would be the lower monument signs that were large and would identify where the various offices were on the hospital campus.

Mr. Hoitsma stated the Board had been so careful about trying to be on the conservative side when it came to signage and he did not want to go backwards.

Mrs. Shelley stated that was also her concern and that she understood the reason for the pole sign was because it was a hospital and it was for expanded line of sight from the major roadways but the board had done a lot to get rid of pole signs on ISB. She stated she wanted to make sure they were not opening up a can of worms for pole signs throughout the community.

Mr. Hoitsma asked why there were two signs on the corner of Clyde Morris Boulevard and if one would serve the purpose.

Kency Mocombe, HHMC, 303 North Clyde Morris Boulevard, Daytona Beach stated sign number one was a perimeter identifier that would be directly on the corner and its sole purpose would be to say this was HHMC. He stated sign number two was merely a retrofit of the existing sign and its purpose would be to identify the hospital to people that were traveling east or west on ISB or north on Clyde Morris Boulevard. He stated there was also a sign in the middle of signs one and two but it served no purpose so they were going to remove it and identify the perimeter of the southeast corner with a low number one sign that would be merely to let the public know they were at HHMC.

Mr. Hurt stated he could see the need for the two signs for tourist and people not familiar with the City. He stated he also had some personal experiences where he could not find the hospital's emergency room.

Ms. Remark stated the text amendment that was just approved did not address the zoning where the signs were located.

Mrs. Shelley stated that was correct and that the applicant would have to come back to rezone the property.

Ms. Remark asked how high the current pole sign was. She stated people could not see it from any direction.

Mr. Stowers stated he believed the current sign was 35 feet high. He stated the sign was in keeping with the City's Comprehensive Plan for scenic thoroughfares.

Mrs. Shelley asked if he was sure the current sign was 35 feet.

Mr. Mocombe replied yes and that there was one sign north of the intersection that would be taken down because it was hidden behind trees.

Ms. Remark asked about the language in the CSP regarding appealing to the City Commission if the Board denied the plan. She stated she felt it needlessly bogged down the City Commission and that there were a lot of things they did not want to hear. She asked why the language was in the plan.

Mr. Stowers replied he believed it was the same language they used on the Speedway CSP.

Ms. Remark stated the Speedway CSP was for a commercial use and she could understand that but she could not understand why it was needed for a hospital.

Mr. Stowers stated typically the applicant would want to have an appeal process.

Ms. Remark asked if he would be uncomfortable if the language were deleted.

Ms. LeSage stated she agreed with Mr. Hurt regarding the need for the two signs on the campus because people had different levels of visual awareness. She stated in her line of work she sends patients to the hospital everyday and felt they needed some very graphic signs to assist them. She stated as a resident, she also had some bad experiences trying to find offices on the hospital campus.

Mr. Hoitsma stated he wanted to change his statement because based on the discussion he could now see the need for the two signs.

Mrs. Shelley stated she was not against the pole sign but she wanted to make sure it was specifically for the hospital CSP. She asked why they needed a maximum of 20 flags on the site because the Board had issues with them.

Mr. Stowers replied on page 11 it stated it was up to two flags per building and they would not have 20 flags around the parking lot. He stated the language was written that way to allow for some flexibility.

Ms. Remark asked if there would be a problem with using the current LDC language instead of saying up to 20 flags.

Mrs. Shelley replied in the past there had been a problem with doing that.

Ms. Remark referenced page six, section 3.1.5 regarding the CSP being denied and having 30 days to appeal to the City Commission. She asked to remove the language that stated "if you do not hear back from the City within 30 days the request was deemed granted."

Carrie Lathan, Assistant City Attorney stated that language was in the LDC.

Ms. Remark asked if the Board was ok with the language.

Mr. Walton asked for clarification on page 14 regarding the language on type two signs maximum of 30 square feet and the maximum allowance of 60 square feet maximum per sign.

Mr. Stowers replied on page 10 it clarified it.

