



THE CITY OF DAYTONA BEACH

Redevelopment & Neighborhood Services Division

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AGENDA

Downtown Redevelopment Board Meeting

12:00 PM - Tuesday, August 6, 2024

City Commission Chambers

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1. CALL TO ORDER	
2. ROLL CALL	
3. PLEDGE OF ALLEGIANCE TO THE FLAG	
4. APPROVAL OF MINUTES	
4.A. June 4, 2024 Minutes	3 - 7
Downtown Redevelopment Board-06-04-2024	
5. POLICE REPORT	
6. STAFF REPORTS	
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Public Works	
2024-06-25 - Downtown Redevelopment Area	
6.B.	
Redevelopment Project Manager Report	
7. PUBLIC COMMENTS	
8. BOARD COMMENTS	
9. ADJOURNMENT	

NOTICES - Pursuant to Section 286.0105, Florida Statutes, if any person decides to appeal any decision made by the City Commission at this public meeting, such person will need a record of the proceedings and, for that purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The city does not prepare or provide such a record. For special accommodations, please notify the City Clerk's Office at least 72 hours in advance. (386) 671-8023 Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the City Clerk's Office.



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DOWNTOWN REDEVELOPMENT BOARD
MINUTES
Tuesday June 4th 2024

The regular meeting of the Downtown Redevelopment Board was held on Tuesday June 4th, 2024, at 12:00 p.m. The meeting was held in the City Commission Chambers, Daytona Beach City Hall, 301 S. Ridgewood Avenue, Daytona Beach, Florida. The following People were present:

Board Members Present:

Mr. Kenneth Hunt, Chair
Mr. Pete Zahn, Vice Chair
Mr. James Newman
Mr. John Kamchan
Ms. Sheryl Cook
Mr. Javier Benavente

Board Members Absent:

Mr. Jake Nicely
Mr. Tibor Benke

Staff Members Present:

Mr. Ken Thomas, Redevelopment Director
Ms. Kira Honse, Assistant City Attorney
Ms. Michele Toliver, Redevelopment Project Manager
Mrs. Angela Armstrong, Redevelopment Project Manager
Ms. Phebe Fuqua, Redevelopment Project Manager
Mrs. Mandana Carry, Office Specialist III

1. Call to Order

Mr. Hunt called the meeting to order at 12:00 p.m.

2. Roll Call

Mrs. Carry called roll and noted members present as stated above.

3. Pledge of Allegiance

The Pledge of Allegiance was stated by the board.

4. Approval of Minutes

A motion was made to approve the minutes from April 2nd, 2024, by Ms. Cook, seconded by Mr. Zahn. The motion was carried 6-0.

5. Police Report

None.

6. Staff Reports

6.A. Public Works

Ms. Fuqua announced that there is no public works report for this month. She will email the report to everyone as soon as it is available.

6.B Mural Approval

Ms. Fuqua reported that the mural will cover the entire south-facing wall of the Daytona Magic Shop at 136 South Beach Street. This wall faces an alley she believes is called Myrtle Lane. With the business owner's permission, artist David Chettell designed a dynamic, detailed collage-style mural featuring various art, historical figures, and magic-themed elements. Ms. Fuqua asked the board to review and approve the art, mentioning a \$10,000 grant from the redevelopment department to cover the mural's cost and the artist's fee.

Mr. Newman inquired about the city's public arts approval board and whether this project has been submitted to them. Ms. Fuqua explained that this project is part of the redevelopment department's initiative to promote culture and arts in redevelopment areas. Mr. Newman also questioned the regulations on murals, noting that "Daytona Magic" is written in the design, potentially conflicting with signage regulations. Ms. Fuqua acknowledged this concern and said she would address it with the artist since the land development code restricts signage or words in murals.

Ms. Honse and Ms. Toliver explained that a recent text amendment to the land development code allows some verbiage in murals, as was done for the Daytona Aquarium. Ms. Toliver offered to provide this information to Ms. Fuqua for the board, clarifying that murals can count towards business signage if they comply with the code.

Mr. Zahn motioned to approve the mural, seconded by Mr. Kamchan. The motion was carried 6-0.

