



THE CITY OF DAYTONA BEACH

Redevelopment & Neighborhood Services Division

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AGENDA

Downtown Redevelopment Board Meeting

12:00 PM - Tuesday, March 5, 2024

City Commission Chambers

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1. CALL TO ORDER	
2. ROLL CALL	
3. PLEDGE OF ALLEGIANCE TO THE FLAG	
4. APPROVAL OF MINUTES	
4.A. Approval of Dec 2023 Minutes	3 - 6
Downtown Redevelopment Board-12-05-2023	
5. POLICE REPORT	
6. HISTORIC PRESERVATION GRANT - Wendi Wien	
7. STAFF REPORTS	
7.A.	7 - 17
Public Works	
2024-02-27 - Downtown Redevelopment Area	
7.B.	
Redevelopment Project Manager Report	
8. PUBLIC COMMENTS	
9. BOARD COMMENTS	
10. ADJOURNMENT	

NOTICES - Pursuant to Section 286.0105, Florida Statutes, if any person decides to appeal any decision made by the City Commission at this public meeting, such person will need a record of the proceedings and, for that purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The city does not prepare or provide such a record. For special accommodations, please notify the City Clerk's Office at least 72 hours in advance. (386) 671-8023 Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the City Clerk's Office.



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**DOWNTOWN REDEVELOPMENT BOARD
MINUTES
Tuesday December 5, 2023**

The regular meeting of the Downtown Redevelopment Board was held on Tuesday December 5, 2023, at 12:00 p.m. The meeting was held in the City Commission Chambers, Daytona Beach City Hall, 301 S. Ridgewood Avenue, Daytona Beach, Florida. The following People were present:

Board Members Present:

Mr. Kenneth Hunt, Chair
Mr. Pete Zahn, Vice Chair
Mr. James Newman
Mr. John Kamchan
Ms. Sheryl Cook
Mr. Tibor Benke
Mr. Javier Benavente

Board Members Absent:

Mr. Jake Nicely

Staff Members Present:

Mr. Ken Thomas, Redevelopment Director
Mr. Anthony Jackson, Deputy City Attorney
Ms. Michele Toliver, Redevelopment Project Manager
Ms. Angela Armstrong, Redevelopment Project Manager
Ms. Phebe Fuqua, Redevelopment Project Manager
Mrs. Chernecia Campbell, Board Secretary

1. Call to Order

Mr. Hunt called the meeting to order at 12:00 p.m.

2. Roll Call

Mrs. Campbell called roll and noted members present as stated above.

3. Pledge of Allegiance

The Pledge of Allegiance was stated by the board.

4. Approval of Minutes

A motion was made to approve the minutes from November 8th, 2023, by Mr. Zahn, seconded by Ms. Cook. Motion was carried 7-0.

5. Police Report- Captain Nikolow

No report was made.

6. Staff Reports

6a. Security Update

Ms. Fuqua discussed her conversation with the city manager and proposed an 80-20 cost-sharing arrangement for downtown security to the board. The idea is that the CRA would cover 80% of the expenses, with business owners contributing the remaining 20%. The discussion included the option of using police officers or unarmed security officers. Ms. Fuqua sought the board's opinion on the 80-20 offer and emphasized that the security would be for special details, not day-to-day policing. Businesses in the downtown area would collectively contribute to the cost.

She clarified that officers volunteering for this detail would cover the entire CRA area, and outlined pricing, with regular detailing at \$45 per hour, special events at \$65 per hour, and potentially other events at \$80 per hour. Unarmed security would cost \$20 per hour. Ms. Fuqua offered to provide the ordinance for large special events for the board's review. Designating a police officer for innovative policing in the downtown area, apart from special events, was considered a separate entity.

Mr. Newman inquires about the proposed hours of operation. Mr. Thomas, in response, shares that, following discussions with Captain Nikolow, the suggestion is to operate six days a week. The proposed routine involves having security personnel present early in the morning when stores open, leaving after lunch, returning before dinner, and staying until the stores close.

Addressing the process for businesses to contribute to security costs, Mr. Zahn seeks clarification. Mr. Thomas says they will share cost estimates after assessing expenses with property owners in the CRA.

Mr. Newman seeks further clarification on whether the 20% contribution would be a flat fee for each business or based on their income and business activities. Mr. Thomas responds, noting that the current CRA payments are determined by evaluating the property. He believes the same assessment process could be applied to determine the private security costs, acknowledging that obtaining this information might take some time.

