



## REQUEST FOR THE CITY OF DAYTONA BEACH DE MINIMUS TRAFFIC STATEMENT ACCEPTANCE

### GENERAL INFORMATION

Staff determines whether a submitted Traffic Statement represents a factual de minimus request.

A request for a de minimus Traffic Statement must:

- Outline trips generated and analysis (back-up documentation) noting why a full Traffic Impact Analysis (TIA) is not required.
- Include Applicant name, name of company, address, project name and all parcel ID's related to the project.
- Will be signed and sealed by a traffic engineer. If there is an existing iMS generated DEV#, i.e. DEV2023-123, the document should be uploaded to the project file.

If the statement is being reviewed in advance of a project submittal **only**, submit via email to: [DaytonaTrafficReview@DaytonaBeach.gov](mailto:DaytonaTrafficReview@DaytonaBeach.gov).

### DEPOSIT:

#### Initial Deposit

- An initial review fee on deposit may be required to perform the review for a de minimus Traffic Statement.
- If so, the review will not occur until the deposit is received.

#### Submit payment:

- Checks are made payable to the City of Daytona Beach (subject to verification of funds hold; live or electronic) or by credit card via iMS.
- To complete the transaction, contact:

Planning Technician - Vanessa Trimble, 386-671-8128 or email:  
[trimblevanessa@daytonabeach.gov](mailto:trimblevanessa@daytonabeach.gov).