Building owner Mr. Dan Peterson clarified that the door depicted in the mural is an existing shipment door with an awning, not part of the mural itself.

6.C. Grants- Commercial Property & Professional Design Incentive program

Ms. Fuqua explained that the redevelopment team, led by Mrs. Armstrong, has restructured the grant process to enhance the area's appeal. The goal was to create an attractive environment for current and potential business owners. She detailed the transition from the Old Commercial Façade Grant to the New Commercial Incentive Program, which now covers up to 80% of the total cost for façade and interior improvements, with a maximum of \$50,000 for these improvements. Eligible interior renovations included HVAC systems, electrical systems, plumbing, grease traps, kitchen hoods, painting, and interior lighting.

Exterior renovations included brick or textured pavement, landscaping, painting, stucco repair, entryways, decorating, fencing, exterior lighting, roofing, impact-resistant windows, awnings, parking lot improvements, and flood remediation. The program also covers 50% of the total project cost for design assistance, up to \$20,000. To qualify, businesses had to have been in existence for at least two years. Ms. Fuqua noted that this is a loan program, and the loan amount would be refunded.

Ms. Cook asked about the City's total budget for each area. Ms. Fuqua replied that she didn't have the information but would look into it and provide it later.

Mr. Newman inquired whether the grant was for new or existing businesses. Ms. Fuqua confirmed it was for both. She also discussed the small projects grant and explained the lease subsidy. The lease subsidy is a grant for tenants struggling to pay their monthly lease. To apply, tenants have to submit an application, their lease, a letter from their landlord, and a W9. If approved, they could receive relief for up to three months.

6.D. Redevelopment Project Manager Report

Ms. Fuqua discussed the security pilot program, which launched on April 15th with First Coast Security. The program aims to match the security measures of Brown & Brown and the Esplanade for consistency in the downtown area, focusing on Beach Street from Orange Avenue to slightly past Bay Street. On the program's third day, a car burglary was stopped, leading to an arrest, showing early success.

Security personnel use black dots on buildings to scan and document activity, which provides data to assess the program's effectiveness. Currently, security operates from 6 a.m. to 10 p.m. in two shifts, six days a week, excluding Sundays. The 60-day program ends on June 15th. Ms. Fuqua will request an extension at a city commission meeting, aiming to extend the program for another year. She noted that the legal and redevelopment teams have worked closely with First Coast Security, which has agreed to continue collaborating with the city.

Ms. Fuqua mentioned that daily reports are available, and Mrs. Carry has detailed reports for review. Board members can request specific day reports from her, and going forward, they will receive a monthly report packet via email.

Mr. Newman asked if there is a way to contact security in case of an incident. Ms. Fuqua confirmed that contact information is available and shared with merchants, with markers placed throughout the area.

Mr. Hunt inquired about expanding security to Palmetto and Magnolia. Ms. Fuqua said this is still under discussion with the security company and the city team. The city manager has recommended extending the program for another year to gather more data and explore an ambassador program. This program would involve more than just foot patrols. The ambassador program will aim to provide assistance to the unhoused and answer questions about redevelopment activities.

It aims to offer a more comprehensive approach to security and community support. Ms. Fuqua noted that all officers are locals who know the area well.

Ms. Fuqua discussed the upcoming city commission meeting, where a text amendment for sidewalk cafés will be addressed. The proposal includes waiving fees and offering grant funding to individuals and business owners interested in setting up sidewalk cafés. To ensure consistency, they will provide design options. They have also widened ADA pathways to ensure a seamless flow around tables and potential barricades, aiming for both functionality and aesthetic appeal.

Ms. Fuqua discussed the triage program, which aims to assess the needs of business owners in the redevelopment area to help them thrive. The program is free and still accepting applications, with 60 seats available until September. It includes one-on-one sessions, workshops, and collaborative efforts to ensure business success. Interested business owners can apply through the City's website under the business tab.

Ms. Fuqua spoke about the board members appreciation event that honored all members. She thanks the board members for their efforts to improve the downtown area.