Ms. Fuqua emphasized the need for the board to decide on the frequency of security presence to determine cost estimates. The board expressed a preference for unarmed security, suggesting operating hours from 7 am to 9 am, 11 am to 2 pm, and 9 pm to midnight on Monday through Saturday. These proposed times and dates would serve as a basis for assessing costs, allowing the board to later vote on the feasibility and implementation of the 80-20 proposal. Mr. Benavente requested staff to provide funding mechanism ideas and options for consideration.

6b. Traffic Flow Update

Ms. Fuqua talks about the beautification project and mentions her conversation with David Waller from public works. There are concerns about the proposed street improvements from Ridgewood to MMB, crossing over to Beach Street, as it would narrow the roads and remove public parking with widened sidewalks. The commission, after discussing that public parking might not be needed on that street, decided to focus on wider sidewalks to improve pedestrian flow. This choice aims to address traffic flow problems caused by people parking and lingering in the area.

The beautification project is set to reach Michigan Avenue, and there are potential future updates for Fairview, including the idea of adding a roundabout. A suggestion has been made to replace the traffic light at the Bay and Palmetto intersection with a four-way stop, similar to the setup at Magnolia and Palmetto. Ms. Fuqua notes that Mr. Waller will conduct a traffic flow study to figure out whether a four-way stop or a roundabout is the recommended solution.

Options for street signs in the downtown CRA area are presented, with choices such as placing them on every cross street, street Id areas, or within a designated boundary. The board is invited to help decide the preferred locations for these markers. The board expresses approval for the idea and prefers having signs throughout the area.

Ms. Fuqua also notes that Ms. Cook suggested making county parking available for the Esplanade holiday event. Discussions are ongoing with the city manager and the county to explore how this area can be utilized for parking during the event.

6c. End of Year Business Items

Ms. Fuqua mentions her conversation with the chair, emphasizing the importance of a closeout for business owners, reminding them to prepare their documents for the upcoming year, including annual filings, books, and any questions they may have for the city.

Ms. Fuqua also discusses her plan to host a meet-and-greet event to introduce herself as the new project manager for the downtown and Ballough Road areas. She believes it's crucial to engage with people face-to-face and discuss upcoming developments. The event will feature "taste of downtown" refreshments, showcasing local offerings. Several business owners are interested in participating. The meet-and-greet is scheduled for Thursday December 7, 2023, 6:00 p.m. at the Cinematique Theater.

The new board member, Javier Benavente, introduces himself, revealing his background as a systems engineer with an educational focus on the aerospace field. He expresses his interest in learning about municipal work and his desire to contribute to the growth of Daytona Beach.

7. Public Comments

No public comments.

8. Board Comments

Mr. Zahn inquires about the influence beachside has and its impact on Beach Street. Mr. Thomas adds that there must be a connection between the two areas, emphasizing ongoing marketing efforts to inform beach visitors about downtown events. He suggests transforming the appearance of businesses on Beach Street by supporting changes to their exteriors. To facilitate this, they plan to hire an architect or engineer to provide design ideas. The proposal involves businesses committing to altering their exteriors, after which CRA funds will contribute to the construction.

9. Adjournment

The meeting was adjourned at 1:05 p.m.

Mr. Kenneth Hunt, Chair

Mrs. Chernecia Campbell, Board Secretary

Downtown Redevelopment Area (Downtown and Ballough Road)

