

PARKS AND RECREATION ADVISORY BOARD
March 14, 2024
9:00 AM

CALL TO ORDER

Malcolm Williams called the meeting to order at 9:00 AM.

DEVOTION

Luke McCoy

PLEDGE OF ALLEGIANCE

All

ROLL CALL

MEMBERS PRESENT/ABSENT

Zone 1 – Amanda Glugover - Present
Zone 2 – Linda Smiley - Present
Zone 3 – Theresa Quattrociocchi -Present
Zone 4 – Carol Kilian - Present
Zone 5 – Malcolm Williams - Absent
Zone 6 – Devita Bonner –Absent
At Large – Luke McCoy - Present

OTHERS PRESENT

Keith Willis – Director of Parks & Rec.
Lubna Nisa– Secretary
Ivy Howard- Shadowing

APPROVAL OF MINUTES:

The minutes from February 8, 2024, meeting was approved.

COMMISSION MEETINGS:

Keith Willis – No Update

OLD BUSINESS:

None

NEW BUSINESS:

Malcom Williams said that he is adding some new business to the agenda:

- Canceling the July and August meetings.
- Deciding the meeting locations for the rest of the year.
- Sending a letter out to the commissioners for board appointments or approval.
- Adopting Parks.

Recommendation 1: Cancellation of July and August Meetings,

- Malcolm recommended that we may cancel the meeting in July and August. He said that the cancellation of July and August meetings gives everybody an opportunity to enjoy the summer and August will be a time with school back open.
- Theresa asked what if something important comes up?
- Carol Kilian said we can schedule a meeting. She also said that other boards also skip months of June-July or July-August but if something comes up, they call the meeting.
- Theresa said that I would prefer June-July but if everybody is okay, I don't have any objection.
- Luke said I like to come into the meetings. I am against cancelling.
- Amanda said she is against this recommendation.
- Carol said she can go either way although other boards that I am on takeoff. I would like to take off August though.
- Malcolm asked what if we take August off?
- Keith said he has no problem attending meetings in July and August, it's up to the board.
- Linda said she thinks it's a good idea.

Motion: Carol said that we take August off, but we can call a meeting if something comes up very important.

Roll Call:

Carol: Yes

Malcolm: Yes

Amanda: No.

Linda Smiley: No

Theresa Quattrociocchi: No

Luke McCoy: No

Conclusion: Malcolm said that after hearing from the board I conclude that the board don't want to cancel meetings in any month.

Recommendation 2: Meeting location for whole year

- Malcolm asked the board if there is there any site in your zone you want the meeting in?
- Theresa said why can't we keep our meetings here. Malcolm said that can be an option.
- Amanda said it's great to see the other facilities because they are improving and keep on adding things. It's good to have meetings in other centers too.
- Keith said originally, we are supposed to have meetings in the chamber, but it's always occupied by the other board meeting. But with the consensus of our board, we switch meeting sites.
- Carol said depending upon the availability of the site I would like to go to different sites.

- Malcolm said that it's my recommendation that each board member should send the site recommendation to the secretary, and then we can compile a list of locations based upon the availability for the rest of the year.
- Amanda said in my zone Schnebly is the only indoor facility, all others are outdoors. Do you want outdoors locations as well?
- Luke said I don't mind sitting outside where I can see the problems.
- Keith said we can be in the facility in June, July and August but there will be a lot of kids there during summer camp season.
- Malcolm said Peninsula Club could be an option.
- Theresa said that why can't we come to the City Hall during busy season like summer Camp season.

Conclusion: Malcolm said all board members send a recommendation of the meeting site to the secretary so that they can compile a list of meeting locations for the rest of the year according to the availability of the centers and parks.

Recommendation 3: Sending a letter out to the commissioners for board appointments or approval.

- Malcolm said that we have three board members whose term is going to expire in December, but we do not have any movement yet. Those members are Luke McCoy, Linda Smiley and Malcolm Williams. Everybody's application has been done. I recommend that we should send a letter to the commissioners on behalf of the board to push this agenda.
- Carol said that we can go Betty Goodman directly.
- Keith Willis said he can find out from Betty.
- Malcolm told him, Luke and Linda's terms need to be renewed. Although Linda was appointed recently but her seat is expiring.
- Carol said I don't want to bypass Betty, we can write letter to her and let her know about our concern.
- Amanda asked is it 4 years of the term.
- Malcolm clarifies that it's 4 years of the seat not the member. We can go online and find out the duration of the term.

Recommendation 4: Appointing an Ex Officio member of the board.

- Malcolm suggested that he wants to change the board name to Parks and Recreation and Community Engagement Advisory Board. Also, we can add a non-voting seat of Community Relations Manager on this board. We are kind of combining the two existing entities to share the same kind of goals, resources, staff, agenda, and we can get a way to spread the information of our meetings instead of just being confined to a room.
- Carol asked who that person would be.
- Malcolm said it's Donna Banks.