She announced that the 'See It, Click It, Fix It' app is now live. Reports submitted through the app go to a queue, and public works is notified. Mr. Newman adds that zooming into the map on the website shows the exact location, time, and date of reported issues. Ms. Fuqua emphasized that the app accommodates all age groups, with phone reporting also available.

Ms. Fuqua also mentioned a collaboration between the chamber and the city to provide business owners with information on legal aspects of their businesses. A flyer with details will be emailed to the board and is available on both the city and chamber websites.

7. Public Comments

Dan Peterson, 136 S. Beach St, commented on the security program, describing it as phenomenal and extremely beneficial. He noted that on Saturdays, Beach Street sees more people and families enjoying the area, emphasizing the importance of continuing and supporting the program to maintain this positive trend.

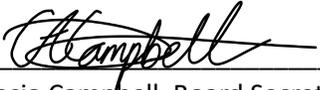
8. Board Comments

Mr. Hunt expressed his appreciation for seeing the city moving in a positive direction and commends the efforts being made. He acknowledged the hard work put in by everyone involved.

9. Adjournment

The meeting was adjourned at 12:59 p.m.

Mr. Kenneth Hunt, Chair



Ms. Chernecia Campbell, Board Secretary

Downtown Redevelopment Area (Downtown and Ballough Road)

Public Works Projects

Beach Street Streetscape Improvements Phase II

- Description/Commission District:
 - Project is for the design and construction of the Beach Street Streetscape between Bay St and Fairview Ave. The project involves increasing the width of the pedestrian walkways west of Beach St., reduction of driving lanes from four to two, parking modifications on both sides of Beach Street and ancillary traffic calming measures. Additional improvements in the project corridor include landscape, lighting upgrades, irrigation, backflow prevention, water services and other utility upgrades.
 - Zone 3
 - Downtown Redevelopment Area
- Progress
 - Design Engineer has been selected (PMA).
 - Agenda Packet for design contract approved June 16, 2021.
 - Design Kickoff Meeting held July 01, 2021
 - Meeting on Design Concept Presentation held August 25, 2021.
 - Topographic Survey on Project has been completed.
 - Workshop Presentations to City Commission for concept plans held October 20, 2021
 - Public Meeting conducted November 15, 2021
 - City Commission approval of Design March 16, 2022
 - Utilities Dept. request for Reuse Main Extensions MMB to Fairview and Bay St from Beach To Ridgewood, Change Order approved by City Commission June 1, 2022.
 - Preliminary design plans have been received from PMA and reviewed
 - Consultant Surveyor picked up additional topographic survey on Riverfront Park to reflect final construction (as-built) of park components along the eastern edge of project.
 - CO#1 for Reclaimed Water Main extension design approved by Commission June 1, 2022
 - Revised 30% drawings have been submitted to City
 - Coordination meeting held with Frameworks Developer and Engineer along with City Public Works and Utilities staff. It appears Frameworks development will start construction first and list of items they will need to construct was discussed. CADD files for Beach St Phase 2 have been sent to Frameworks Design Engineer for their use in preparing revised drawing
 - Presentation to Downtown Redevelopment Board on May 2, 2023
 - City received 60% plans and cost estimate.
 - FPL preliminary lighting design received on October 17, 2023
 - Utility coordination/confirmation on-going.
 - 60% Plans submitted to FDOT Nov 30, 2023
 - FDOT 60% plan Comments received and responded to by Jan 9th 2024
 - 60% City Comments provided to consultant.
- Upcoming Work (1-week look-ahead)
 - RFP for CEI Services is on the street, responses due July 10.
 - Review FPL streetlight drawings/prepare FPL easement.
 - Design Consultant working on 90% design plans.
 - Review Scope and Schedule with FDOT to secure funding.

- Utility coordination for location of reuse line in Bay Street.