Public Works Projects

Beach Street Streetscape Improvements Phase II

- Description/Commission District:
 - Project is for the design and construction of the Beach Street Streetscape between Bay St and Fairview Ave. The project involves increasing the width of the pedestrian walkways west of Beach St., reduction of driving lanes from four to two, parking modifications on both sides of Beach Street and ancillary traffic calming measures. Additional improvements in the project corridor include landscape, lighting upgrades, irrigation, backflow prevention, water services and other utility upgrades.
 - Zone 3
 - Downtown Redevelopment Area
- Progress
 - Design Engineer has been selected (PMA).
 - Agenda Packet for design contract approved June 16, 2021.
 - Design Kickoff Meeting held July 01, 2021
 - Meeting on Design Concept Presentation held August 25, 2021.
 - Topographic Survey on Project has been completed.
 - Workshop Presentations to City Commission for concept plans held October 20, 2021
 - Public Meeting conducted November 15, 2021
 - City Commission approval of Design March 16, 2022
 - Utilities Dept. request for Reuse Main Extensions MMB to Fairview and Bay St from Beach To Ridgewood, Change Order approved by City Commission June 1, 2022.
 - Preliminary design plans have been received from PMA and reviewed
 - Consultant Surveyor picked up additional topographic survey on Riverfront Park to reflect final construction (as-built) of park components along the eastern edge of project.
 - CO#1 for Reclaimed Water Main extension design approved by Commission June 1, 2022
 - Revised 30% drawings have been submitted to City
 - Coordination meeting held with Frameworks Developer and Engineer along with City Public Works and Utilities staff. It appears Frameworks development will start construction first and list of items they will need to construct was discussed. CADD files for Beach St Phase 2 have been sent to Frameworks Design Engineer for their use in preparing revised drawing
 - Presentation to Downtown Redevelopment Board on May 2, 2023
 - City received 60% plans and cost estimate.
 - FPL preliminary lighting design received on October 17, 2023
 - Utility coordination/confirmation on-going.
 - 60% Plans submitted to FDOT Nov 30, 2023
 - FDOT 60% plan Comments received and responded to by Jan 9th 2024
 - 60% City Comments provided to consultant.
- Upcoming Work (1-week look-ahead)
 - Finalize RFP for CEI Services..
 - Review FPL streetlight drawings/prepare FPL easement.

Issue Risks/Challenges

- Maintaining Traffic flow during Construction
- Coordination with work in Riverfront Park and proposed development
- Constructing Project within Budget and timeframe
- Schedule
 - Change Order for Reuse line extensions approved by City Commission on June 1, 2022
 - 60% FDOT review comments responded to on Jan 9 ,2024
 - 90% Plans and Specs submittal.
- Project Costs
 - Design Cost: \$698,479 includes CO#1 (Reclaimed main extension) and Additional topo along Riverfront Park for As-Built conditions including new fencing.
 - Construction Estimate \$8,500,000

Halifax Harbor Dock Renovation

- Commission District/Description:
 - Zone 3 (May)
 - Downtown CRA
 - Project consist of removing deteriorated boat dock and replace with a 3 boat slip dock with boat lifts.
- Progress
 - City obtained Engineering Proposal from PMA (Parker Mynchenberg Associates) to develop plans.
 - Funding source provided by P & L.
 - City Commission approval of engineering proposal on 2/15.
 - PO issued to PMA for design phase
 - Geotechnical engineering work and pile design in process.
 - 60% plans were submitted to the City for review on 5/12/23.
 - Dock orientation options were approved and 90% drawings are pending.
 - Permit application submittals and responses for additional information.
 - Manatee Protection permitting complete, allocating 2 new slips from the available pool.
 - Bid package received from PMA and City is preparing bid documents to be advertised early in 2024.
 - Project advertised 1/10/24 and pulled due to FDEP permitting issues.
 - FDEP permit review and comments received. Submerged land lease items to be addressed.
 - ITB is being pulled due to FDEP Land Lease Survey issues. We will advertise again when resolved
 - PMA Change order of additional survey work received and being reviewed.
- Schedule
 - Obtain clearance from FDEP.
- Project Costs
 - Design estimate \$54,000
 - Construction Estimate - \$1,360,000
- Summary
 - The City has purchased several new boats and require a central location to store up to 3 boats. The old deteriorated floating dock at the Halifax Marina was selected as the most appropriate location for a new 3 boat dock and lift system.

Halifax Harbor Marina (South Basin) Repair

- Commission District/Description:
 - Zone 3
 - Downtown CRA

- During Hurricane Nicole, multiple docks were damaged at the marina, south basin.. Damage included, side and end pile guides, one 14” concrete pile, 500 + Ft of waler and cover boards, and hundreds of through rods.
- Schedule
 - 100% Design– Sept 2023
 - Permitting – October 2023
 - Solicit Bids – October 2023
 - Award Construction Contract – Jan 2024
 - Project Completion - July 2024
- Project Cost
 - Engineering & Permitting – in House
 - Construction cost \$671,145.
 - Project is to apply for FEMA funding
- Summary
 - Received assistance request from the Marina.
 - Met with FEMA on July 14th and started preparing preliminary plans.
 - In August 2023 request Marina personnel to review plans, submit for FDEP and USACOE permits. FDEP advised the project is exempt on August 14th. USACOE permit received week of September 25, 2023.
 - Working with Purchasing, Project advertised on Oct 10, 2023 and pre-bid meeting held on October 19, 2023. Site visit with potential bidders took place Nov 9th.
 - Bids received on Nov 17th. A formal bid protest has been submitted and is currently being reviewed. The lowest bidder currently does not hold the necessary licensing outlined in the bid documents.
 - The construction contract was approved by City Commission during the Jan 3rd meeting. Preconstruction meeting held on January 23rd. Floating dock hardware is 6 to 8 weeks out, Notice to Proceed to be issued in late March 2024.
 - Material shop drawing submittal is anticipated the week of February 12th. Contractor requested an onsite meeting prior to shop drawing submittal. City and Marina Staff have provided availability but have not heard back from the Contractor. Hope to get shop drawing submittal in early March.
 - Material shop drawing submittal is anticipated the week of February 5th.