- Carol asked if she was on staff. Keith said no she is running the radio station.
- Carol added that the Economic Development Board has three exofacial seats, they are the non-voting part of board. Those people just come to the meeting and report things. In this way we don't have to change anything on board. We need to find out if that person is still viable in the city.
- Amanda asked what we want to accomplish with that.
- Malcolm replied I want to beef up the community engagement and involvement side of what we are trying to do. We made a lot of suggestions and recommendations but it's hard to get them out in the community. By giving them a permanent position on the board we can spread our work and recommendations out through. I also want to be a member of the Youth Advisory board.
- Amanda asked for more clarifications.
- Carol replied that they require to come every meeting and report, but they will be nonvoting members of the board. So now what we can do, we can go to our bylaws and add this kind of position. This may be very useful for us.
- Amanda asked why we cannot tell them to come every meeting and they can sit with the citizens and make a report. I am a little spectacle in changing our bylaws and putting them on the board. It sounds unnecessary.
- Theresa asked if you only want the community to know what we are doing and recommending here. I am confused.
- Keith Willis said that the City Manager put out a newsletter that has all the same information that we want to release. It's basically the same thing that you want to achieve, so I am confused.
- Linda said I don't listen to their radio station, but I get the newsletter with my water bill. However, the event there is already expired so I agree with you that we must figure out the ways to publicize our work somehow better than that. I think that might be the way to spread things out.
- Carol said that we can invite Donna and the person from the Youth Advisory Board to our next meeting or the meeting after that to start seeing where the interaction can be.
- Malcolm said that my final thoughts on this matter are we should give them the seat because I worked hard to get where I am right now. Most of the time we must just work and never get a seat at the table. We discuss summer camp, youth employment etc. but there is no youth member here on the table.
- Theresa said I think it's a good idea and we can invite a youth member to our April or May meeting.

Conclusion:

Carol said let's start with the baby steps instead of jumping on changing of bylaws. I like the idea.

Recommendation 5: Adopt a park.

- Theresa said that it's important to pick a park every month and get together to do the cleaning.
- Amanda said may we can ask the youth representative to bring the person who will be responsible for that. Also, we need to realize that if we clean a park one month it will get dirty again, so we must plan for that. We should look for the worst area and start from there and volunteers should go there every morning and cleanup. May be kids from High School or College can do this for volunteer hours.
- Malcolm said that let's look at the other cities and how there adopt the park looks. Sometimes adopting the park comes with stipulations like make sure it's clean or you must clean every month etc. After we draft the program and then with the help of our director we can design and execute this program. Sometimes City put plaque in the park that this park is adopted by this board or organization.
- Keith said I will email all the directors from Volusia County and ask them if they have an adopt the park and how we can start on in Daytona beach.
- Luke said that we shouldn't wait and just go ahead and adopt the park, we don't need to sign.
- Amanda said signs are very important and whoever does this need a recognition and it will be a perk for them as well.
- Luke said we need to sign a contract every year and pick a park every quarter.
- Malcolm asked can we do that meeting about adopting the park as a zoom meeting. We can select six parks at the start as our pilot program.

Conclusion:

Carol said we all agree that we want to adopt the park. So, the first step would be to contact a youth group person who might be interested in doing that. Also, we will find out from other cities how they run adopt the park. We can call a special meeting for that, and it can be zoom but need to notify everyone. We will start with the park that the city will recommend.

REPORT BY KEITH WILLIS:

- April 27th, Sea Food Festival from 11-8pm and that will be on from MLK to Charles Street.
- The annual Easter Beach Run is on March 30, and the first race will start at 7am.
- The opening of Daisy Stocking Park is on April 20 at 5pm.
- Midtown concert series will start too.
- The money is sitting there for North Street Park, and we are waiting.
- We are also hiring for Summer Camps, casual worker, 40 hours per week and lifeguards.
- Sunnyland playground equipment will be installed next month.
- Once Daisy Stocking Park is finished, we will publish our booklet.

Betty Goodman:

- Carol said that we were trying to find out about the board member renewals status.
- Goodman said that we have all three applications, and I am waiting for commissioner Henry to nominate someone because we have several applications for zone 5. You can still serve until someone else is appointed.
- Malcolm recommended approving two At large positions first and other 5 can be done at her convenience.
- Theresa asked how long the term is to serve on this board.
- Betty said for Daytona Beach there will be only one At Large nominated by Mayor and one member from each zone nominated by city commissioners.
- Each member and chair can serve two consecutive two-year term.
- Amanda, Theresa, Carol, and DaVita's term expires 12-31-2024.
- Luke, Malcolm, and Linda's term expired on 12-31-2023.

BOARD COMMENTS:

Theresa Quattrociocchi: Peninsula Club has been used all the time. Its beautiful, well maintained and have least complains.

Amanda Glugover: Anybody want to volunteer for reporting commission meeting every month?

Linda Smiley: I can do it.

Malcolm Williams: Whoever goes will report.

Keith Willis: We are cleaning up westside bushes in Tusawilla Park, and we were getting complaints about that. They don't want to see the road from their houses, so it's on hold.

CITIZEN COMMENTS:

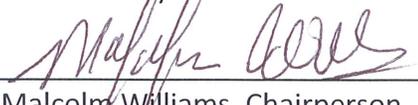
Francis Chew: The Manager said that they changed the name of Leisure Services to Parks and Recreation because in this way they will get more grants. This is good to think about.

Rick Brown: We were glad to see Malcolm on the board and his youth enthusiasm. The agenda should include more things to follow, and I would also like to see a report section which will give more information about what is going on in the city. I don't think you have the authority to change the name, but you can request. Communication is critical, it is very disappointing that only two citizens are here. Moving around the meeting is difficult to follow. Being from the zone from park whatsoever. I would like the board to advise the commission to be proactive on the property 210 S. Peninsula where we can have riverside park. That's zone 1. The Peninsula Club is just sitting there and not being used.

ADJOURNMENT

March 14, 2024, 10:07 am

Malcolm Williams-Chairperson
Parks & Recreation Advisory Board

Reviewed by: 
Malcolm Williams, Chairperson

4-11-24
Date

Transcribed by: Lubna Nisa, Board Secretary