Issue Risks/Challenges

- Maintaining Traffic flow during Construction
- Coordination with work in Riverfront Park and proposed development
- Constructing Project within Budget and timeframe
- Schedule
 - Change Order for Reuse line extensions approved by City Commission on June 1, 2022
 - 60% FDOT review comments responded to on Jan 9 ,2024
 - 90% Plans and Specs submittal.
- Project Costs
 - Design Cost: \$698,479 includes CO#1 (Reclaimed main extension) and Additional topo along Riverfront Park for As-Built conditions including new fencing.
 - Construction Estimate \$8,500,000

Halifax Harbor Dock Renovation

- Commission District/Description:
 - Zone 3 (May)
 - Downtown CRA
 - Project consist of removing deteriorated boat dock and replace with a 3 boat slip dock with boat lifts.
- Progress
 - City obtained Engineering Proposal from PMA (Parker Mynchenberg Associates) to develop plans.
 - Funding source provided by P & L.
 - City Commission approval of engineering proposal on 2/15.
 - PO issued to PMA for design phase
 - Geotechnical engineering work and pile design in process.
 - 60% plans were submitted to the City for review on 5/12/23.
 - Dock orientation options were approved and 90% drawings are pending.
 - Permit application submittals and responses for additional information.
 - Manatee Protection permitting complete, allocating 2 new slips from the available pool.
 - Bid package received from PMA and City is preparing bid documents to be advertised early in 2024.
 - Project advertised 1/10/24 and pulled due to FDEP permitting issues.
 - FDEP permit review and comments received. Submerged land lease items to be addressed.
 - ITB is being pulled due to FDEP Land Lease Survey issues. We will advertise again when resolved
 - PMA Change order of additional survey work received and being reviewed.
 - Land Lease Survey being prepared by surveyor.
 - Resubmittal to FDEP for Land lease items.
- Schedule
 - Obtain clearance from FDEP.
- Project Costs
 - Design estimate \$54,000
 - Construction Estimate - \$1,360,000
- Summary
 - The City has purchased several new boats and require a central location to store up to 3 boats. The old deteriorated floating dock at the Halifax Marina was selected as the most appropriate location for a new 3 boat dock and lift system.

Halifax Harbor Marina (South Basin) Repair

- **Commission District/Description:**
 - Zone 3
 - Downtown CRA
 - During Hurricane Nicole, multiple docks were damaged at the marina, south basin.. Damage included, side and end pile guides, one 14” concrete pile, 500 + Ft of water and cover boards, and hundreds of through rods.
- **Schedule**
 - 100% Design– Sept 2023
 - Permitting – October 2023
 - Solicit Bids – October 2023
 - Award Construction Contract – Jan 2024
 - Project Completion - September 2024
- **Project Cost**
 - Engineering & Permitting – in House
 - Construction cost \$671,145.
 - Project is to apply for FEMA funding
- **Summary**
 - Received assistance request from the Marina.
 - Met with FEMA on July 14th and started preparing preliminary plans.
 - In August 2023 request Marina personnel to review plans, submit for FDEP and USACOE permits. FDEP advised the project is exempt on August 14th. USACOE permit received week of September 25, 2023.
 - Working with Purchasing, Project advertised on Oct 10, 2023 and pre-bid meeting held on October 19, 2023. Site visit with potential bidders took place Nov 9th.
 - Bids received on Nov 17th. A formal bid protest has been submitted and is currently being reviewed. The lowest bidder currently does not hold the necessary licensing outlined in the bid documents.
 - The construction contract was approved by City Commission during the Jan 3rd meeting. Preconstruction meeting held on January 23rd. Floating dock hardware is 6 to 8 weeks out, Notice to Proceed issued in April 2024.
 - Material shop drawing submittal have been coming in and have been approved as noted.
 - Met with Contractor on site on March 6th, discussed the project and staging area. Contractor to complete a site assessment of current conditions the week of March 11th and get back with the City. Dependent on what is found, City may need to follow back up with FEMA regarding any additional work.
 - Contractor started ordering materials on March 21st, still waiting for them to mobilize.
 - Reached out to Contractor for schedule update, should receive the week of April 22nd

Halifax Harbor Marina (North Basin) Repair

- **Commission District/Description:**
 - Zone 3
 - Marina staff hired a diver to conduct a survey of the existing wooden piles that support the fix docks within the north basin. There are 137 piles that need to be replaced, multiple finger docks are failing, multiple bents need to be replaced and some miscellaneous deck boards.
- **Schedule**
 - 100% Design– Sept 2023
 - Permitting – April 2024
 - Solicit Bids – May 2024
 - Award Construction Contract – June 2024
 - Project Completion - Sept 2024
- **Project Cost**
 - Engineering & Permitting – in House
 - Construction is currently estimated at \$750,000.