There was additional dialogue between Mr. Walton and Mr. Stowers on clarification of maximum square footage per sign type and per sign.

Ms. Remark stated she wanted to make sure they did not allow Light Emitting Diodes (LED) signs.

Mr. Stowers stated at one point there was language in the CSP that stated no LED signs were permitted. He stated it was removed after discussions with Ms. Miles. He stated he did not have a problem putting the language back in.

Citizen Comments

John Nicholson, 413 North Grandview Avenue, Daytona Beach stated he was in favor of the CSP. He stated he recently made a trip to the hospital to take a friend and he had a very difficult time finding the emergency room. He stated he felt the hospital was quickly becoming the regional hospital and therefore, the more signs the hospital had the better.

Board Motion

It was moved by Ms. Remark to approve Comprehensive Sign Plan, DEV 2008-144, Halifax Hospital Medical Center (HHMC) with the conditions that, Section 4, include the prohibition against Light Emitting Diodes (LED) signs and Section 3.1.5, remove the language “any application not specifically approved within the 30 calendar day period shall be deemed granted.” Seconded by Mr. Moore.

Board Action

The motion was approved 8-to-0.

6. **Rezoning, DEV 2008-115, Westport Center/Lot 2 Ringhaver Subdivision PCD**

A request by Steven R. Buswell, P.E., Parker Mynchenberg and Associates on behalf of Jimmy R. Bryson, Yukon 2000, Inc., to approve an ordinance amending an approved Planned Commercial Development (PCD) for 10.7± acres of land located at 313 North Tomoka Farms Road, to allow for extension of the recorded PCD development agreement timeframe.

Staff Presentation

Thad Crowe, Planning Manager gave a PowerPoint presentation. He stated this was another request for a PCD timeframe extension. He stated the project was originally approved in 1997 with a 5-year build-out timeframe. The 1st amendment extended the project from 2002 to 2006; the 2nd amendment extended the project from 2006 to 2009. He stated the applicant was now requesting a 3rd amendment that would extend the project 12 months to commence construction and another 12 months after that to complete development. He stated the request differed from the staff report representation of 5 years, due to the applicant providing conflicting timeframes. Mr. Crowe stated all of the zoning along Tomoka Farms Road was PCD, the land use is General Industrial and staff recommending approval.

Mr. Moore asked Mr. Crowe to further clarify the timeline.

Mr. Crowe stated he would need to look at the proposed 3rd amendment language but typically the date the mayor signed ordinance was when the clock started ticking.

Mr. Hoitsma stated the original PCD was for a crane company and they were going to store the cranes at night in the back of the structure. He asked if the intent was to have the same business there as planned in the original PCD because he voted against it because the City had a rule against outdoor storage.

Mr. Crowe stated he believed they would but he would defer that question to the applicant.

Applicant Presentation

Walter Foster, 315 South Palmetto Avenue stated he believed it would be the same business.

Mr. Hoitsma stated 11 years had gone by since the project was approved and the Board was at a loss as to why nothing had been done.

Mr. Foster stated they were not the original applicant. He stated they purchased the property in 2001. He stated there were several reasons why the project was not complete. One was the economy; another was the fact that the crane business had been down and there was difficulty in getting some of the environmental permitting. He stated the applicant paid Indigo \$10,000 to get them to agree to the extension and they planned to complete the project.

Citizen Comments

John Nicholson, 413 North Grandview Avenue stated he opposed the first Ringhaver on I-95 because it was industrial. He stated shortly after the project was approved they chopped down all of the trees which they said they would not do. He stated when this project came up he also spoke against it because there were trees between this project and I-95 and he was concerned with seeing the cranes above the structure because it enlarged Ringhaver several feet. Mr. Nicholson stated if there were some way of causing the applicant harm if they chopped down the trees is would be helpful.

Board Comments

Mrs. Shelley stated she was personally uncomfortable with approving a PCD extension from 1997 because some of the City's standards had changed and she would prefer for the item to come back and be renegotiated.

