

# Permit Types/Subtypes and Documentation Requirements

**Anything with 3 or more apartments or a condominium is considered commercial.**

Permit Item	Permit Type	Permit Subtype	Variant (If Applicable)	Requirements
<b>Above Ground Pool</b>	Pool/Spa	Residential Commercial-3 apts or more/condo		Pool Specifications; Pool Safety Form; Site plan showing location of proposed pool; Electrical connection
<b>Addition (Frame/Masonry)</b>	Residential Building Commercial Building-3 apts or more/condo	Addition		Construction plans digitally signed and sealed; Site plan showing all setbacks/measurements; Truss engineering; Energy calcs (if Applicable); Product approval from; Roof supplemental form; Stormwater form
<b>Alteration</b>	Residential Building Commercial Building-3 apts or more/condo	Renovation/Repair		Construction plans (if applicable); Detailed scope of work
<b>Aluminum Structure attached to mobile home</b>	Residential Building	Accessory Structure	Carport	Construction plans digitally signed and sealed; Site plan showing all setbacks/measurements; Stormwater form
<b>Antenna</b>	Cell Tower/Antenna			Construction plans digitally signed and sealed; Site plan
<b>BDA</b>	Fire	BDA		Construction plans digitally signed and sealed; Specifications
<b>Bi-Directional Amplifier</b>				
<b>Building Moving</b>	Residential Building	Renovation/Repair		Construction plans digitally signed and sealed; Site plan showing all setbacks/measurements; Stormwater form
<b>Carport (Aluminum)</b>	Residential Building Commercial Building-3 apts or more/condo	Accessory Structure		Construction plans digitally signed and sealed; Site plan showing all setbacks/measurements; Stormwater form
<b>Carport (Frame/Masonry)</b>	Residential Building Commercial Building-3 apts or more/condo	Accessory Structure		Construction plans digitally signed and sealed; Site plan showing all setbacks/measurements; Stormwater form
<b>Commercial Building New</b>	Commercial Building	New Building		Requires site plan approval; All contractors and valuations required; Construction plans digitally signed and sealed; Product approval from; Roof supplemental form;
<b>Commercial Building New Multi-Family</b>	Commercial Building	New Multi-Family		Requires site plan approval; All contractors and valuations required; Construction plans digitally signed and sealed; Product approval from; Roof supplemental form; 1 permit per building
<b>Commercial Building New Build-Out (1<sup>st</sup> time build-out in new shell building)</b>	Commercial Building	New Build-Out		Construction plans digitally signed and sealed
<b>Deck-Wood/Pavers</b>	Residential Building Commercial Building-3 apts or more/condo	Porch/Deck		Site plan showing all setbacks/measurements; Stormwater form
<b>Demolition (Entire Structure)</b>	Demolition	Residential Commercial		See demolition package

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<b>Demolition (Partial) Exterior Only</b>	Demolition	Residential Commercial		See demolition package
<b>Demolition-Interior Only</b>	Residential Building Commercial Building-3 apts or more/condo	Renovation/Repair		Constructions plans; Detailed scope of work
<b>Dock and/or Boathouse</b>	Residential Building Commercial Building-3 apts or more/condo	Accessory Structure	Docks	Construction plans digitally signed and sealed; Site plan showing all setbacks/measurements
<b>Driveway- Concrete/Pavers</b>	Residential Building Commercial Building-3 apts or more/condo	Driveway		Site plan showing all setbacks/measurements; Stormwater form
<b>Door/Window Replacement- Exterior Doors Only</b>	Residential Building Commercial Building-3 apts or more/condo	Building Exterior		Product approval number(s); Window/Door schedule; layout showing location of replacements
<b>Drywall – Replacing, Covering</b>	Residential Building Commercial Building-3 apts or more/condo	Renovation/Repair		Detailed scope of work
<b>Duplex (same parcel)</b>	Residential Building	One & Two Family		Construction plans digitally signed and sealed; Site plan showing all setbacks/measurements; Truss engineering; Energy calcs; Product approval from; Roof supplemental form; Stormwater form
<b>Electrical</b>	Electrical	Residential Commercial-3 apts or more/condo		Detailed scope of work; Riser diagram (if applicable)
<b>Fence (Non-Structural)</b>	Fence	Residential Commercial-3 apts or more/condo		Site plan showing the location, size and type of fence
<b>Fence (Structural, requiring footers)</b>	Fence	Residential Commercial-3 apts or more/condo		Digitally signed and sealed engineering; Site plan showing the location, size and type of fence
<b>Fire Alarm System</b>	Fire	Fire Alarm		Digitally signed and sealed plans (if applicable) or plans
<b>Fire Sprinkler</b>	Fire	Fire Sprinkler		Digitally signed and sealed plans (if applicable) or plans
<b>Fire Suppression (Hood)</b>	Fire	Fire Suppression		Digitally signed and sealed plans (if applicable) or plans
<b>Fire-Monitoring System</b>	Fire	Monitoring System		Digitally signed and sealed plans (if applicable) or plans
<b>Fire-Underground Fire Line</b>	Fire	Underground Fire Line		Digitally signed and sealed plans (if applicable) or plans
<b>Garage</b>	Residential Building Commercial Building-3 apts or more/condo	Accessory Structure New Building	Detached Garage	Construction plans digitally signed and sealed; Site plan showing all setbacks/measurements; Truss engineering; Energy calcs (if Applicable); Product approval from; Roof supplemental form; Stormwater form
<b>Gas Connections</b>	Gas/LP	Residential Commercial-3 apts or more/condo		Detailed Scope of work; Riser diagram (if applicable)

