ANATOMY OF CODE ENFORCEMENT CASE PROCESSING

Complaint received
Entered into tracking system
Assigned to inspector
Investigated

- Resolved after verbal contact with violator or owner
- Notice of violation issued with reasonable time to comply
  - Compliance achieved within time allotted
  - Non-compliance
    - CEB 2 Issued
Notice of Hearing
Affidavit of Violation
      - Compliance achieved prior to hearing
      - CEB allows reasonable time to comply
        - Compliance achieved within extended time
        - Non-Compliance
          - Fine imposed at subsequent hearing
            - Compliance at some time, fine stopped and lien recorded
              - Lien Paid
              - Lien Foreclosed
            - Compliance at some time, application for lien review
              - Lien Waived
              - Lien Reduced
                - Lien Paid
  - Non-Compliance with time extension
    - Compliance achieved within extended time frame
    - Non-Compliance
      - CEB 2 Issued
Notice of Hearing and Affidavit of Violation
        - Compliance achieved prior to hearing
        - CEB allows reasonable time to comply
          - Compliance achieved within extended time frame
          - Non-Compliance
            - Fine imposed at subsequent hearing
              - Compliance at some time, fine stopped, lien recorded
                - Lien Paid
                - Lien Foreclosed
              - Compliance at some time, Application for Lien review
                - Lien Waived
                - Lien Reduced
                  - Lien Paid

THE CITY OF DAYTONA BEACH
INCORPORATED JULY 1876