Halifax Harbor Marina (North Basin) Repair

- Commission District/Description:
 - Zone 3
 - Marina staff hired a diver to conduct a survey of the existing wooden piles that support the fix docks within the north basin. There are 137 piles that need to be replaced, multiple finger docks are failing, multiple bents need to be replaced and some miscellaneous deck boards.
- Schedule
 - 100% Design– Sept 2023
 - Permitting – April 2024
 - Solicit Bids – May 2024
 - Award Construction Contract – June 2024
 - Project Completion - Sept 2024
- Project Cost
 - Engineering & Permitting – in House
 - Construction is currently estimated at \$750,000.
- Summary
 - Provided review comments on Feb 7th for the future North Basin repair, Marina Staff and Purchasing putting together the solicitation.
 - Project has been transferred to Public Works to assist with permitting and project management.
 - Receive assistance request from the Marina.
 - Reviewed the Diver’s Survey.

- Start working on front end documents for bid. Start working on USACOE and FDEP permit applications, hope to submit the 1st week of March.
- Need to have a site visit with the Public Works Director to discuss scope and concerns with old fuel dock.

Coast Guard Auxilliary Building

- **Commission District/Description:**
 - Remodel of existing Coast Guard Auxiliary Building
 - Zone 3 (Quantity May)
 - Redevelopment Area: Downtown
- **Progress**
 - Project bids received and being reviewed.
- **Schedule**
 - Bid opening was January 31, 2024.
 - Review bids and select Contractor
- **Risks/Challenges:**
 - None at this time
- **Project Cost:**
 - Estimated at \$750,000, increased cost anticipated for updated building envelope concurrence with storm standards.
- **Summary**
Replacement of existing exterior finishes (siding, trim, soffits) windows, doors, 2nd floor interior finishes and kitchenette.

City Island Pavilion and Footbridge Renovation

- **Commission District/Description:**
 - Zone 3
 - Downtown CRA
 - Project consist of replacing all decking and handrails on the three pavilions over the Halifax River.
- **Progress**
 - Site review
 - SOW was created and submitted to Department Head for required funding
 - Project will be re-evaluated at completion of City Island Master Plan update, currently in progress.
- **Schedule**
 - Fund request – September 2021
 - ITB – TBD
 - Renovation – TBD
- **Project Costs**
 - \$400,000.00 estimated
- **Summary**
 - The deck boards and handrails on the City Island pavilions and footbridges have deteriorated to the extent that full replacement is required. Existing pilings, beams and joists are to remain and are not part of the scope of work.

Jackie Robinson Master Plan

- **Commission District/Description:**
 - Development of MLB mandated facility upgrades and Master Planning for Jackie Robinson Complex

- Master plan field amenities being considered include new field lighting, foul poles and batters eye.
- Zone 3 (Quanita May)
- Redevelopment Area: Downtown
- Progress
 - Lighting contract bid, reviewed and approved by City Commission Aug 2, 2023.
 - Foul poles and Batters Eye rebid for foundation design and lack of bids.
 - Internal meeting to discuss remainder of Master Plan under a Design-Build contract.
- Schedule:
 - Musco Lights approved at August 2nd City Commission meeting. Executed Contract being forwarded to vendor.
 - Contract and PO was sent to Musco, awaiting install schedule
 - Site walk with Musco conducted on 9/14/23.
 - Lighting installation to start week of 12/11/23, Construction to last 4 to 6 weeks.
 - Batters Eye and Foul Poles components will be re-evaluated and determine a funding source February 2024.
 - Develop scoping and DB Contract for review and RFQ issuance.
- Pending Work:
 - Schedule construction of lighting improvements
 - Design of foundations for inclusion in bid documents.
 - Scoping and contract documents.
- Upcoming Work (1 week look-ahead):
 - Structural design revisions for foundations. Advertise ITB.
- Risks/Challenges:
 - Coordination of work with current game schedule if work done during season.
 - Obtaining bids for foul poles, batters eye and foundations
- Project Cost:
 - Estimated cost based on original proposals received is \$670,000.00.
 - Total Master Plan improvements estimated at \$24M
- Summary:
 - Major League Baseball issued a “FACILITY STANDARDS” requirement list that is presented as an obligation of the facility owner to comply with. This first set of improvements will be to the playing field (new field lights, new batters eye, new foul poles)