- Summary
 - Provided review comments on Feb 7th for the future North Basin repair, Marina Staff and Purchasing putting together the solicitation.
 - Project has been transferred to Public Works to assist with permitting and project management.
 - Receive assistance request from the Marina.
 - Reviewed the Diver's Survey.
 - Met with Marina Staff to discuss the scope of work on March 6th. Start working on front end documents for bid. Start working on USACOE and FDEP permit applications, permit applications have been submitted to USACOE and FDEP. Responded to RAI from both on March 7th.
 - Met FDEP on site on March 20th and Exemption Letter received and forwarded to the USACOE.
 - Received FDEP Exemption request and the USACOE permit
 - Supplied Plans and Specifications to Purchasing for bid solicitation, hope to advertise the week of April 29th.

Coast Guard Auxilliary Building

- Commission District/Description:
 - Remodel of existing Coast Guard Auxiliary Building
 - Zone 3 (Quantity May)
 - Redevelopment Area: Downtown
- Progress
 - Project has been awarded to Paul Culver Construction as the lowest qualified bidder
- Schedule
 - Contract with Paul Culver Construction approved by City Commission meeting in April.
 - Construction Schedule: TBD. Anticipated construction time is 90 days from start.
- Risks/Challenges:
 - None at this time
- Project Cost:
 - \$517,500
- Summary

Replacement of existing exterior finishes (siding, trim, soffits) windows, doors, 2nd floor interior finishes and kitchenette.

City Island Pavilion and Footbridge Renovation

- Commission District/Description:
 - Zone 3
 - Downtown CRA
 - Project consist of replacing all decking and handrails on the three pavilions over the Halifax River.
- Progress
 - Site review
 - SOW was created and submitted to Department Head for required funding
 - Project will be re-evaluated at completion of City Island Master Plan update, currently in progress.
- Schedule
 - Fund request – September 2021
 - ITB – TBD
 - Renovation – TBD
- Project Costs
 - \$400,000.00 estimated
- Summary

- The deck boards and handrails on the City Island pavilions and footbridges have deteriorated to the extent that full replacement is required. Existing pilings, beams and joists are to remain and are not part of the scope of work.

Jackie Robinson Master Plan

- Commission District/Description:
 - Development of MLB mandated facility upgrades and Master Planning for Jackie Robinson Complex
 - Master plan field amenities being considered include new field lighting, foul poles and batters eye.
 - Zone 3 (Quanita May)
 - Redevelopment Area: Downtown
- Progress
 - Foul Pole and Batters Eye replacement will be out to bid on March 27th, 2024.
 - Bids received April 24th, 2024.
- Schedule:
 - Batters Eye and Foul Poles components will be done pending schedule at Stadium..
 - Develop DB Contract for review and execution.
- Pending Work:
 - Review bids and present recommendation for award.
- Upcoming Work (1 week look-ahead):
 - Review bids for Foul Poles and Batter’s Eye.
- Risks/Challenges:
 - Coordination of work with current game schedule if work done during season.
 -
- Project Cost:
 - Estimated cost based on original proposals received is \$670,000.00.
 - Total Master Plan improvements estimated at \$24M (2022 dollars)
- Summary:
 - Major League Baseball issued a “FACILITY STANDARDS” requirement list that is presented as an obligation of the facility owner to comply with. This first set of improvements will be to the playing field (new field lights, new batters eye, new foul poles)

Orange Ave Trail (PH I) (Beach St to the Chamber of Commerce) (Updated)

- Description & Commission and CRA Districts:
 - Commission Zone 3
 - CRA – Downtown Redevelopment Area
 - FDOT LAP Project to apply a road diet across the Orange Ave bridge to provide for a 12’ wide concrete trail between Beach St and the Chamber of Commerce.
- Progress:
 - City submitted PH III deliverables to the FDOT for their PH III Reviews on June 29, 2021.
- Risks/Challenges:
 - Completion of Veteran’s Memorial Bridge/trail cross section at SW intersection of City Island Parkway.
 - Coordinating this work with vision for City Island and multiple projects.
- Schedule:
 - 100% Plans: - TBD

- Final Plans and specs- TBD
- Project Costs:
 - FDOT LAP Funding: TBD
 - Costs for Design: \$99,501.82
 - Costs (E) for construction: \$410,000
 - Cost for CEI: \$82,000
- Summary:
 - Project back on track when County issues with bridge, memorial plaza and access have been resolved.

