

PARKS AND RECREATION ADVISORY BOARD
December 11, 2025

CALL TO ORDER

Carol Kilian called the meeting to order at 9:10 AM.

PLEDGE OF ALLEGIANCE

All

ROLL CALL

MEMBERS' PRESENT/ABSENT

Zone 1 – Amanda Glugover - Absent

Zone 2 – Linda Smiley - Present

Zone 3 – Theresa Quattrociocchi - Absent

Zone 4 – Carol Kilian - Present

Zone 5 – Mary McCoy- Present

Zone 6 – DaVita Bonner - Absent

At Large – Luke McCoy – Present

OTHER PRESENT

Keith Willis: Director, Parks and Recreation Department.

Lubna Nisa– Secretary.

APPROVAL OF MINUTES:

The minutes of November 13, 2025, meeting minutes were approved.

NEW BUSINESS:

Keith Willis:

Thank you for attending Director's Luncheon. It moved to different cities every month, we host December one. We will provide schedule of the upcoming Director's Luncheons and their locations.

Julie Varley:

We have a lot going on events and program wise, as you can see in flyer packet. This week, we've got the Christmas party on Friday, Christmas parade about Saturday, Sunday, Midtown Sundays. They're all festive holiday themed events. We're trying to communicate with the residents so that everybody comes out depending on their age, there's a different event that will fit each age group. The jazz event will happen in the courtyard at YSG. January is going to be kicking off our success of 10 years, so, as Communication Department, we're going to be incorporating a lot of history and anything that we're promoting.

We also want to feature parks and put a date for each of them when they were established.

Parks and Recreation book is finally printed. Very grateful to Lubna for putting lots of effort in it and providing a detail content for the book. It's available in digital form also and people can use QR codes to access it. This will be a living document; we can update that digital version.

Work is still going on at Raynor park in westside of the city. They have big plans for Derbyshire Park.

Florida Tennis Center participated in a big competition for the women championships and some of those players are among top 300 in the country.

It's been a little over a year that I've been with the team, missing Justin, definitely. So, trying to fulfill Justin's

role that he had and he did a great job. We haven't found a replacement yet. I don't know if we ever will replace Justin, but we'll fill that position eventually, and it'll help assist our team. We've been leaning on some work from some of the other departments, Parks and Rec, being one of them, making sure the information gets out to all the centers, it's hard to drive around everywhere that Justin was able to do. But we're trying to work as a team. I know most of the departments are feeling a little bit of that lag, but we are trying to make sure everything is still getting done.

Cypress, playground curbing, was being updated, which goes around the park. They were hoping to have that finished, and that has created a little bit of a delay. By the end of January, they're hoping to put down the flooring, and then the city would come in as an AD compliant sidewalk. It connects the park to the parking area.

Sickler Park is currently under construction, so it is closed to the community. I think the only negative of that would be for the coming parade. Some people like to set up there to watch, so they must find a different location to check out the parade. They are fixing the erosion around the Island and the little dock over the water.

They tested the walls of the City Island Recreation Building for asbestos and they came to be positive. They must wait for certain amount of time after treatment then they will demolish it.

They're also working on the seawall on the river frontside of Jackie Robinson Ballark Island.

Halifax Harbor Marina fishing pier dock is open, and it turned out beautiful.

Breakers are in the works too, in 2026, they're going to be removing that water park over there and replacing it with a playground instead. I think that's positive last night at the beachside meeting, they were excited to hear that as Police Chief was there to speak about some improvement safety wise on that side of the city. They're just waiting now to put the shading structure on the playground. Press box phone is done also. I think we're waiting for one small technological piece to be done at the softball fields.

Mary McCoy: USTA Tennis Association wants to partner with us. They have tons of monies that they want to put into recreation. Maybe we will set up a meeting with them and try to bring more money into the area.

Vincent Terry: In Cypress, the concrete contractor did not pour concrete to the specification that it should have been, so he needs to come in and do it again so that curbing will have the appropriate area. Once he finishes that, then they can come in and do the play surface, and we can move forward. They don't have to rip off everything, but there's a good portion of it that's got to be taken out.

Sunnyland Press box PA system and new AC that we're working on now. The components for the PA system have been ordered and waiting for it to come. For AC there's a special key to taking the cylinder out, they must order it so that they can take the cylinder out to put in our locks there. Then there were a couple of things on the outside.

OLD BUSINESS:

Carol Kilian: David Waller was very informative. It will be very nice if he can come to our meeting every other month. Keith can request him to do that.

Parks and Recreation books are fantastic. It's available online as well. I can help with providing connections for printing it on a larger scale. Julie Varley said 50 books cost us little over thousand dollars. It's a very good price.

CRA meeting statement to put on agenda after approving it through vote in Amanda's presence.

Rick Brown wife is sick; Keith Willis will send a card to him and his wife on Parks and Recreation Advisory Board behalf.

Keith Willis: Parks and Advisory Board shirts will be provided. Color will be decided in next meeting. Sizes need to be submitted.

When will the lines be painted on the tennis courts?

Senior Prom was amazing, it was nice seeing a lot of the seniors there that normally wouldn't have anywhere else to go. They were all dressed up. It was a good turnout.

Carol Kilian:

I just want to wish everybody a very, very, Merry Christmas. I hope everyone has a safe holiday, and we'll see you all in January. Happy New Year. Thanks.

ADJOURNMENT:

December 11, 2025, 9:45 am

Carol Kilian-Acting Chairperson

Parks & Recreation Advisory Board

Reviewed by: Amanda E. Glugover 1-8-26
Amanda Glugover, Chairperson Date

Reviewed by: Carol Kilian 1-8-26
Carol Kilian, Acting Chairperson Date

Transcribed by: Lubna Nisa, Board Secretary