Mr. Hurt stated when the item came before the Board the first time staff required several things and the applicant met those requirements. He stated now staff was asking for additional information. He stated there were so many companies that were going bankrupt and this one wanted to proceed and they had spent money on attorneys, engineers, paperwork, etc. He stated he felt the board should approve the extension.

Ms. Remark asked if in the landscape plan there were provisions for keeping existing trees or did it allow the applicant to cut all of the existing trees down and plant new ones.

Mr. Crowe stated the LDC currently protected trees that were 12 inches or greater in diameter, no matter what type. He stated the site plan showed a landscape buffer along I-95 that was either 20 or 25 feet and the way staff would treat that was, if the applicant were to remove any of the trees they would have to replant them. He agreed with Mr. Nicholson that there would be a period of time when there would be exposure before the trees grew in because the LDC allowed for a two and a half foot diameter or tree to replace the one cut down, which was six to eight feet tall at the time of planting and would take 10 to 5 years before they would start visually screening.

Ms. Remark stated Mr. Crowe's statement "if they were to remove the trees" concerned her. She asked Mr. Crowe if with the current plan the applicant could remove the trees.

Mr. Crowe replied they would be in violation of the development agreement and would be required to replant them. He stated the Board could restructure the agreement any way they wanted even adding a clause that stated the PCD would become invalid or impose a fine if they cut down the existing trees.

Ms. Remark asked even though they are only asking for an extension the Board could restructure the agreement.

Mr. Crowe replied by the applicant requesting the extension it opened the floor for the board to add conditions and make recommendations to the agreement. He suggested calling up the applicant and including them in the discussion so they could determine if they wanted to move forward or request a continuance.

Mr. Foster asked the board what exactly they wanted his client to do.

Ms. Remark replied keep the existing trees that already offered a buffer, not replant new little ones.

Mr. Foster stated he did not feel his client would have objections to that as long as the trees were in the buffer zone. He stated as long as they were in the 35-foot wide buffer zone he believed his client was planning on leaving the trees there.

Mrs. Shelley asked Ms. Remark is she was asking to put language in the development agreement that stated if any of the existing trees were removed that were in the 35 foot buffer zone between I-95, the agreement would become null and void.

Ms. Remark replied yes.

Mr. Foster asked if they could have something less severe because he could not be held responsible for some crazy worker that might not know the trees were not supposed to be removed.

Mr. Hurt asked Ms. Remark if she was including sick or dead trees.

Ms. Remark replied no she was talking about physically taking a bulldozer and plowing down perfectly good trees that were supposed to stay. She asked Mr. Foster what he thought the penalty should be.

Mr. Foster replied he felt a fine of \$1,000 would be fare.

Ms. Remark stated \$1,000 per tree that was in the buffer zone.

Ms. LeSage stated she agreed with Ms. Remark regarding keeping the existing trees as a buffer and imposing a fine if they were cut down.

Mr. Crowe stated for the purposes of administration he recommended a tree survey so staff would know what trees were there and also determine the fine based on the size of the tree. He recommended the fine be \$100 per inch of caliper up to \$1,000.

Mr. Hoitsma asked what the City's rule was for outdoor storage in areas like this.

Mr. Crowe replied outdoor storage required screening and there was a six foot wall requirement.

Board Motion

It was moved by Mr. Hurt to approve Rezoning, DEV 2008-115, Westport Center/Lot 2 Ringhaver Subdivision PCD with the condition that the language was added stating "a tree survey would be performed and a copy would be supplied to the City and that there would be a fine for any tree removed within the 35 foot designated buffer of \$100 per caliper inch up to a maximum of \$1,000 per tree. Seconded by Ms. Remark.