Orange Ave Trail (PH I) (Beach St to the Chamber of Commerce) (Updated)

- Description & Commission and CRA Districts:
 - Commission Zone 3
 - CRA – Downtown Redevelopment Area
 - FDOT LAP Project to apply a road diet across the Orange Ave bridge to provide for a 12' wide concrete trail between Beach St and the Chamber of Commerce.
- Progress:
 - City submitted PH III deliverables to the FDOT for their PH III Reviews on June 29, 2021.
- Risks/Challenges:
 - Completion of Veteran’s Memorial Bridge/trail cross section at SW intersection of City Island Parkway.
 - Coordinating this work with vision for City Island and multiple projects.
- Schedule:

- 100% Plans: - TBD
- Final Plans and specs- TBD
- Project Costs:
 - FDOT LAP Funding: TBD
 - Costs for Design: \$99,501.82
 - Costs (E) for construction: \$410,000
 - Cost for CEI: \$82,000
- Summary:
 - Project back on track when County issues with bridge, memorial plaza and access have been resolved.

Orange Ave Trail (PH II) (On City Island between Chamber of Commerce & ISB Underpass)

- Description & Commission and CRA Districts:
 - Commission Zone 3
 - CRA – Downtown Redevelopment Area
 - FDOT LAP Project to widen, relocate and construct 12' wide trail section along east riverfront from Phase 1 at Orange Ave connection at ISB underpass.
- Progress:
 - City submitted PH III deliverables to the FDOT for their PH III Reviews on June 29, 2021
- Risks/Challenges:
 - Revised connection to Beach Street sidewalk as connections to Esplanade segment can be gated at times per lease agreement.
 - Coordinating this work with vision for City Island and multiple projects.
- Schedule:
 - 100% Plans: - TBD
 - Final Plans and specs - TBD
- Project Costs:
 - FDOT LAP Funding: TBD
 - Costs for Design: \$52,325.85
 - Costs (E) for construction: \$315,000
 - Cost for CEI: \$68,000
- Summary:
 - Project back on track when County issues with bridge, memorial plaza and access have been resolved.

Electric Vehicle Chargers Installation

- Commission District/Description:
 - Various City Locations
 - Purchase and install a new EV Chargers at 5 city facilities.
- Progress
 - Reviews completed with several suppliers and utility programs.
 - Locations identified at Breakers Park, Beach St. (Magnolia), City Hall, Mid-Town, and Florida Tennis Center.
 - City will direct buy EV Chargers from SemaConnect as a Source Well partner.
 - City's Property Maintenance will provide power and install chargers.
 - Contract issues are being addressed with SemaConnect.
 - SemaConnect was acquired by Blink Charging Co. and an updated contract and quote have been received. The City Purchasing staff is working on final contract revisions.

- TEAMS call with CODB Legal, Purchasing and Blink staff held. Contract in final negotiations
- Project Costs
 - \$90,000.00 estimated
- Summary
 - Public Works evaluated the request from City Manager to install EV Chargers at 5 City facilities. Several vender options were reviewed. SemaConnect was selected to provide the chargers and software that will give the City a return-on-investment opportunity.

North Beach/Sickler Intersection Improvements

- Commission District/Description:
 - Commission Zone 2
 - CRA – Ballough Road
 - Improve intersection and turning movements.
- Progress
 - Preliminary boundary and topographic survey has been received.
 - Develop conceptual improvements and determine if improvement can be done within existing ROW. Previous PD agreement discovered, portion of ROW vacated in favor of new road alignment, third option being considered for this intersection.
 - Preliminary layouts developed and geometrics being reviewed.
 - Initiate design of improvements of the third option listed above.
- Risk/Challenges:
 - Coordination with City of Holly Hill on improvements, as west side of road is in Holly Hill.
- Project Costs
 - Survey \$16,416
 - Design In-house and have ready for funding.
- Summary

Public Works was asked to look at the intersection and look for ways to improve the travel movements and aesthetics of this northern gateway to the City.