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<b>Generator</b>	Residential Building Commercial Building-3 apts or more/condo	Accessory Structure	Generator	Site plan showing all setbacks/measurements; Stormwater form; generator specifications; Riser diagram (if applicable)
<b>Glass Room / Vinyl Room</b>	Residential Building Commercial Building	Accessory Structure	Miscellaneous	
<b>HVAC (replacement)</b>	Mechanical	Residential Commercial-3 apts or more/condo		AHRI form; Tie-down engineering
<b>Hot Tub</b>	Pool/Spa	Residential Commercial-3 apts or more/condo	Select when submitting	
<b>Jobsite Trailer</b>	Commercial Building	Temporary Structure	Jobsite Trailer	Trailer Specifications, Trailer Anchoring, Steps and/or ramp details
<b>Liquid Propane Gas Installation (above ground and inground)</b>	Gas/LP	Residential Commercial-3 apts or more/condo		
<b>Mechanical (also HVAC)</b>	Mechanical	Residential Commercial-3 apts or more/condo		AHRI form; Tie-down engineering
<b>Mobile Home</b>	Residential Building	Mobile/Manufactured Home		Mobile home park authorization; Setup anchoring details; Site plan showing all setbacks/measurements; Stormwater form
<b>Mobile Home Roofover-Metal</b>	Residential Building	Accessory Structure	Miscellaneous	Digitally signed and sealed engineering
<b>Office Trailer</b>	Commercial Building	Temporary Structure	Office Trailer	Trailer Specifications, Trailer Anchoring, Steps and/or ramp details
<b>Patio (covered) and Foundation</b>	Residential Building Commercial Building-3 apts or more/condo	Accessory Structure	Patio Cover	Digitally signed and sealed engineering; Site plan showing all setbacks/measurements; Stormwater form
<b>Patio (covered) on Existing Foundation</b>	Residential Building Commercial Building-3 apts or more/condo	Accessory Structure	Patio Cover	Digitally signed and sealed engineering; Site plan showing all setbacks/measurements; Stormwater form
<b>Pavers-Driveway</b>	Residential Building Commercial Building-3 apts or more/condo	Driveway		Site plan showing all setbacks/measurements; Stormwater form
<b>Pavers-Deck</b>	Residential Building Commercial Building-3 apts or more/condo	Porch/Deck		Site plan showing all setbacks/measurements; Stormwater form
<b>Plumbing</b>	Plumbing	Residential Commercial-3 apts or more/condo		Detailed scope of work
<b>Pool Enclosure</b>	Residential Building Commercial Building-3 apts or more/condo	Accessory Structure	Screen Enclosure	Digitally signed and sealed engineering; Site plan showing all setbacks/measurements; Stormwater form