Board Action

The motion was approved by roll-call vote 5-to-3 with the breakdown as follows:

Jeff Hurt	Yes
Tracy Remark	Yes
Edith Shelley	No
Bob Hoitsma	No
Janet LeSage	Yes
Larry Moore	No
James Neal	Yes
Cathy Washington	Yes
John McGhee, III	Absent
Samuel Rogers	Absent
Kenneth Wood	Absent

7. **Semi-Public Use DEV 2008-123, Children's Advocacy Center**

A request by Robert A. Merrell, III, Esq., Cobb Cole, on behalf of Kency Mocombe, Halifax Hospital Medical Center, to approve a resolution for a semi-public use for .2± acres of land located at 503 Heineman Street for a treatment and counseling center for assault victims. *Note - applicant requests continuance to February 26 meeting pending arrangement for neighborhood meetings.*

Board Comments

Mrs. Shelley apologized for not announcing at the beginning of the meeting that the applicant had requested a continuance to the February 26, 2009 Planning Board Meeting so they could arrange a neighborhood meeting.

Board Motion

It was moved by Mr. Moore to continue Semi-Public Use DEV 2008-123, Children's Advocacy Center to the February 26, 2009 Planning Board Meeting. Seconded by Mr. Hurt.

Board Action

The motion was approved 8-to-0.

Mrs. Shelley asked the applicant to make sure residents were given the date of the neighborhood meeting.

Discussion Item

8. **Comprehensive Plan Evaluation and Appraisal Report (EAR)-based amendments**

Mr. Walton stated the item was on the agenda as a wrap-up from the workshop held earlier today. He stated staff was looking for some kind of direction from the Board as to whether they wanted staff to collect the recommendations from the advisory boards and bring back the final drafts or have a workshop before the February meeting. He stated the tentative agenda for the February meeting has at least three applicant initiated Comprehensive Plan amendments that were large scale and one City initiated Comprehensive Plan amendment.

Mrs. Shelley stated she would feel more comfortable having one more chance to review the information with the input from the redevelopment and advisory boards before the Board voted. She recommended having another Planning Board meeting prior to the regularly scheduled February meeting.

There was discussion on when the redevelopment and advisory boards would meet in February.

Ms. Remark was concerned about having enough time to review all of the new information they would receive from the other boards. She recommended having a special meeting after the regularly scheduled February Planning Board meeting to finalize review and vote on the Evaluation and Appraisal Report (EAR) based amendments.

Mr. Walton stated staff would check room availability for the following two Thursdays after the regular meeting.

Mrs. Shelley asked if the Board could receive that information before the regular meeting.

Other Business

9. **Election of Chair, Vice-Chair, and Secretary**

Board Motion

It was moved by Mr. Moore to appoint Mr. Hoitsma as Chair, Mrs. Shelley for Vice-Chair and retain Ms. Washington as Secretary. Seconded by Ms. LeSage.

Board Action

The motion was approved 8-to-0.

10. **Board Reports**

A. **Downtown/Balough Road Redevelopment Area Board Report**

Mrs. Shelley stated since the Planning Board did not meet in December she had two reports to give. She stated Downtown/Balough Road Redevelopment Area Board met on Tuesday, December 2, 2008 and that the board had a joint meeting with the Beautification/Tree Advisory Board to discuss the Riverfront Master Plan. She stated one of the major comments/concerns the boards received from the meeting was the discussions at the first two meetings was not what ended up in the draft plan. She stated the community was very solid on maintaining the City Island area as a recreation area and not change it to an entertainment district. She stated they expressed that they did not want to see development. Mrs. Shelley stated at the regular meeting the board discussed the Manatee Island Amphitheatre roof which was continued to the February meeting; the Board received an update on the business plan for the Butterfly Conservatory; the board approved the parking lot design immediately to the west on ISB just west of Jessup's Pawn Shop; reviewed the Downtown Marketing and Event Promotion Plan which was continued to the January meeting. She stated at the January 6, 2009 meeting the board approved the Downtown Marketing and Event Promotion Plan which she voted against because she felt it was a street party plan geared more towards entertainment and she felt the Board had established the number one goal was residential. Mrs. Shelley stated she was also concerned about using taxpayer money in a way that there was not any measurable results. She stated the board also discussed the Evaluation and Appraisal Report (EAR) based amendments that it would be voted on at the next meeting. The Board approved an LDC text amendment to Article 18, Section 8 to permit sandwich board signs on sight and on public sidewalks in the RDD-1 and RDD2 zoning districts; discussed the Riverfront Master Plan and the Board is moving forward with some ideas brought forward by Gary Libby. She invited everyone on February 3, 2009 at 10:00 a.m. to the Downtown Street Team which was the kick off for a program implemented by Commissioner Rick Shiver that would put the City's homeless to work.

