

Staff and Board Contacts

TRT Staff Review: Planning, Zoning, Landscape, Engineering, Traffic, Utilities, Fire, Redevelopment, Surveyor, Addressing.

Redevelopment Board

Projects located within various Redevelopment areas (Ballough Rd; Downtown; Main St.; Midtown; or S. Atlantic) are subject to special review by the Redevelopment Staff and possibly by the Redevelopment Board. Emphasis is on exterior architectural and signage design and colors as well as site aesthetics and functionality. Contact: Redevelopment Staff, 386-671-8180.

Board of Adjustment

The Board of Adjustment is a board of appointed citizens who review projects seeking ‘variances’ to City codes. The basis of their review is some unique character of the land that prohibits compliance with City codes. Contact: Melissa “Missy” Phillips, 386-671-8328.

Historic Preservation Board

Modifications to buildings deemed to be of historic value or interest as identified on the local registry shall be reviewed and approved by the Historic Preservation Board. Contact: Doug Gutierrez, 386-671-8160.

Planning Board

Drawings and exhibits will be reviewed to determine whether the project conforms to applicable provisions of the City Code and State law. The Planning Board will review the recommendation of the staff and then recommend approval, denial, or approval with conditions. Some project’s final review occurs at the Planning Board, and some are sent on to the City Commission with a recommendation from the Planning Board. Contact: Doug Gutierrez, 386-671-8160.

City Commission

For projects that require City Commission review, the City Commission will consider the recommendation of the Staff and/or Planning Board and they shall approve or deny the project. The City Commission shall approve the project if it conforms to applicable provisions of the City Code and State law. Contact: Planning Department, 386-671-8120.

See attached Schedule of Meetings chart for City Board deadlines and meeting dates.

Outside Agencies

Approvals from the applicable agencies, including but not limited to the following, are required prior to City final approval.

St. John’s River Water Management District (*drainage plans, wetlands*)

Florida Dept. of Transportation (*if adjacent to state road*)

Volusia County (*if adjacent to county road*)

Florida Dept. of Environmental Protection (*beach or river sites, new water & sewer lines*)

Federal Aviation Administration (*building heights and lights near airport*)

Volusia County School Board (*residential projects*)

Staff Contacts				
Name	Title	Location	Number	Contact
Angela Armstrong	Redevelopment Project Manager	Room 240	386-671-8196	Contact Angela Armstrong
Angie Sehenuk	Utilities Engineer II	Utilities	386-671-8826	Contact Angie Sehenuk
Brian Sievertson	Fire Marshal	Station 1	386-671-4012	Contact Brian Sievertson
Chris Hurst	Development Review Engineer	Public Works	386-671-8617	Contact Chris Hurst
Danalee Petyk	Senior Planner	Room 240	386-671-8183	Contact Danalee Petyk
Darren Greer	Traffic Division Administrator	Public Works	386-671-8653	Contact Darren Greer
Dennis Mrozek	Planning Director	Room 240	386-671-8152	Contact Dennis Mrozek
Doug Gutierrez	Planning Manager	Room 240	386-671-8160	Contact Doug Gutierrez
Emilio O’Brien	Senior Planner	Room 240	386-671-8126	Contact Emilio O'Brien
Ken Thomas	Redevelopment Director	Room 240	386-671-8188	Contact Ken Thomas
Kumar Mohan	Development Review Engineer	Room 127	386-671-8157	Contact Kumar Mohan
Luke Rinkus	Planner	Room 240	368-671-8186	Contact Luke Rinkus
Michele Toliver	Redevelopment Project Manager	Room 240	386-671-8051	Contact Michele Toliver
Paula Long	Planner	Room 240	386-671-8122	Contact Paula Long
Phebe Fuqua	Redevelopment Project Manager	Room 240	386-671-8127	Contact Phebe Fuqua
Vanessa Trimble	Planning Technician	Room 240	386-671-8128	Contact Vanessa Trimble