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<b>Pool-In-ground</b>	Pool/Spa	Residential Commercial-3 apts or more/condo		Digitally signed and sealed pool engineering; Pool safety form; TDH Calculations; Pool plan layout; Site plan showing all setbacks/measurements; Stormwater form
<b>Pool Heater-Electric</b>	Electric	Residential Commercial-3 apts or more/condo		Heater specifications
<b>Pool Heater-Gas</b>	Gas/LP	Residential Commercial-3 apts or more/condo		Heater specifications; Riser diagram (if applicable)
<b>Pool Heater-Solar</b>	Solar	Residential Commercial-3 apts or more/condo		Digitally signed and sealed engineering
<b>Renovation</b>	Residential Building Commercial Building-3 apts or more/condo	Renovation/Repair		Construction plans (digitally signed and sealed if applicable); Detailed scope of work
<b>Repair</b>	Residential Building Commercial Building-3 apts or more/condo	Renovation/Repair		Construction plans (digitally signed and sealed if applicable); Detailed scope of work
<b>Reroof Metal or Tile</b>	Roofing	Residential Commercial-3 apts or more/condo		Product approval numbers for underlayment and roof cover; pitch of roof if sloped
<b>Reroof/No Structural Change (Owner contractor)</b>	Roofing	Residential Commercial-3 apts or more/condo		Product approval numbers for underlayment and roof cover; pitch of roof if sloped
<b>Reroof/No Structural Change (Licensed contractor)</b>	Roofing	Residential Commercial-3 apts or more/condo		Product approval numbers for underlayment and roof cover; pitch of roof if sloped
<b>Retaining Wall</b>	Residential Building Commercial Building-3 apts or more/condo	Retaining Wall		Construction plans (digitally signed and sealed if applicable); Detailed scope of work; Site plan showing location
<b>Spa</b>	Pool/Spa	Residential Commercial-3 apts or more/condo		Pool safety form; TDH Calculations (if applicable); Spa plan layout; Site plan showing all setbacks/measurements; Stormwater form
<b>Screened Porch/Patio</b>	Residential Building Commercial Building-3 apts or more/condo	Accessory Structure	Screen Enclosure	Digitally signed and sealed engineering; Site plan showing all setbacks/measurements; Stormwater form
<b>Seawall</b>	Residential Building Commercial Building-3 apts or more/condo	Accessory Structure	Retaining Wall	Digitally signed and sealed engineering; Site plan showing location; FDEP approval
<b>Shed (Premanufactured) - 10 x 12 or smaller</b>	Residential Building Commercial Building-3 apts or more/condo	Accessory Structure	Shed	Approved plans; anchor engineering; Site plan showing all setbacks/measurements; Stormwater form
<b>Shed (Premanufactured) - larger than 10 x 12</b>	Residential Building Commercial Building-3 apts or more/condo	Accessory Structure	Accessory Structure	Approved plans; anchor engineering; Site plan showing all setbacks/measurements; Stormwater form
<b>Shed (Wood/Masonry) - 10 x 12 or smaller</b>	Residential Building Commercial Building-3 apts or more/condo	Accessory Structure	Shed	Detailed plans showing all connections, materials; Site plan showing all setbacks/measurements; Stormwater form

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<b>Shed (Wood/Masonry) - larger than 10 x 12</b>	Residential Building Commercial Building-3 apts or more/condo	Accessory Structure	Shed	Construction plans digitally signed and sealed; Site plan showing all setbacks/measurements; Truss engineering; Product approval from; Roof supplemental form; Stormwater form
<b>Shutters</b>	Residential Building Commercial Building-3 apts or more/condo	Building Exterior		Product approval number(s); installation plans; layout showing locations
<b>Siding/Soffit/Fascia (no tear off)</b>	Residential Building Commercial Building-3 apts or more/condo	Building Exterior		Product approval number(s); installation plans; layout showing locations
<b>Siding/Soffit/Fascia (tear off and install)</b>	Residential Building Commercial Building-3 apts or more/condo	Building Exterior		Product approval number(s); installation plans; layout showing locations
<b>Single Family Residence (SFR)</b>	Residential Building	One & Two Family		Construction plans digitally signed and sealed; Site plan showing all setbacks/measurements; Truss engineering; Energy calcs; Product approval from; Roof supplemental form; Stormwater form
<b>Slab</b>	Residential Building Commercial Building-3 apts or more/condo	Slab		; Site plan showing all setbacks/measurements; Signed and sealed engineering if designing for future structure other than a screen room or patio cover
<b>Solar</b>	Solar	Residential Commercial-3 apts or more/condo		Digitally signed and sealed engineering
<b>Stage</b>	Commercial Building	Temporary Structure	Stage	Construction plans, site plan
<b>Stucco</b>	Residential Building Commercial Building-3 apts or more/condo	Building Exterior		Typical wall section showing 2 layers of moisture barrier (if against wood); show location of work
<b>Sunroom (Specify Type I to V)</b>	Residential Building	Addition	Miscellaneous	Construction plans digitally signed and sealed; Site plan showing all setbacks/measurements; Truss engineering; Product approval from; Stormwater form
<b>Swimming Pool</b>	Pool/Spa	Residential Commercial-3 apts or more/condo		Digitally signed and sealed pool engineering; Pool safety form; TDH Calculations; Pool plan layout; Site plan showing all setbacks/measurements; Stormwater form
<b>Tent</b>	Commercial Building	Temporary Structure	Tent	Site plan, Fire Retardant Certificate
<b>Townhouse (separate parcels ...separate permits.)</b>	Residential Building	One & Two Family		Construction plans digitally signed and sealed; Site plan showing all setbacks/measurements; Truss engineering; Energy calcs; Product approval from; Roof supplemental form; Stormwater form
<b>Water Heater-Electric</b>	Plumbing	Residential Commercial-3 apts or more/condo		Size and watts
<b>Water Heater-Gas</b>	Gas/LP	Residential Commercial-3 apts or more/condo		Size and watts

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<b>Water Hear-Solar</b>	Solar	Residential Commercial-3 apts or more/condo		Digitally signed and sealed engineering
<b>Window/Door Replacement (same size /no structural change)</b>	Residential Building Commercial Building-3 apts or more/condo	Building Exterior		Product approval number(s); Window/Door schedule; layout showing location of replacements