Orange Ave Trail (PH II) (On City Island between Chamber of Commerce & ISB Underpass)

- Description & Commission and CRA Districts:
 - Commission Zone 3
 - CRA – Downtown Redevelopment Area
 - FDOT LAP Project to widen, relocate and construct 12' wide trail section along east riverfront from Phase 1 at Orange Ave connection at ISB underpass.
- Progress:
 - City submitted PH III deliverables to the FDOT for their PH III Reviews on June 29, 2021
- Risks/Challenges:
 - Revised connection to Beach Street sidewalk as connections to Esplanade segment can be gated at times per lease agreement.
 - Coordinating this work with vision for City Island and multiple projects.
- Schedule:
 - 100% Plans: - TBD
 - Final Plans and specs - TBD
- Project Costs:
 - FDOT LAP Funding: TBD
 - Costs for Design: \$52,325.85
 - Costs (E) for construction: \$315,000
 - Cost for CEI: \$68,000
- Summary:
 - Project back on track when County issues with bridge, memorial plaza and access have been resolved.

Electric Vehicle Chargers Installation

- Commission District/Description:
 - Various City Locations
 - Purchase and install a new EV Chargers at 5 city facilities.
- Progress
 - Reviews completed with several suppliers and utility programs.
 - Locations identified at Breakers Park, Beach St. (Magnolia), City Hall, Mid-Town, and Florida Tennis Center.
 - City will direct buy EV Chargers from SemaConnect as a Source Well partner.
 - City's Property Maintenance will provide power and install chargers.
 - Contract issues are being addressed with SemaConnect.
 - SemaConnect was acquired by Blink Charging Co. and an updated contract and quote have been received. The City Purchasing staff is working on final contract revisions.
 - TEAMS call with CODB Legal, Purchasing and Blink staff held. Contract in final negotiations

- Contract executed by CM. PO to Blink for 5 chargers is pending on the final contract revisions
- Installation to begin in May.
- Project Costs
 - \$90,000.00 estimated
- Summary
 - Public Works evaluated the request from City Manager to install EV Chargers at 5 City facilities. Several vendor options were reviewed. SemaConnect was selected to provide the chargers and software that will give the City a return-on-investment opportunity.

North Beach/Sickler Intersection Improvements

- Commission District/Description:
 - Commission Zone 2
 - CRA – Ballough Road
 - Improve intersection and turning movements.
- Progress
 - Preliminary boundary and topographic survey has been received.
 - Develop conceptual improvements and determine if improvement can be done within existing ROW. Previous PD agreement discovered, portion of ROW vacated in favor of new road alignment, third option being considered for this intersection.
 - Preliminary layouts developed and geometrics being reviewed.
 - Initiate design of improvements of the third option listed above.
- Risk/Challenges:
 - Coordination with City of Holly Hill on improvements, as west side of road is in Holly Hill.
- Project Costs
 - Survey \$16,416
 - Design In-house and have ready for funding.
- Summary

Public Works was asked to look at the intersection and look for ways to improve the travel movements and aesthetics of this northern gateway to the City.

Ballough Road Bike/Ped Trail Modifications

- Commission District/Description:
 - Commission Zone 2
 - CRA – Ballough Road
 - Provide improved pavement markings/delineators along Ballough Road Trail from Anita to just north of the Ballough Bridge where the roadside trail merges back onto a shared use path.
- Progress
 - Two concepts have been drafted to provide separation from the travel lanes and the trail. Preliminary boundary and topographic survey being obtained.
 - Additional concept developed to include sidewalk/trail widening for consideration.
 - Developed concepts to be presented to Commission for review and approval.
- Project Costs
 - Conceptual/Design – In house
 - Cost developed for all options and being reviewed.
- Summary

Public Works was asked to look at providing a clear separation from the travel lanes and the trail. Currently only delineated by pavement markings and plastic delineators. Indication is that cars are crossing over into the trail markings/delineators creating a potentially unsafe condition, some are even parking on the trail.