B. Midtown Redevelopment Area Board Report

No report.

C. Main Street/South Atlantic Redevelopment Area Board Report

Ms. LeSage reported that the Board met on January 14, 2009 and voted on two items. The first item was a request to establish an Entertainment Center as a part of the Beach Village Retail Commercial Plaza mixed-use development located at 250 North Atlantic Avenue and also to install one or more amusement rides at the Ocean Walk Shoppes. She stated the Board did not have a problem with installing the ride but they did have a problem with where the ride would be located which was right next to the sidewalk at the very entrance of Ocean Walk Shoppes. She stated the board approved placing the ride in the back of the Ocean Walk Shoppes and the applicant agreed to try that location for one year. The second item the board approved was a request to establish an alcoholic beverage service at 1010 Main Street which was within 500 feet of another such use. She stated the building was a historic building that had been a restaurant before that served alcohol. She stated the board had discussion on the proposed design for Main Street banners; proposed EAR based amendments to the Redevelopment Element of the City's Comprehensive Plan which was continued and the last item the board discussed was a proposal to provide a parking lot lease at 777 Main Street for approximately 46 public parking spaces on Main Street and Auditorium Boulevard which was approved.

D. Vision Committee Report

Mrs. Shelley reported that the next Vision Committee meeting was scheduled for Monday, January 26, 2009 at 6:00 p.m. at Sunny Land Park and that the committee would review and re-evaluate their 2008 priorities as well as establish 2009 priorities. She stated she had asked staff to review the vision plan and report back on items from the plan that had either been accomplished or that were moving forward. She stated one of the things that came out of the Mayor's Kitchen Cabinet meeting was to make sure the Vision Plan was used in the Strategic Planning Session.

E. Public Comments

John Nicholson, 413 North Grandview Avenue, Daytona Beach stated one of things taken out of the proposed EAR based amendments at the 4:00 workshop was the level of service because the Board did not want to pursue it until after a Recreation Master Plan was put in place. He stated he felt there was an imbalance in recreation in the various zones and the idea that the board wants to wait for a Recreation Master Plan that could take up to 20 years is not he perceived the Board was looking for in the EAR. He recommended the Board putting that level of service back in so it would be pushed forward. He stated he felt public buildings may need different types of signage from commercial buildings because they are for informational purposes and are a necessity. Recommended bending the rules for signage in order to better assist the public. He stated the Ocean Walk ride had been installed and was placed next to the step which is where the Board said it could not be placed. He stated the entrance is now half blocked which causes a problem.

F. **Staff Comments**

No staff comments.

G. **Board Member Comments**

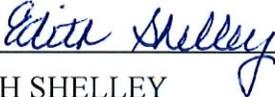
Mrs. Shelley stated the Florida Department of Transportation (FDOT) published a notice regarding US-1 (Ridgewood) improvements. She stated there would be a public information meeting held at City Hall in the Commission Chambers from 5:00 p.m. to 7:00 p.m. on Thursday, February 5, 2009 to discuss improvements on Ridgewood Avenue from Beville Road and Magnolia.

Mr. Hoitsma stated he had been chairman of the Planning Board in the past and he hoped he was not elected again because Board members thought his feelings would be hurt if they did not vote for him. He stated he would not be offended if the Board felt a different member should be chair.

Mrs. Shelley thanked everyone in attendance.

Adjournment

There being no further actions to come before the board, the meeting was adjourned at 8:17 pm.



EDITH SHELLEY
Chair

ATTEST:



CATHY WASHINGTON
Secretary