Ballough Road Bike/Ped Trail Modifications

- Commission District/Description:
 - Commission Zone 2
 - CRA – Ballough Road
 - Provide improved pavement markings/delineators along Ballough Road Trail from Anita to just north of the Ballough Bridge where the roadside trail merges back onto a shared use path.
- Progress
 - Two concepts have been drafted to provide separation from the travel lanes and the trail. Preliminary boundary and topographic survey being obtained.
 - Additional concept developed to include sidewalk/trail widening for consideration.
 - Developed concepts to be presented to Commission for review and approval.
- Project Costs
 - Conceptual/Design – In house
 - Cost developed for all options and being reviewed.
- Summary

Public Works was asked to look at providing a clear separation from the travel lanes and the trail. Currently only delineated by pavement markings and plastic delineators. Indication is that cars are crossing over into the trail markings/delineators creating a potentially unsafe condition, some are even parking on the trail.

Wooden Boardwalk Trail Repair – Bookland Bridge

- Commission District/Description:
 - Zone 3, Downtown Redevelopment Area
 - Design, permit and repair the wooden boardwalk under the ISB bridge that interconnects City Island with Riverfront Park. The trail sustained damaged during Hurricane Ian.
- Schedule
 - 100% Design & Permitting – January 2023
 - Solicit Bids – June 2023
 - Pre-Bid meeting – July 12th
 - Bids currently due – July 28th
 - Award Contract Sept. 2023
 - Preconstruction meeting – Sept 26th
 - Construction commencement – Oct 2nd.
 - Construction completion – Feb 2024.
- Project Cost
 - Engineering was completed in-house.
 - Construction Contract at \$282,310.
 - Project is to apply for FEMA funding
- Summary
 - Received “No Permit Required” determination from the FDEP and the Coast Guard.
 - Technical Specifications and Plans package provided to Purchasing the week of Feb 1st, project advertised the week of Feb 27th.
 - Held pre-bid meeting on March 9th. No bids received prior to the deadline, so the City is going to extend the bid opening by two weeks to April 20th. No bids received, currently revising the plans and bid documents to re-advertise on June 30, 2023.
 - Prebid meeting held on July 12th. Answered a couple questions on July 24th prior to question cut off.
 - Completed the bid evaluation and recommended the Construction Contract be awarded to the lowest, responsive and responsible bidder, Saboungi Construction, Inc. Purchasing working with Legal to finalize Contract.
 - City Commission awarded the contract at September 6th Commission meeting.
 - Purchase Order has been issued and the preconstruction meeting is scheduled for Sept 26th. Notice to proceed issued October 2.
 - Contractor has completed all the construction with the exception of two streetlights. A substantial walk through occurred on Oct 31st and the associated punch list was completed November 1st. Contractor advised the specified replacement streetlight poles are on back order, anticipated the middle of April 2024.
 - The boardwalk has been opened to the public. It was agreed to pay the contractor for all work completed to date, including retainage and then get a change order for a time extension just for the streetlight installation. The Change order is tentatively scheduled for December 6th Commission meeting.
 - Currently, awaiting increase in the Purchase Order due to a quantity overrun. Cost was approved via Change Order No 1 at Dec 6th, 2023 City Commission Meeting.

Riverfront Park Day Dock Repair

- Commission District/Description:
 - Zone 3, Downtown Redevelopment Area
 - Design, permit and repair the day docks just north of the ISB bridge. The floating docks sustained damaged during Hurricane Ian.
- Schedule
 - 100% Design & Permitting – Feb 2023
 - Solicit Bids – May 2023