Wooden Boardwalk Trail Repair – Bookland Bridge

- Commission District/Description:
 - Zone 3, Downtown Redevelopment Area
 - Design, permit and repair the wooden boardwalk under the ISB bridge that interconnects City Island with Riverfront Park. The trail sustained damaged during Hurricane Ian.
- Schedule
 - 100% Design & Permitting – January 2023
 - Solicit Bids – June 2023
 - Pre-Bid meeting – July 12th
 - Bids currently due – July 28th
 - Award Contract Sept. 2023
 - Preconstruction meeting – Sept 26th
 - Construction commencement – Oct 2nd.
 - Construction completion – Feb 2024.
- Project Cost
 - Engineering was completed in-house.
 - Construction Contract at \$282,310.
 - Project is to apply for FEMA funding
- Summary
 - Received “No Permit Required” determination from the FDEP and the Coast Guard.
 - Technical Specifications and Plans package provided to Purchasing the week of Feb 1st, project advertised the week of Feb 27th.
 - Held pre-bid meeting on March 9th. No bids received prior to the deadline, so the City is going to extend the bid opening by two weeks to April 20th. No bids received, currently revising the plans and bid documents to re-advertise on June 30, 2023.
 - Prebid meeting held on July 12th. Answered a couple questions on July 24th prior to question cut off.
 - Completed the bid evaluation and recommended the Construction Contract be awarded to the lowest, responsive and responsible bidder, Saboungi Construction, Inc. Purchasing working with Legal to finalize Contract.
 - City Commission awarded the contract at September 6th Commission meeting.
 - Purchase Order has been issued and the preconstruction meeting is scheduled for Sept 26th. Notice to proceed issued October 2.
 - Contractor has completed all the construction with the exception of two streetlights. A substantial walk through occurred on Oct 31st and the associated punch list was completed November 1st. Contractor advised the specified replacement streetlight poles are on back order, anticipated the middle of April 2024.
 - The boardwalk has been opened to the public. It was agreed to pay the contractor for all work completed to date, including retainage and then get a change order for a time extension just for the streetlight installation. The Change order is tentatively scheduled for December 6th Commission meeting.
 - Currently, awaiting increase in the Purchase Order due to a quantity overrun. Cost was approved via Change Order No 1 at Dec 6th, 2023 City Commission Meeting.

Riverfront Park Day Dock Repair

- Commission District/Description:
 - Zone 3, Downtown Redevelopment Area
 - Design, permit and repair the day docks just north of the ISB bridge. The floating docks sustained damaged during Hurricane Ian.
- Schedule
 - 100% Design & Permitting – Feb 2023

- Solicit Bids – May 2023
- Bids Received June 2023
- Construction Commencement – March 2024
- Construction Completion – September 2024
- Project Cost
 - Engineering was completed in-house.
 - Construction estimated at \$526,324.
 - Project is to apply for FEMA funding.
- Summary
 - Received “No Permit Required” determination from the FDEP and received the USACOE permit the week of Feb 20th.
 - Technical Specifications and Plans package provided to Purchasing on Feb 22nd, the project advertised the week in March 6th,2023.
 - Pre-bid meeting is currently scheduled for March 14th. Multiple questions came in just before the question deadline on March 22nd, these questions have been answered and the bid opening date has been pushed to April 5th. Bids came in way above project budget, based on the number of bidder questions it is felt there may have been some confusion resulting in highly elevated bid pricing. The City to re-advertise after revisions are made to the plans and specifications to reduce the potential for confusion/uncertainty.
 - Plan and bid document revisions have been made and the project was re-advertised on May 3rd. Prebid meeting held on May 11th and bids due May 31st. Bid analysis complete, Purchasing prepared the Contract for signature. Contract is currently in Legal review prior to Contractor signature.
 - Contract was approved by City Commission on July 19th, Purchase Order has been issued. Contractor to place order for replacement docks the week of August 14th. Dock manufacture has advised there is a 24 week lead time on the docks. Currently looking at March 2024 for replacement docks to arrive.
 - Preconstruction meeting will be scheduled based on procurement lead time, currently anticipated early 2024.
 - Received the shop drawing for the floating docks on Nov 3rd, review comments provided the week of November 6th. Received revised shop drawing submittal and they have been approved as noted.
 - Conducted site visit with Contractor on March 7th, discuss specifics of the project, Contractor is to mobilize the week of March 25th.

Manatee Island Floating Dock Repair

- Commission District/Description:
 - Zone 3, Downtown Redevelopment Area
 - Design, permit and repair the floating docks on the east side of Manatee Island. The floating docks sustained damaged during Hurricane Ian.
- Schedule
 - 100% Design & Permitting – April 2023
 - Solicit Bids – May 2023
 - Bids received – June 2023
 - Construction Commencement – Feb 2024
 - Construction Completion – August 2024
- Project Cost
 - Engineering was completed in-house.
 - Construction estimated at \$250,000.
 - Project is to apply for FEMA funding.
- Summary
 - Received “No Permit Required” determination from the FDEP; Submitted for the USACOE permit on April 14th. USACOE permit received the week of May 22nd.

- Advertised with the Riverfront Park Day Dock repair, due to similarity in work.
- Plan and bid document revisions have been made and the project was advertised on May 3rd with the Riverfront Day Docks. Prebid meeting held on May 11th and bids due May 31st. Bid analysis complete, requested Purchasing to prepare the Contract for signature. Contract is currently in Legal review prior to Contractor signature.
- Contract was approved by City Commission on July 19th, Purchase Order has been issued. Contractor to place order for replacement docks the week of August 14th. Dock manufacture has advised there is a 24-week lead time on the docks. Currently looking at March 2024 for replacement docks to arrive.
- Received the shop drawing for the floating docks on Nov 3rd, review comments provided the week of November 6th. Received revised shop drawing submittal and they have been approved as noted.
- Conducted site visit with Contractor on March 7th, discuss specifics of the project, Contractor is to mobilize the week of March 25th.

City Island Seawall Design

- **Commission District/Description:**
 - Zone 3
 - Downtown CRA
 - The perimeter of City Island is made up of multiple aging seawalls, many of which have begun to fail. The replacement of these seawalls will ultimately need to occur. It is anticipated the seawall construction would be handled as a multiphase approach. Potential phases may include seawall work behind the Orange Avenue Recreational Center (between Orange Avenue Bridge and the boat ramp), west of Jackie Robinson Ball Field (between Orange Avenue Bridge and Magnolia Bridge), west of the library (between Magnolia Bridge and just north of the Pedestrian Bridge), south of the Chamber of Commerce building, and east side of City Island by the Pavilion.
- **Schedule**
 - Issue Purchase Order – December 2023
 - Complete surveying and geotechnical investigation – March 2024
 - 100% Design– August 2024
 - Permitting – September 2024
- **Project Cost**
 - Engineering & Permitting – \$195,999.72
- **Summary**
 - The Consultant will be responsible for needed civil, environmental, geotechnical engineering services, surveying, preliminary engineering/systems analysis, engineering design, permitting, site and alternatives analysis, and grant assistance as needed.
 - The City received a Florida Inland Navigation District (FIND) grant to cover 50% of the design cost. The intent will be to pursue additional grant funding to offset construction costs.
 - The design costs were approved by City Commission on December 6th.
 - Purchase order provided to Consultant on January 17, 2024.
 - Kick off meeting held on February 7th. Need to look into potential FIND grant funding for the initial phase of construction. Consultant submitted grant application, prepared agenda item for Commission approval. Need to submit supplemental forms to FIND by May 15th.
 - Consultant to start work on design and permitting.

City Wide Resurfacing Program

Nothing planned in this area this month. As the project progresses, the roads will be listed here.