- Bids Received June 2023
- Construction Commencement – Feb 2024
- Construction Completion – August 2024
- Project Cost
 - Engineering was completed in-house.
 - Construction estimated at \$526,324.
 - Project is to apply for FEMA funding.
- Summary
 - Received “No Permit Required” determination from the FDEP and received the USACOE permit the week of Feb 20th.
 - Technical Specifications and Plans package provided to Purchasing on Feb 22nd, the project advertised the week in March 6th,2023.
 - Pre-bid meeting is currently scheduled for March 14th. Multiple questions came in just before the question deadline on March 22nd, these questions have been answered and the bid opening date has been pushed to April 5th. Bids came in way above project budget, based on the number of bidder questions it is felt there may have been some confusion resulting in highly elevated bid pricing. The City to re-advertise after revisions are made to the plans and specifications to reduce the potential for confusion/uncertainty.
 - Plan and bid document revisions have been made and the project was re-advertised on May 3rd. Prebid meeting held on May 11th and bids due May 31st. Bid analysis complete, Purchasing prepared the Contract for signature. Contract is currently in Legal review prior to Contractor signature.
 - Contract was approved by City Commission on July 19th, Purchase Order has been issued. Contractor to place order for replacement docks the week of August 14th. Dock manufacture has advised there is a 24 week lead time on the docks. Currently looking at March 2024 for replacement docks to arrive.
 - Preconstruction meeting will be scheduled based on procurement lead time, currently anticipated early 2024.
 - Received the shop drawing for the floating docks on Nov 3rd, review comments provided the week of November 6th. Received revised shop drawing submittal and they have been approved as noted.
 - Contractor confirmed the week of January 19th, floating docks are not expected until March 2024.

Manatee Island Floating Dock Repair

- Commission District/Description:
 - Zone 3, Downtown Redevelopment Area
 - Design, permit and repair the floating docks on the east side of Manatee Island. The floating docks sustained damaged during Hurricane Ian.
- Schedule
 - 100% Design & Permitting – April 2023
 - Solicit Bids – May 2023
 - Bids received – June 2023
 - Construction Commencement – Feb 2024
 - Construction Completion – August 2024
- Project Cost
 - Engineering was completed in-house.
 - Construction estimated at \$250,000.
 - Project is to apply for FEMA funding.
- Summary
 - Received “No Permit Required” determination from the FDEP; Submitted for the USACOE permit on April 14th. USACOE permit received the week of May 22nd.

- Advertised with the Riverfront Park Day Dock repair, due to similarity in work.
- Plan and bid document revisions have been made and the project was advertised on May 3rd with the Riverfront Day Docks. Prebid meeting held on May 11th and bids due May 31st. Bid analysis complete, requested Purchasing to prepare the Contract for signature. Contract is currently in Legal review prior to Contractor signature.
- Contract was approved by City Commission on July 19th, Purchase Order has been issued. Contractor to place order for replacement docks the week of August 14th. Dock manufacture has advised there is a 24-week lead time on the docks. Currently looking at March 2024 for replacement docks to arrive.
- Received the shop drawing for the floating docks on Nov 3rd, review comments provided the week of November 6th. Received revised shop drawing submittal and they have been approved as noted.
- Preconstruction meeting will be scheduled based on procurement lead time, currently anticipated early 2024.

City Island Seawall Design

- Commission District/Description:
 - Zone 3
 - Downtown CRA
 - The perimeter of City Island is made up of multiple aging seawalls, many of which have begun to fail. The replacement of these seawalls will ultimately need to occur. It is anticipated the seawall construction would be handled as a multiphase approach. Potential phases may include seawall work behind the Orange Avenue Recreational Center (between Orange Avenue Bridge and the boat ramp), west of Jackie Robinson Ball Field (between Orange Avenue Bridge and Magnolia Bridge), west of the library (between Magnolia Bridge and just north of the Pedestrian Bridge), south of the Chamber of Commerce building, and east side of City Island by the Pavilion.
- Schedule
 - Issue Purchase Order – December 2023
 - Complete surveying and geotechnical investigation – March 2024
 - 100% Design– August 2024
 - Permitting – September 2024
- Project Cost
 - Engineering & Permitting – \$195,999.72
- Summary
 - The Consultant will be responsible for needed civil, environmental, geotechnical engineering services, surveying, preliminary engineering/systems analysis, engineering design, permitting, site and alternatives analysis, and grant assistance as needed.
 - The City received a Florida Inland Navigation District (FIND) grant to cover 50% of the design cost. The intent will be to pursue additional grant funding to offset construction costs.
 - The design costs were approved by City Commission on December 6th.
 - Purchase order provided to Consultant on January 17, 2024.
 - Kick off meeting held on February 7th. Need to look into potential FIND grant funding for the initial phase of construction. May need purchase order for grant acquisition services.
 - Consultant to start work on design and permitting.

City Wide Resurfacing Program

Nothing planned in this area this month. As the project progresses, the roads will be listed here.

